

Lanchester Parish Council



Sally Laverick
Lead Officer / Clerk to the Council

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7 March 2017

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on
Tuesday 14 March 2017 at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

1. Apologies for Absence

2. Declarations of Interest

3. Public Participation

4. Minutes of the last meeting

- I. To confirm and approve the minutes of the Ordinary Meeting held 14 February 2017 (attached A)

5. Committees

To approve the minutes of the following committees:

- I. Planning Committee Meeting on 14 February 2017 (attached B)

- 6. Flooding in Lanchester**
Simon Longstaff, Drainage and Coastal Protection Manager at Durham County Council will attend the meeting to provide information on the drainage works in Front Street, the recent works on Newbiggen Lane and the wider plans for flood alleviation in Lanchester.
- 7. Police Report**
To consider the Police report (to be distributed at the meeting)
- 8. Correspondence**
 - I. Campaign to Protect Rural England – Spring Newsletter
To receive the correspondence
 - II. Clerk & Councils Direct – March Newsletter
To receive the correspondence
 - III. Lanchester Cricket Club Beer Festival – May 2017
To receive information regarding the event
- 9. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 36/17)**
To receive the minutes from the last PCC meeting (attached C)
To receive an update
- 10. Neighbourhood Plan (min 37/17)**
To approve the minutes of the meeting (attached D)
To receive an update
- 11. Tree Surveys**
To consider the tree surveys undertaken on the Village Green, Kitswell Park and the allotments site
To consider the works identified and approve expenditure as required
- 12. Risk Assessment Schedule**
To review the above policy (attached E)
- 13. Internal Audit Arrangements**
To review the above arrangements (attached F)
- 14. Schools – Distribution of newsletters**
To consider a donation to the schools
- 15. Grants / Donations**
To consider requests for grants / donations (attached G)

16. Financial Information

To consider the report of the Lead Officer (attached H)

17. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

S Laverick	Salary (February)	£1286.72
D Maddox	Salary (February)	£448.63
Durham County Council	Pension (February)	£395.37
Brandon & Byshottles PC	Fly tipping cameras	£526.20
Fenland Leisure Products Ltd	Play Equipment	£1429.20
County Durham A L C	Booklets	£35.20
CCL Office Ltd	Stationery	£143.72
S Laverick	Expenses	£121.97

18. Chairperson's Announcements

19. Questions from Members – Information only

To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

20. Date of next meeting

To set the date and time for the next meeting