

Lanchester Parish Council



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Lead Officer / Clerk to the Council

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4 July 2017

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on
Tuesday 11 July 2017 at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 13 June 2017 (attached A)
- 5. Committees**

To approve the minutes of the following committees:

 - I. Planning Committee Meeting on 13 June 2017 (attached B)
- 6. Police Report**

To consider the Police report (to be presented at the meeting)

7. Correspondence

- I. Durham Local Councils Charter
To consider the draft charter (attached C)
- II. Open Space, Play and Outdoor Recreation Study – Town/Parish Council Survey – Durham County Council
To consider completion of the survey (attached D)
- III. Neighbourhood Protection Team Event
To receive details of the event
- IV. County Durham Association of Local Councils Secretariat proposals for 2018/19 onwards
To consider the information received
- V. Correspondence from resident – river behind Browney Mews
To consider the information received

8. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 130/17)

To receive an update

9. Neighbourhood Plan (min 131/17)

To approve the minutes of the meeting (attached E)

To receive an update

10. War Memorial Project

To approve the minutes of the working group meeting (attached F)

To receive an update on the project

To consider a financial contribution towards the project

11. Planning Appeal – Residential development of 52 dwellings with new access and associated works – land to the west of Briardene, Cadger Bank (min 129/17)

To receive the additional representation sent to the planning inspector (attached G)

To consider arrangements for the planning appeal hearing

12. Concern of resident - condition of the pavement on Durham Road between the Kings Head and Lynwood House (min 129/17)

To consider the action and information received

13. Resident – Ashdown Grove – boundary of property

To receive information on this matter

14. Kings Head – vehicle access (min 141/17)

To consider the access and egress arrangements

- 15. Newbiggen Lane – works undertaken on grass verge (min 141/17)**
To consider the works undertaken to part of the grass verge
- 16. Library Building (min 134/17)**
To consider the importance of the Library building and consider its listed status
- 17. Section 106 funds held by Durham County Council**
To consider an application to use S106 funds to undertake refurbishment works at Park House Play Area. To consider a financial contribution to the project
- 18. Annual Report 2016 / 17**
To consider and approve the Annual Report for distribution (to be circulated prior to the meeting, copies to be available at the meeting)
- 19. Maintenance Report**
To consider the report (attached H)
- 20. Financial Information**
To consider the report of the Lead Officer (attached I)
- 21. Accounts for Payment**
Approval/confirmation of payment is requested for payment of accounts as set out below:
- | | | |
|----------------------------|-------------------------|----------|
| P Snowdon | Hanging Baskets | £279.00 |
| BT | Broadband | £84.00 |
| BT | Phone | £82.38 |
| Lanchester Allotment Assoc | Donation | £100.00 |
| S Laverick | Salary (June) | £1306.17 |
| D Maddox | Salary (June) | £382.14 |
| Durham County Council | Pensions (June) | £405.84 |
| HMRC | Tax & NI (April – June) | £1334.61 |
- 22. Chairperson’s Announcements**
- 23. Questions from Members – Information only**
To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.
- 24. Date of next meeting**
To set the date and time for the next meeting