

Lanchester Parish Council



Sally Laverick
Lead Officer / Clerk to the Council

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6 February 2018

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on
Tuesday 13 February 2018 at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Park House Play Area**
Barrie Alderson from Durham County Council will attend the meeting to discuss the proposed improvement works to Park House Play Area and present information on project costs.
5. **Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 9 January 2018 (attached A)
6. **Police Report**
To receive the Police report

7. Correspondence

- I. Durham County Council – Garden Waste Collection Service 2018
To consider displaying a poster
- II. Lanchester Cricket Club Beer Festival – May 2018
To consider the information received from the Cricket Club regarding arrangements for the event
- III. Campaign to Protect Rural England – North East Newsletter – Winter 2017/18
To receive the newsletter
- IV. Clerks & Councils Direct – January magazine
To receive the magazine
- V. The Clerk Magazine – January 2018
To receive the magazine
- VI. Northumbrian Water Limited – letter
To consider the response received regarding concerns of sewer capacity

8. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 8/18)

- To receive the minutes of the January meeting of the PCC (attached B)
- To receive an update

9. Neighbourhood Plan (min 9/18)

- To approve the minutes of the meeting held 25 January 2018 (attached C)
- To receive an update
- To consider the draft policies for the Neighbourhood Plan (to be tabled at the meeting)

10. Lanchester War Memorial Working Group

- To approve the minutes of the meeting held 30 January 2018 (attached D)
- To receive an update

11. Issues Raised by Councillors and members of the public

- To consider the following matters:

- (i) Condition of the footpath on Ford Road
To consider the concerns of a resident
- (ii) FixMyStreet website – no longer used by Durham County Council
To receive information from a Councillor
- (iii) Request for more grit bins
To receive information from a Councillor
- (iv) Walk – removal of style and lack of signage
To receive information from a Councillor
- (v) Steps - Ridgeway to Valley Walk
To receive information from a Councillor
- (vi) Pedestrian crossing – Ford Road/Station Road
To receive information from a Councillor

- 12. Newsletter**
To consider and approve the newsletter for distribution (attached E)
- 13. Planning**
To consider a response to the following planning application
- Change of use of residential annex to dwelling at Woodlea Manor, Lanchester
DM/18/00036/FPA
- 14. Financial Information**
To consider the report (attached F)
- 15. Accounts for Payment**
Approval/confirmation of payment is requested for payment of accounts as set out below:
- | | | |
|-----------------------|--------------------|----------|
| S Laverick | Salary (Jan) | £1306.17 |
| D Maddox | Salary (Jan) | £382.14 |
| Durham County Council | Pension (Jan) | £405.84 |
| Planning Advice Plus | Neighbourhood Plan | £525.20 |
| BT | Broadband | £86.64 |
| S Laverick | Expenses | £240.19 |
| Durham County Council | Election Costs | £3675.60 |
| Planning Advice Plus | Neighbourhood Plan | £675.40 |
- 16. Grass Cutting Contract 2018 and long term agreement**
To consider the prices received for 2018 and the award of a longer term agreement
It is likely that the press and public will be excluded from this item due to the confidential nature of the information
- 17. Grassed Area – Lanchester Valley Railway Path – between Station Road and Newbiggen Lane**
To review the cutting of this area and consider the future maintenance
- 18. Chairperson’s Announcements**
- 19. Questions from Members – Information only**
To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.
- 20. Date of next meeting**
To set the date and time for the next meeting