

# Lanchester Parish Council



Sally Laverick  
Lead Officer / Clerk to the Council

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5 January 2017

I hereby summon you to attend  
the next Ordinary Meeting of Lanchester Parish Council  
which will be held at **Lynwood House**, Durham Road, Lanchester on  
**Tuesday 10 January 2017** at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

## **AGENDA**

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
  - I. To confirm and approve the minutes of the Ordinary Meeting held 14 December 2016 (attached A)
- 5. Committees**

To approve the minutes of the following committees:

  - I. Planning Committee Meeting on 14 December 2016 (attached B)
- 6. Police Report**

To consider the Police report
- 7. Correspondence**
  - I. Letter of thanks – Lanchester Brass Band  
To receive the correspondence

- II. Shared Access – Funding opportunity  
To consider information received from Shared Access regarding installation of a mast at Kitswell Park
  - III. WW1 Beacons of Light - November 2018  
To consider involvement in the commemorative event
8. **Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 287/16)**  
To receive the minutes of the PCC meeting (attached C)  
To receive an update
  9. **Neighbourhood Plan (min 288/16)**  
To approve the minutes of the meeting held on 6 December (attached D)  
To receive an update
  10. **War Memorial Working Group (min 271/16)**  
To approve the minutes of the meeting held on 5 December (attached E)  
To receive an update
  11. **Maintenance Progress Report**  
To consider the report of the Lead Officer (attached F)
  12. **Precept 2017/18 (min 275/16)**  
To consider the report of the Lead Officer (Attached G)
  13. **Financial Information**  
To consider the report of the Lead Officer (attached H)
  14. **Accounts for Payment**  
Approval/confirmation of payment is requested for payment of accounts as set out below:
 

S Laverick	Salary (December)	£1286.72
D Maddox	Salary (December)	£448.63
Durham County Council	Pension (December)	£395.37
HMRC	Tax & NI (Oct – Dec)	£1110.46
North England Civic Trust	Heritage Audit	£1740.00
CCL Office Ltd	Stationery	£91.46
S Laverick	Expenses	£300.00
BT	Phone	£75.86
BT	Broadband	£93.36
  15. **Chairperson’s Announcements**
  16. **Questions from Members – Information only**  
To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.
  17. **Date of next meeting**  
To set the date and time for the next meeting