

Lanchester Parish Council



Sally Laverick
Lead Officer / Clerk to the Council

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2 January 2018

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on
Tuesday 9 January 2018 at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

A G E N D A

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Lanchester Partnership – Community Events**
Members of the working group will attend the meeting to inform the Parish Council about their plans for future community events
5. **Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 12 December 2017 (attached A)
6. **Committees**

To approve the minutes of the following committees:

 - I. Planning Committee Meeting on 12 December 2017 (attached B)

- 7. Police Report**
To receive the Police report

- 8. Correspondence**
 - I. Lanchester Choral and Operatic Society - Letter of thanks
To receive the letter

- 9. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 273/17)**
To receive the minutes of the November meeting of the PCC (attached C)

- 10. Neighbourhood Plan (min 274/17)**
To approve the minutes of the meeting held 23 November 2017 (attached D)
To approve the minutes of the meeting held 14 December 2017 (attached E)

To receive an update

- 11. Street Furniture – Front Street (min 278/17)**
To consider the response received from Durham County Council

- 12. Parking Issues**
To consider the following matters:

Parking Sign (min 276/17)
To consider a complaint received from a resident regarding a recently installed parking sign

Waiting Restrictions
To consider the proposed schemes drawn up by Durham County Council for two areas of Lanchester (plans attached F)

Parking – Peth Bank
To consider concerns raised about parking on Peth Bank

Traffic Management – St Bedes School
To receive information on the proposed traffic management scheme

- 13. Annual Play Inspections**
To consider the play inspections received for Hollinside, Hurbuck, Manor Grange and Park House

- 14. Wooden Animal Carvings**
To discuss the animal carvings on the Village Green path

- 15. Maintenance Report**
To consider the report (attached G)

- 16. Grass Cutting 2018**
To consider the arrangements for securing a contractor to undertake the grass cutting for 2018, including the securing of quotes and a contract of more than one year

- 17. Precept 2018/19 (min 263/17)**
To consider the report of the Lead Officer (Attached H)

- 18. Financial Information**
To consider the report (attached I)

- 19. Accounts for Payment**
Approval/confirmation of payment is requested for payment of accounts as set out below:

S Laverick	Salary (Dec)	£1306.17
D Maddox	Salary (Dec)	£381.94
Durham County Council	Pension (Dec)	£405.84
HMRC	Tax & NI (Oct – Dec)	£1,335.01
S Laverick	Expenses	£356.00
BT	Phone	£86.87
Damascus Road	Christmas Event	£50.00

- 20. Chairperson’s Announcements**

- 21. Questions from Members – Information only**
To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

- 22. Date of next meeting**
To set the date and time for the next meeting