

Lanchester Parish Council



War Memorial Working Group

Lynwood House
Thursday 26 January 2017
5.00pm

Present Sally Laverick, Councillor Ossie Johnson, Councillor Kevin Leary, Brian Naylor, Eric Hepplewhite, Graham Meek, Marian Morrison, Dorothy Hall, Brian Masterman, Pam Sinclair, Aubrey O' Brien, Mike Stoddart,

1. **Welcome**

Sally welcomed everyone to the meeting and introductions were made.

2. **Apologies for Absence**

Apologies were received from Ian Murray.

3. **Minutes from the Last Meeting**

The minutes from the last meeting of the group were received

4. **List of Names**

Members considered a list of names compiled by Dorothy from all the Memorials, Books of Remembrance and Churchyards.

The first 99 names on the list are those names that are read out on Remembrance Sunday. However there are a further 21 names identified which are not read out at the service.

The group discussed in detail the list of names.

It was agreed that:

- The 99 names read out on Remembrance Sunday should be included on the plaque unless information is received from families to the contrary

- The additional 21 names should be included on the plaque unless information is received from families to the contrary
- Full names (if available) should be used for the inscriptions

Dorothy is to undertake some additional work to cross reference some of the names.

Eric reported that he had found two additional names in the Churchyard. Dorothy is to investigate these names. Eric confirmed that he would undertake additional searches of the churchyard

Ossie passed around an original order of service and photographs from 1951. It was agreed that when the memorial is rededicated that an order of service could be produced to include the new list of names.

Eric informed the group that as part of the poppy event in November 2018 it is intended to produce a booklet providing information on many of the fallen soldiers.

5. Distribution of List of Names

The group were informed that an article had been written which included the list of names read out at the Remembrance Service. The article asked for information from the community on missing names and accuracy of spelling of existing names.

The news article is a starting point to involve and inform the community of the project and to start to firm up the list of names for inclusion on the war memorial.

The article was distributed as follows:

- Village Voice - January edition
- Parish Council Notice Board
- Parish Council newsletter - February distribution

It was agreed that in addition to the above distribution, the article should:

- be sent to the three Churches
- appear on the North East War Memorials Project website

Once feedback has been received from the news article, the list can be amended and further information be presented to the community

6. Memorial Design and Costs

Information had been sent to three companies asking for ideas of design and prices for the works to the war memorial. Information had been received which varied greatly in price and design.

The group considered all options.

It was agreed that further information/prices are sought to include an extension to the side panels of the existing war memorial.

7. Durham County Council Planners

The group were informed that information had been received from Durham County Council confirming that planning permission was not required for the work on the war memorial. The County Council have an officer, Peter Dunn who advises on alterations to war memorials.

It was agreed that the officer be consulted on the proposed works.

8. Next Steps

- Dorothy is to undertake some additional work to cross reference some of the names.
- Dorothy is to make investigations into the two additional names identified
- Eric to undertake additional searches of the churchyard
- The news article be sent to the three Churches
- The news article be put on the NEWMP website
- Prices are sought for additional designs for the war memorial
- Peter Dunn be consulted on the proposed works

9. Date of next meeting

The next meeting of the group will be in approximately 6 – 8 weeks at Lynwood House

Meeting ends 6.30pm