

# Lanchester Parish Council

## Minutes of the Finance, Development and General Purposes Committee held at Lynwood House on Wednesday 25 January 2017 at 7.15 pm

**Present** Mr K Harrison (Chair)  
Mr S Walker, Mr P Jackson, Mr O Johnson, Mr B Gray,

**Apologies** Apologies for absence were received as follows:

Mr M Wardle	- away
Mr K Leary	- family commitments
Mr B Glass	- family commitments
Mrs M Gray	- family commitments

### **22/17 Declaration of Interest**

There were no declarations of interest

### **23/17 Public Participation**

There were no public present.

### **24/17 Budget Position**

The Lead Officer presented the finance report.  
**Recommended** - that the report be received

### **25/17 Lanchester Neighbourhood Plan**

Members were informed that small groups from the working group are now working on topic papers/policy development for the key areas of the plan. The next meeting of the working group will take place on 8 February. Shaun Hanson will attend the meeting to discuss how he can support the group in developing policies for the plan.

The heritage audit has been completed. Members discussed prices received for printing the various elements of the Heritage Audit. Members felt that it was important that copies are produced for community use.

#### **Recommended that:**

- (i) 12 copies of the gazetteer be produced at a cost of £1,390.00

- (ii) 12 copies of the picture booklet be produced at a cost of £598.00
- (iii) 500/1000 copies of the Heritage Audit booklet (A5) be printed at a cost of £952.00 / £1,168.00

It was agreed that a launch event for the Heritage Audit should be arranged for Saturday 18 March at 2pm at Lynwood House. The event will include displays, speeches and information on the development of the wider Neighbourhood Plan.

**Recommended** - that the details of the launch event be approved

## **26/17 Christmas Light Switch on Event**

Members discussed the recent Christmas Light Switch On event and the feedback received from the Police.

The following elements were agreed for 2017:

- (i) The gazebo be moved to a more central position on the green
- (ii) Lighting be purchased for the gazebo
- (iii) Investigate a sound system for the speech
- (iv) Extra fencing be installed on Front Street side
- (v) The main elements and timings for the event to remain the same

**Recommended** - that the details of the event be approved

Members discussed the fencing around the Christmas Tree which is becoming very tight for space.

**Recommended** - that prices are sought to extend the fencing

Members discussed the addition of small solar lit Christmas Trees which could be hung from the hanging basket brackets on the lampposts. It was felt that any additional lights around the green would detract from the existing display.

Members discussed purchasing solar lights to put on trees further up Front Street

**Recommended** - that prices for solar lights are sought

## **27/17 Newsletter**

Members considered the quarterly newsletter

**Recommended** - that the newsletter be approved for distribution

**28/17 Grass Cutting Contract – long term agreement**

**Recommended** - that a meeting is arranged with the grass cutting contractor to agree the price for grass cutting for 2017

**29/17 Date of next meeting**

**Recommended** - that the next Finance, Development & General Purposes Committee meeting be held on Wednesday 29 March at 7.15pm at Lynwood House

**Business concluded at 8.30pm**