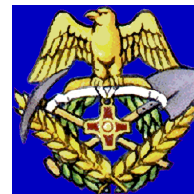


# Lanchester Parish Council



Sally Laverick  
Lead Officer / Clerk to the Council

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28 March 2017

I hereby summon you to attend  
the next Ordinary Meeting of Lanchester Parish Council  
which will be held at **Lynwood House**, Durham Road, Lanchester on  
**Tuesday 4 April 2017** following the Village Conference at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

## **AGENDA**

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
  - I. To confirm and approve the minutes of the Ordinary Meeting held 14 March 2017 (attached A)
- 5. Police Report**

To consider the Police report (to be distributed at the meeting)
- 6. Correspondence**
  - I. County Durham and Cleveland County Training Partnership - training  
To receive information on Councillor and Chairmanship training sessions
  - II. Durham County Council – Public Space Protection Order arrangements  
To consider information received

- III. The Clerk Magazine – March 2017  
To receive the magazine
7. **Area Action Partnership (AAP) / Parish Councils Committee (PCC)  
(min 58/17)**  
To receive an update
8. **Neighbourhood Plan (min 59/17)**  
To receive an update
9. **Financial Regulations**  
To review the above regulations (attached B)
10. **Public Filming, Recording or Reporting at Council or Committee  
Meetings Policy**  
To review the above policy (attached C)
11. **Standing Orders**  
To review the Standing Orders (attached D)
12. **Health & Safety Policy**  
To review the above policy (attached E)
13. **Safeguarding Children and Vulnerable Adults Policy**  
To review the above policy (attached F)
14. **Equal Opportunities Policy**  
To review the above policy (attached G)
15. **Public Participation Policy**  
To review the above policy (attached H)
16. **Training – Statement of Intent**  
To review the above policy (attached I)
17. **Publication Scheme**  
To review the above policy (attached J)
18. **Complaints Procedure**  
To review the above procedure (attached K)
19. **Grants Policy**  
To review the above policy (attached L)

**20. Community Engagement – Statement of Intent**

To review the above statement (attached M)

**21. Local Government Pension Scheme Regulations – Employer Discretions**

To review the document (attached N)

**22. Financial Information**

To consider the report of the Lead Officer (attached O)

**23. Accounts for Payment**

Approval/confirmation of payment is requested for payment of accounts as set out below:

S Laverick	Salary (March)	£1286.72
D Maddox	Salary (March)	£448.83
Durham County Council	Pension (March)	£395.37
HMRC	Tax & NI (Jan – March)	£1110.26
CDALC	Training	£27.00
Hanley & Swinbank	Refreshments	£110.00
Durham County Council	Footpath Repairs	£492.16
Durham County Council	Christmas Lights	£1304.41
Durham County Council	Summer Holiday Activities	£250.00
BT	Phone	£71.86
BT	Broadband	£84.00
Planning Advice Plus	Neighbourhood Plan	£1050.40
S Laverick	Expenses	£108.47
MK Print Solutions	Printing	£3336.00
EP Primary School	Newsletter distribution	£100.00
RC Primary School	Newsletter distribution	£100.00
Citizens Advice County Durham	Donation	£100.00
Great North Air Ambulance	Donation	£200.00
All Saints Parish Centre	Donation	£200.00
Lanchester Parochial Church Co.	Donation	£200.00
CDALC	Training	£27.00
CCL Office Ltd	Stationery	£241.09

**24. Chairperson’s Announcements**

**25. Questions from Members – Information only**

To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

**26. Date of next meeting**

To set the date and time for the next meeting