

Lanchester Parish Council



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Lead Officer / Clerk to the Council

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2 November 2016

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on
Tuesday 8 November 2016 at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

A G E N D A

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 11 October 2016 (attached A)

5. Committees

To approve the minutes of the following committees:

- I. Planning Committee Meeting on 11 October 2016 (attached B)

6. Police Report

PCSO Lisa Jackson will attend the meeting to present the Police report

7. Correspondence

- I. Durham County Council – ‘Locate’ poster
To consider displaying the poster
- II. Durham County Council – Public Space Protection Order for Dog Control
– poster
To consider displaying the poster
- III. Campaign to Protect Rural England – Autumn Newsletter
To receive the newsletter
- IV. Clerk & Councils Direct – November newsletter
To receive the newsletter

8. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 230/16)

To receive an update

9. Neighbourhood Plan (min 231/16)

To approve the minutes of the meeting (attached C)
To receive an update

10. Christmas Light Switch On Event (min 234/16)

To receive an update on the event

11. Height of Kerbs – Lanchester (min 204/16)

To consider the response of Durham County Council

12. Diversity Statement

To consider adopting the Diversity Statement which was adopted by the County Durham Association at their AGM
(statement attached D)

13. Newsletter

To approve the quarterly newsletter (to be distributed at the meeting)

14. Financial Information

To consider the report of the Lead Officer (attached E)

15. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

P Snowdon	Hanging Baskets	£535.50
CCL Office Ltd	Stationery	£80.57

Information Commissioner	Data Protection Reg.	£35.00
North England Civic Trust	Neighbourhood Plan	£2,700.00
Planning Advice Plus	Neighbourhood Plan	£3,553.15
Royal British Legion	Poppy Wreath	£50.00
S Laverick	Expenses	£586.30
S Laverick	Salary (October)	£1286.72
D Maddox	Salary (October)	£448.63
Durham County Council	Pension (October)	£395.37
North England Civic Trust	Neighbourhood Plan	£240.00
County Durham & Cleveland	Training	£27.00
County Training Partnership		
S Laverick	Expenses	£84.00

16. Chairperson's Announcements

17. Questions from Members – Information only

To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

18. Date of next meeting

To set the date and time for the next meeting