

Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday
14 February 2017 at 7.15pm

Present Mr O Johnson (Chair)

Mr K Harrison, Mr P Jackson, Mr S Walker, Mr K Leary,
Mr M Wardle, Mr B Gray, Mrs M Gray,

Mr R Young (County Councillor - Observer)

Apologies Apologies for absence were received as follows:

Mrs A Cook - ill

The above apologies were received and accepted

30/17 **Declarations of Interest**

There were no declarations of interest

31/17 **Public Participation**

The policy was distributed for the benefit of the public present.

32/17 **Minutes of the last meeting**

Resolved that:

- (i) the minutes of the Ordinary Meeting held on 10 January 2017 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

33/17 **Committees**

Resolved that:

- (i) the minutes of the Planning Committee Meeting held on 10 January 2017 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted
- (ii) the minutes of the Finance, Development & General Purposes Committee Meeting held on 25 January 2017 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

34/17 Police Report

The Police report provided by PCSO Lisa Jackson was read out.

The priority this month has been burglaries and attempted burglaries in the rural areas. The Police have attended a meeting with the cricket club to discuss arrangements for the beer festival in May. On Saturday 18 February there will be a PACT meeting on Front Street at 10am.

Resolved - that the report be received

35/17 Correspondence

(i) Letter of thanks – Lanchester Choral & Operatic Society

Resolved - that the letter be received

(ii) County Durham and Darlington Fire and Rescue Authority

Members considered a response to the recent consultation

Resolved - that a response is sent supporting the proposals

(iii) Letter – Durham County Council – road closure

Resolved - that the information be received

(iv) Lanchester Allotments Association – membership list

Resolved - that the information be received

(v) The Pensions Regulator

Resolved - that the information be received

(vi) Clerk Magazine – January 2017

Resolved - that the magazine be received

(vii) Clerk & Councils Direct – January 2017

Resolved - that the magazine be received

**36/17 Area Action Partnership (AAP) / Parish Councils Committee (PCC)
(min 7/17)**

Dates and times for the next PCC meeting were provided.

Members were informed that the invoice for the shared payment for the fly tipping cameras had now been received.

Members considered the outstanding items from the AAP village action plan.

37/17 Neighbourhood Plan (min 25/17)

Mike Wardle provided members with an update.

A workshop has been arranged for March 7 to consider the edge of settlement and mapping of heritage assets. This session will be facilitated by Shaun Hanson.

The Heritage Audit event is arranged for Saturday 18 March at 2pm at Lynwood House. Richard Cowen, Chair of CPRE North and John Gall, local resident have both agreed to speak at the event. The event will provide the opportunity for the community to view the Heritage Audit and to receive an update on the Neighbourhood Plan.

Members considered whether to print 500 or 1000 copies of the Heritage Audit report.

Resolved that:

- (i) 1000 copies of the booklet are printed
- (ii) The information be received

38/17 War Memorial Working Group (min 9/17)

Resolved - that the minutes of the meeting held on 26 January be approved

Members were informed that work continues on producing an accurate and full list of names for inclusion on the war memorial. A news article has appeared in the Village Voice, Parish Council newsletter, Parish Council notice board and the North East War Memorials Project website. Prices and designs for the work on the war memorial had been received from three companies. It was agreed that further designs are pursued.

Resolved - that the information be received

39/17 Grassed Area – Lanchester Valley Railway Path – between Station Road and Newbiggen Lane

Members considered the licence agreement entered into with the County Council in 2014 which had allowed the Parish Council to undertake a number of cuts to the above grassed area. Under this agreement the County Council had retained ownership and maintenance responsibility for the area.

Members considered this information and a discussion took place on whether the Parish Council should cut the grass in this area again in 2017 under a similar arrangement.

Resolved that:

- (i) a licence agreement be entered into with the County Council for 2017 to cut the grass in this area
- (ii) a review of these arrangements takes place at the end of the season

40/17 Grass Cutting 2017

Members were informed that following a meeting with the contractor the price for grass cutting for 2017 had been agreed.

Resolved - that the information be received

41/17 Financial Information

The Lead Officer presented report G

Resolved - that the report be received

42/17 Accounts for Payment

Resolved - that the following accounts be approved for payment:

S Laverick	Salary (January)	£1286.72
D Maddox	Salary (January)	£448.83
Durham County Council	Pension (January)	£395.37

43/17 Chairperson's Announcements

There were no announcements

44/17 Questions from Members – Information only

There were no questions from members

45/17 Date of next meeting

Resolved - that the next Ordinary meeting of the Council be held on Tuesday 14 March 2017 at 7.15pm at Lynwood House

Meeting ended at 8.00pm