

Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday
14 March 2017 at 7.15pm

Present Mr O Johnson (Chair)

Mr K Harrison, Mr P Jackson, Mr K Leary,
Mr M Wardle, Mr B Gray, Mrs A Cook

Simon Longstaff - Durham County Council
Susanne Hall - Environment Agency
Peter Nailon - Wear Rivers Trust

Apologies Apologies for absence were received as follows:

Mrs M Gray - ill
Mr S Walker - ill

The above apologies were received and accepted

51/17 **Declarations of Interest**

There were no declarations of interest

52/17 **Public Participation**

The policy was distributed for the benefit of the public present.

53/17 **Minutes of the last meeting**

Resolved that:

- (i) the minutes of the Ordinary Meeting held on 14 February 2017 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

54/17 **Committees**

Resolved that:

- (i) the minutes of the Planning Committee Meeting held on 14 February 2017 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

55/17 Flooding in Lanchester

The Chair welcomed Simon Longstaff, Drainage and Coastal Protection Manager at Durham County Council to the meeting.

Simon provided information to members on the drainage works in Front Street, the recent works on Newbiggen Lane and the wider plans for flood alleviation in Lanchester.

Representatives from the Environment Agency and the Wear Rivers Trust also attended the meeting to provide information.

The recent works on Front Street to install beany block kerb drainage is intended to get water off Front Street faster.

The County Council have undertaken considerable works on Newbiggen Lane which has included work on 19 blocked gullies, some of which may have been covered for 50 years. These gullies are located up Newbiggen Lane for several miles. The County Council feel that the work on Newbiggen Lane should prevent minor flooding events.

There is a multi-agency approach to address major flood incidents in Lanchester. The proposal is to capture water at Front Street at the bottom of Newbiggen Lane and put it in the Alderdene Burn. Recent tests confirm that there is capacity in the Alderdene Burn to accommodate this. This will involve work on the Alderdene culvert.

A number of residents attended the meeting and spoke of concerns of the culvert under Woodham Court. Simon confirmed that the proposals will address any identified issues with the culvert at Woodham Court.

There is a need to secure funding for this project which is hoped to take place in 2017 / 18.

56/17 Police Report

The Police report provided by PCSO Lisa Jackson was read out. Current issues include vehicle thefts, burglary and damage to cars. On Friday 24 March a PACT meeting will be held on Front Street at 10am.

Resolved - that the report be received

57/17 Correspondence

(i) **Campaign to Protect Rural England – Spring Newsletter**
Resolved - that the newsletter be received

(ii) **Clerk & Councils Direct – March Newsletter**
Resolved - that the newsletter be received

(iii) Lanchester Cricket Club Beer Festival – May 2017

Members received information from the club on the preparations for the beer festival to be held 26 – 28 May 2017. A number of measures are being proposed to address people bringing their own alcohol to the event and underage drinking.

Resolved - that the Parish Council supports the measures to address these issues but asks that any signage should be removed shortly after the event

Information had been received from a resident regarding ropes clanking on net poles and rubbish being placed near their boundary fence

Resolved - that the Club are informed of these concerns

58/17 Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 36/17)

Resolved – that the minutes of the PCC meeting be received

Dates and times for the next PCC meeting were provided.

59/17 Neighbourhood Plan (min 37/17)

Resolved - that the minutes of the meeting be approved

Mike Wardle provided members with an update.

A workshop had taken place on March 7 facilitated by Shaun Hanson to work on the edge of settlement and mapping of heritage assets. The session had been well attended and productive. Shaun Hanson has taken all the information away to continue work on the housing policy for the Neighbourhood Plan.

The Heritage Audit event is arranged for Saturday 18 March at 2pm at Lynwood House. Richard Cowen, Chair of CPRE North and John Gall, local resident have both agreed to speak at the event. The event will provide the opportunity for the community to view the Heritage Audit and to receive an update on the Neighbourhood Plan.

The next meeting of the Neighbourhood Plan working group will take place on 3 April to discuss the remaining topic papers.

Resolved - that the information be received

60/17 Tree Surveys

Members considered the tree surveys undertaken on the Village Green, at Kitswell Park and at the allotments site behind Durham Road.

Resolved - that the identified works are undertaken at a cost of £3,300.00

61/17 Risk Assessment Schedule

Members considered and reviewed the policy.

Resolved - that the policy be approved

62/17 Internal Audit Arrangements

Members considered and reviewed the policy.

Resolved that:

(i) the policy be approved

(ii) Mr Mike Young be approved as the internal auditor

63/17 Schools – Distribution of Newsletters

Resolved - that a donation of £100.00 is awarded to each of the Primary schools in Lanchester

64/17 Grants / Donations

Members considered the applications received

Resolved that the following donations are made:

(i) Citizens Advice County Durham - £100.00

(ii) The Great North Air Ambulance - £200.00

(iii) All Saints Parish Centre - £200.00

(iv) Lanchester & Burnhope Parochial Church Council – Clock Maintenance - £200.00

65/17 Financial Information

The Lead Officer presented report H

Resolved - that the report be received

66/17 Accounts for Payment

Resolved - that the following accounts be approved for payment:

S Laverick	Salary (February)	£1286.72
D Maddox	Salary (February)	£448.63
Durham County Council	Pension (February)	£395.37
Brandon & Byshottles PC	Fly tipping cameras	£526.20
Fenland Leisure Products Ltd	Play Equipment	£1429.20
County Durham A L C	Booklets	£35.20

CCL Office Ltd	Stationery	£143.72
S Laverick	Expenses	£121.97

67/17 Chairperson's Announcements

Members were informed of a recent meeting to discuss the parking and traffic congestion at St Bedes School. Representatives from the School, Planners, Highways, Police and Parish Council attended the meeting. It was acknowledged that there was no easy solution to the problem. The Police agreed to provide a presence where possible. The school financially supports the use of the bus rather than the car. Highways will look at the introduction of advisory road markings near the school.

The Chair also informed members that Burnhope Parish Council have suggested that a beacon be lit as part of the WW1 commemorations in November 2018. It is likely that this will be a joint project with Burnhope and Lanchester.

Resolved - that this item is placed on a future meeting for discussion

68/17 Questions from Members – Information only

There were no questions from members

69/17 Date of next meeting

Resolved that:

- (i) the next Ordinary meeting of the Council be held on Tuesday 4 April 2017 at Lynwood House following the Village Conference which will commence at 7.15pm
- (ii) The Annual Meeting followed by the Ordinary Meeting of the Council will take place on Tuesday 16 May at 7.15pm at Lynwood House
- (iii) The Finance Meeting scheduled for Wednesday 29 March has been cancelled

Meeting ended at 8.40pm