

Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday 11 July 2017 at 7.15pm

Present Cllr. O Johnson (Chair)

Cllr. A Cook, Cllr. P Jackson, Cllr. J Considine,
Cllr. K Harrison, Cllr. B Gray, Cllr. S Walker, Cllr. D Friesner,
Cllr. D Smith, Cllr. M Walker, Cllr. M Gray, Cllr. I Tute,
Cllr. T Jones, Cllr. K Leary

Apologies Apologies for absence were received as follows:

Cllr. A Gray - work commitments

The above apologies were received and accepted

149/17 **Declarations of Interest**

Cllr P Jackson declared an interest in items 7(v) and 13

150/17 **Public Participation**

The policy was distributed for the benefit of the public present.

151/17 **Minutes of the last meeting**

Resolved that:

- (i) the minutes of the Ordinary Meeting held on 13 June 2017 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

152/17 **Committees**

Resolved that:

- (i) the minutes of the Planning Committee Meeting held on 13 June 2017 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

153/17

Police Report

The Police report provided by PCSO Lisa Jackson was read out.

Speedwatch – since the last meeting Community Speedwatch has been deployed in Lanchester on 6 separate occasions at Durham Road, Cadger Bank and Maiden Law. Durham Road has seen a total of 317 vehicles recorded through the system with only 2 receiving a warning letter. Cadger Bank has seen 187 recorded through the system with 30 receiving a warning letter. Maiden Law has seen a total of 198 vehicles recorded through the system with 54 receiving warning letters. Cadger Bank and Maiden Law have been referred to the Traffic Management Department as they exceed the % rate required on the escalation process to receive enforcement action.

Lanchester EP School – parking outside of the school continues to be causing concern. The removal of the traffic lights does not appear to have improved the situation. The area is being monitored and drivers choosing to park fully on the pavement opposite the entrance are being challenged.

Antisocial Behaviour Trends – Police patrols are continuing at Kitswell Road and especially at All Saints Primary and Kitswell Park

Crime Trends

- There has been a theft of a Land Rover from a property on Durham Road. The vehicle has since been recovered from Esh Winning and a suspect has been identified from finger prints. The suspect is currently wanted by Police.
- There has been a theft of a metal gate from farmland. All lines of enquiry have been completed and no suspects have been identified.
- A racial incident was reported. A male has been arrested for Racially Aggravated Public Order, Criminal Damage and Driving Offences.

Members asked if the Community Speed Watch equipment could be deployed at Peth Bank and Ford Road

Resolved - that these additional Community Speed Watch locations are requested

154/17

Correspondence

(i) **Durham Local Councils Charter**

Members considered the draft Charter

Resolved - that the information be received

(ii) **Open Space, Play and Outdoor Recreation Study – Town/Parish Council Survey – Durham County Council**

Resolved that:

(i) The Clerk completes and returns the survey

(ii) Members forward any contributions to the Clerk by 19 July

- (iii) **Neighbourhood Protection Team Event**
Members received details of the event which will take place on 19 July
Resolved - that full details of the event are forwarded to all Members
- (iv) **County Durham Association of Local Councils Secretariat proposals for 2018/19 onwards**
Members received details of the secretariat proposals for 2018/19
Resolved - that the information be received
- (v) **Correspondence from resident – river behind Browney Mews**
Cllr P Jackson declared an interest.
Members received information from a resident outlining concerns of youths congregating at the Smallhope Burn.
Resolved - that the Clerk arrange a site meeting with the Police to consider the matter

155/17 Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 130/17)

The next AAP meeting will take place on Wednesday 12 July
The next PCC meeting will take place on Saturday 22 July at 10am at Lanchester

The Village Forum Event took place this afternoon (11 July). The event was well attended and the AAP will now formulate a Village Action Plan.

156/17 Neighbourhood Plan (min 131/17)

Mike Wardle attended the meeting and provided Members with an update.

Resolved - that the minutes of the meeting be approved

At the last meeting the Topic papers and Review Papers were considered and approved. The draft settlement edge housing policy was presented to the group by Shaun Hanson the Consultant. The edge of settlement policy is key to the Neighbourhood Plan. Other policies will interlink and support the edge of settlement policy. The consultant is continuing to work on the policy which will be presented to the working group at a meeting early in September.

A meeting has been arranged for the end of July for members of the group to meet and discuss policy development.

The Parish Council considered engaging a consultant to assist with policy development.

Resolved - that approval is given to engage a consultant for two days to assist with policy development

It was suggested that a budget be prepared and presented to the Parish Council outlining projected costs for the year/completion of the plan.

