

Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday 8 November 2016 at 7.15pm

Present Mr O Johnson (Chair)

Mr C Burton, Mr B Gray, Mr P Jackson,
Mr K Harrison, Mr S Walker, Mr K Leary,
Mr Peter Richardson, Mr M Wardle

Mr R Young - County Councillor – observer
PCSO Lisa Jackson

Apologies Apologies for absence were received as follows:

Mrs M Gray - family commitments
Mrs A Cook - ill

The above apologies were received and accepted

245/16 **Declarations of Interest**

There were no declarations of interest

246/16 **Public Participation**

There were no public present

247/16 **Minutes of the last meeting**

Resolved that:

- (i) the minutes of the Ordinary Meeting held on 11 October 2016 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

248/16 **Committees**

Resolved that:

- (i) the minutes of the Planning Committee Meeting held on 11 October 2016 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

249/16 Police Report

The Chair welcomed PCSO Lisa Jackson to the meeting. Lisa presented the police report.

Members were informed that it had been a fairly quiet month. The problem of young people congregating in Front Street has eased and the Police have been working with the school to address the problem. On 14 October the Police took the drugs dogs around a number of public houses. There were no issues on bonfire night. The Police are undertaking 'Operation Snow Angels' again which involves identifying elderly and vulnerable people to offer support to them during the winter.

Resolved - that the report be received

250/16 Correspondence

- (i) **Durham County Council – 'Locate' poster**
Resolved - that the poster be displayed on the notice board
- (ii) **Durham County Council – 'Public Space Protection Order for Dog Control' - poster**
Resolved - that the poster be displayed on the notice board
- (iii) **Campaign to Protect Rural England – Autumn Newsletter**
Resolved - that the newsletter be received
- (iv) **Clerk & Councils Direct – November newsletter**
Resolved - that the newsletter be received

251/16 Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 230/16)

Dates and times for the next PCC and AAP meetings were provided.

Members were informed that the County Councillors had requested bollards to prevent parking near to the war memorial. Progress on this scheme would be chased up.

252/16 Neighbourhood Plan (min 231/16)

Mike Wardle provided members with an update.

The public consultations in 2015 and 2016 produced a great deal of information. The next step is to bring together all the information and evidence to prepare a topic paper for each objective / area which will produce options to achieve the objectives of the plan. A grant of £5000 was secured from 'Locality'. This money was used to engage a consultant to produce a 'Housing' topic paper. In addition the Parish Council appointed the North of England Civic Trust to produce a 'Historic Environment' topic paper. These two topic papers were produced during

August and September and were presented to the working group in October. The next stage is to produce policy statements for the plan. There is also a need to produce topic papers for the other areas of the Neighbourhood Plan and members of the working group will be working on these in the coming months.

Members discussed engaging a consultant to write the 'Housing' policy. **Resolved** - that £2000.00 is approved to engage a consultant to write the housing policy.

The final draft of the Heritage Audit is currently being checked. The North of England Civic Trust have assisted volunteers in producing the audit which has involved surveying and recording over 200 heritage assets. Twenty volunteers were involved in the surveying and recording which took over 6 months to complete. The completed Heritage Audit will be presented to the community.

The publication of Durham County Councils Preferred Options County Plan is expected at the end of November.

Resolved - that the information be received

253/16 Christmas Light Switch On Event (min 234/16)

Members were informed that the organisation of the event was progressing well. Mr Terry Deary has agreed to switch on the lights.

Resolved - that the following items are considered in the New Year

- Fencing around the tree
- Sound system for the event
- Solar Christmas trees for lampposts

254/16 Height of Kerbs – Lanchester (min 204/16)

Members were informed that correspondence had been received from the County Council confirming that they could take no action to address the height of the kerbs at the crossing point between the Kings Head and the Village Green.

255/16 Diversity Statement

Members considered the Diversity statement approved by the County Durham Association of Local Councils at its recent AGM.

Resolved - that Lanchester Parish Council adopt the diversity statement

256/16 Newsletter – November 2016

Members considered the quarterly newsletter

Resolved - that the newsletter be approved for distribution

257/16 Financial Information

The Lead Officer presented report E
Resolved - that the report be received

258/16 Accounts for Payment

Resolved - that the following accounts be approved for payment:

P Snowdon	Hanging Baskets	£535.50
CCL Office Ltd	Stationery	£80.57
Information Commissioner	Data Protection Reg.	£35.00
North England Civic Trust	Neighbourhood Plan	£2,700.00
Planning Advice Plus	Neighbourhood Plan	£3,553.15
Royal British Legion	Poppy Wreath	£50.00
S Laverick	Expenses	£586.30
S Laverick	Salary (October)	£1286.72
D Maddox	Salary (October)	£448.63
Durham County Council	Pension (October)	£395.37
North England Civic Trust	Neighbourhood Plan	£240.00
County Durham & Cleveland	Training	£27.00
County Training Partnership		
S Laverick	Expenses	£84.00

259/16 Chairperson's Announcements

There were no announcements

260/16 Questions from Members – Information only

There were no questions from members

261/16 Date of next meeting

Resolved - that the next Ordinary meeting of the Council be held on
Tuesday 13 December 2016 at 7.15pm at Lynwood House

Meeting ended at 8.00 pm