

# Lanchester Parish Council

## Minutes of the Finance, Development and General Purposes Committee held at Lynwood House on Wednesday 30 November 2016 at 7.15 pm

**Present** Mr K Harrison (Chair)  
Mr M Wardle, Mr S Walker, Mr K Leary, Mr P Jackson,  
Mr O Johnson, Mr C Burton, Mr B Glass, Mr B Gray,  
Mrs M Gray,

**Apologies** Apologies for absence were received as follows:

There were no apologies for absence received

### **266/16 Declaration of Interest**

There were no declarations of interest

### **267/16 Public Participation**

There were no public present.

### **268/16 Budget Position**

The Lead Officer presented the finance report.

**Recommended** - that the report be received

### **269/16 Lanchester Neighbourhood Plan**

**Recommended** - that the minutes of the recent meeting be approved

Mike Wardle provided Members with an update.  
Small groups from the working group are now working on topic papers for the key areas of the plan. The heritage audit should be finalised before the end of the year. Members discussed a public event to launch the document. It was agreed that an event in March at Lynwood House to include displays, speeches and information on the wider Neighbourhood Plan would be appropriate

**Recommended** - that the information be received

## **270/16 Christmas Light Switch on Event**

Members discussed the recent Christmas Light Switch On event.

The event had been extremely successful with record numbers attending. It was estimated that 500 – 600 people attended the event. Approximately 260 presents, 260 sweets, 200 cups of mulled wine and 260 cakes were handed out. It was thought that the attendance of Terry Deary along with the favourable weather had pushed up numbers.

It was agreed that the format of the event needed to be discussed further

### **Recommended that:**

- (i) The event is discussed at a future meeting
- (ii) A letter of thanks is sent to Terry Deary
- (iii) Letters of thanks are sent to the volunteers

## **271/16 Lanchester War Memorial**

Members were informed that funding has been made available from the two County Councillors for a project to add the names of fallen soldiers to the war memorial on the Village Green.

A group is needed to carry the project forward

**Recommended** - that a working group of the Parish Council is established to progress the project

## **272/16 Lanchester Post Office**

Members considered the consultation information received regarding the moving of the Post Office from its current location to inside the Spar.

### **Recommended that:**

- (i) The information be received
- (ii) A response is made to re-inforce the need for a ramp / disabled access

## **273/16 Lanchester Parking Scheme**

Members considered the information received from the County Council regarding the proposed parking scheme. The physical works have now been ordered.

**Recommended** - that a response is sent to the County Council suggesting that spring be the appropriate time to undertake line painting.

Councillor Johnson informed members that extra bollards would be placed near the war memorial to stop inappropriate parking and that the wall in the car park behind the Spar would be replaced by bollards.

**274/16 Lanchester Allotments Association**

Members discussed concerns from Lanchester Allotments Association regarding the trees on the allotment site and the incidents of dog fouling outside the allotment.

**Recommended that:**

- (i)** The trees on the allotment site are included in the bi-annual tree inspection and appropriate maintenance work undertaken
- (ii)** The County Council are informed of the ongoing problem of dog fouling

**275/16 Budgets 2016/17 and 2017/18**

The Lead Officer presented the budget report.

The proposed budget for 2017/18 was considered. It was agreed to increase the General Repairs & Maintenance budget.

**Recommended** - that the budget is agreed subject to the General Repairs & Maintenance budget being increased to £6,000.00

**276/16 Date of next meeting**

**Recommended** - that the next Finance, Development & General Purposes Committee meeting be held on Wednesday 25 January at 7.15pm at Lynwood House

**Business concluded at 8.10pm**