

Lanchester Parish Council



Sally Laverick
Lead Officer / Clerk to the Council

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4 October 2017

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on
Tuesday 10 October 2017 at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

A G E N D A

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Lanchester Flood Alleviation Scheme**
Simon Longstaff, Drainage and Coastal Protection Manager from Durham County Council will attend the meeting and present information on the proposed works
5. **Lanchester Parking Scheme**
Rachael Smith, Traffic Engineer from Durham County Council will attend the meeting to discuss the recent parking scheme in the village
6. **Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 12 September 2017 (attached A)

7. Committees

To approve the minutes of the following committees:

- I. Planning Committee Meeting on 19 September 2017 (attached B)
- II. Finance, Development & General Purposes Committee Meeting on 27 September 2017 (attached C)

8. Police Report

To consider the Police report (to be presented at the meeting)

9. Correspondence

- I. County Durham and Cleveland County Training Partnership – General Data Protection Regulations training session
To consider attendance at the training session

10. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 195/17)

To receive information on a Dementia Action Alliance Co-ordinator
To discuss and identify fly-tipping hotspots
To receive information on Durham Works Environmental Task Force

11. Neighbourhood Plan (min 218/17)

To approve the minutes of the meeting (attached D)
To receive an update

12. Ford Road – request for a mirror to assist exiting from Smallhope Drive

To consider the information received

13. Hurbuck Cottages – Bus Shelter and Fencing

To consider the information received regarding maintenance works required to the bus shelter and the request for a fence

14. Maintenance Report

To consider the report (attached E)

15. Financial Information

To consider the report (attached F)

16. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

| | | |
|-----------------------|------------------------|----------|
| S Laverick | Salary (Sept) | £1306.17 |
| D Maddox | Salary (Sept) | £382.14 |
| Durham County Council | Pension (Sept) | £405.84 |
| HMRC | Tax & NI (July – Sept) | £1334.81 |
| BT | Phone | £88.87 |
| BT | Broadband | £84.00 |
| Planning Advice Plus | Neighbourhood Plan | £1000.00 |
| Planning Advice Plus | Neighbourhood Plan | £3072.90 |
| S Laverick | Expenses | £38.04 |

17. Chairperson’s Announcements

18. Questions from Members – Information only

To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

19. Date of next meeting

To set the date and time for the next meeting