

Lanchester Parish Council



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Lead Officer / Clerk to the Council

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21 November 2017

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on
Wednesday 29 November 2017 at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

A G E N D A

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 10 October 2017 (attached A)
5. **Committees**

To approve the minutes of the following committees:

 - I. Planning Committee Meeting on 10 October 2017 (attached B)
6. **Police Report**

PCSO Lisa Cullen-Jackson will attend the meeting to present the Police report

7. Correspondence

- I. Smaller Authorities Audit Appointments Ltd – Notification of external auditor appointment
To receive information on the appointment of external auditor
- II. Clerk & Councils Direct – November issue
To receive the publication
- III. Campaign to Protect Rural England – Autumn newsletter
To receive the newsletter
- IV. War Memorials Trust
To receive the publication
- V. The Clerk Magazine – November issue
To receive the magazine

8. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 230/17)

To receive the minutes of the September meeting of the PCC (attached C)
To consider the summer activity evaluation (attached D). To consider future financial support for the scheme.
To receive an update on the 'Dementia and Our Community' project and consider attendance at a workshop

9. Neighbourhood Plan (min 231/17)

To receive an update

10. Revised Code of Conduct

To consider adoption of the revised Code of Conduct (attached E)

11. General Data Protection Regulations

To receive information on the recently attended training session

12. War Memorial Working Group

To receive an update on the project

13. WW1 Beacons of Lights – 11 November 2018

To receive an update on the joint event with Burnhope Parish Council

14. Planning

(i) Detailed planning application for the erection of 52 dwellings including associated access, infrastructure and open space on land to the south east of Ford Crescent, Lanchester DM/17/01930/FPA
To consider attendance at the Durham County Council Planning Committee

(ii) Single storey rear extension, porch to rear, stone pillared porch to front, erection of first floor balcony to the front and second floor balcony to the rear, re-roofing with five dormer windows, erection of new triple detached garage with dormer window and rooflights, amendments to position of windows and doors (resubmission of previously withdrawn application) at Ornsby Hill House, Ornsby Hill, Lanchester DM/17/03529/FPA

To ratify the decision taken

15. Northumbria Water Ltd – response to recent planning applications (min 201/17)

To consider the response received

16. Back Lane – Ornsby Hill (min 231/17)

To consider the response received by Durham County Council

17. Budgets 2017/18 and 2018/19

To consider the report of the Lead Officer (Attached F)

18. Financial Information

To consider the report (attached G)

19. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

S Laverick	Salary (Oct)	£1306.17
D Maddox	Salary (Oct)	£382.14
Durham County Council	Pension (Oct)	£405.84
Information Commissioner	Data Protection Registra.	£35.00
S Laverick	Expenses	£384.67
P Snowdon	Hanging Baskets – Water	£474.00
AD Purves Landscaping	Christmas Tree Fence	£1467.60
Royal British Legion	Poppy Wreath	£50.00
County Durham Assoc. L. C.	Training	£54.00

20. Chairperson’s Announcements

21. Questions from Members – Information only

To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

22. Date of next meeting

To set the date and time for the next meeting