Resolved - that this information is prepared

Mike Wardle thanked all the volunteers for their ongoing work with the Neighbourhood Plan.

157/17 War Memorial Project

Resolved - that the minutes of the meeting be approved

Work continues on confirming a list of names for inclusion on the war memorial. Prices and designs have been received and discussed.

Members were informed that a Neighbourhood Budget Grant of £9500.00 had been confirmed from the County Council. The current estimate for the works is £10,400.00

Resolved - that the Parish Council agrees to make a financial contribution to the project of up to £1000.00

158/17 Planning Appeal – Residential development of 52 dwellings with new access and associated works – land to the west of Briardene, Cadger Bank (min 129/17)

Members received the additional representation sent to the planning inspector.

Members were informed that the planning appeal hearing would take place on Wednesday 19 July at the Community Centre commencing at 10am.

Resolved - that Councillor D Friesner speaks at the hearing on behalf of the Parish Council

159/17 Concern of resident - condition of the pavement on Durham Road between the Kings Head and Lynwood House (min 129/17)

Members were informed that this matter had been reported to the County Council following the last meeting. A site visit had taken place with the Clerk and an Officer from the County Council. Although the path did not require emergency action, the high lid on the utility cover has been reported, the officer undertook some immediate minor repairs to the path and the path has been placed on a list for replacement. The resident was in attendance at the meeting and satisfied with the outcome.

Resolved - that the information be received

160/17 Resident – Ashdown Grove – boundary of property

Councillor P Jackson declared an interest.

Members were informed that a resident had contacted the Parish Council with a boundary enquiry between his property in Ashdown Grove and land in Kitswell Recreation Area. This information has been forwarded to the County Council for consideration. It was agreed that although the Parish Council lease the land this matter needed to be resolved between the resident and the County Council

Resolved - that the resident is informed that this is a matter for the County Council to resolve

161/17 Kings Head – vehicle access (min 141/17)

Members considered the access and egress arrangements at the Kings Head which can be confusing and result in vehicles entering the Kings Head car park through the exit.

Resolved - that a letter is sent to the Kings Head asking that they review and revise their signage

162/17 Newbiggen Lane – works undertaken on grass verge (min 141/17)

Members received information on works undertaken to part of the grass verge on Newbiggen Lane. Works include cutting back grass and tree work.

Resolved - that this matter is reported to Durham County Council

163/17 Library Building (min 134/17)

Members considered the importance of the Library building, being unique in design and shape and in a prominent position in the village. The building has significant history and is noted in the Conservation Area Appraisal and Heritage Audit.

It was agreed that the building was of note and should be considered for listing.

Resolved that:

- (i)** The Library is proposed for listing to National Heritage
- (ii)** The County Council are asked to assist in the matter

164/17 Section 106 funds held by Durham County Council

An application has been prepared by the County Council to use S106 funds to undertake refurbishment works at Park House Play Area. The works would include replacement of safety surfacing in the fenced play area. These are maintenance works already identified by the Parish Council. The estimated cost of the works is £25,000.00 with £17,600 available from S106 funds.

Resolved that:

- (i) The Parish Council supports the S106 application
- (ii) The Parish Council commits £7,400 towards the works

165/17 Annual Report 2016 / 17

Members considered the Annual Report
Recommended - that the Annual Report be approved for distribution

166/17 Maintenance Report

Members considered report H

Resolved that:

- (i) the report be received
- (ii) thanks to be passed to David Maddox for his hard work in the Parish

167/17 Financial Information

The Lead Officer presented report I
Resolved - that the report be received

168/17 Accounts for Payment

Resolved - that the following accounts be approved for payment:

P Snowdon	Hanging Baskets	£279.00
BT	Broadband	£84.00
BT	Phone	£82.38
Lanchester Allotment Assoc	Donation	£100.00
S Laverick	Salary (June)	£1306.17
D Maddox	Salary (June)	£382.14
Durham County Council	Pensions (June)	£405.84
HMRC	Tax & NI (April – June)	£1334.61

169/17 Chairperson's Announcements

There were no Chair announcements

170/17 Questions from Members – Information only

Councillor M Walker raised the matter of the village centre parking scheme which had been discussed at the previous meeting. Members were informed that a response had not yet been received from the County Council. It was agreed that a response be requested.

Councillor M Walker raised the matter of the scaffolding around the Library which had been discussed at the previous meeting. Members were informed that a response had not yet been received from the County Council. It was agreed that a response be requested.

171/17 Date of next meeting

Resolved - that the next Ordinary Meeting of the Council will take place on Tuesday 12 September at 7.15pm at Lynwood House

Meeting ended at 9.00pm