

Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday
11 October 2016 at 7.15pm

Present Mr O Johnson (Chair)

Mr C Burton, Mr B Gray, Mrs M Gray
Mr K Harrison, Mr S Walker, Mr K Leary,
Mr Peter Richardson, Mrs J Richardson

Mr R Young - County Councillor – observer
PCSO Lisa Jackson

Apologies Apologies for absence were received as follows:

Mr B Glass - away
Mr M Wardle - ill
Mrs A Cook - ill
Mr P Jackson - work commitments
Mr A Nairn - work commitments
Mr Phillip Richardson - other commitments
The above apologies were received and accepted

225/16 **Declarations of Interest**

There were no declarations of interest

226/16 **Public Participation**

The public participation policy was distributed for the benefit of the public present

227/16 **Minutes of the last meeting**

Resolved that:

- (i) The minutes be amended to include apologies from Margaret Gray
- (ii) the minutes of the Ordinary Meeting held on 13 September 2016 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

228/16 Committees

Resolved that:

- (i) the minutes of the Finance, Development and General Purposes Committee Meeting held on 28 September 2016 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

229/16 Police Report

The Chair welcomed PCSO Lisa Jackson to the meeting. Lisa presented the police report.

Members were informed that there is a current problem of anti-social behaviour with large groups of youths and children congregating in the Village. There have also been reports of bogus house calling with door to door sellers claiming to be through the probation services. There have been no incidents of Killer Clowns in Lanchester, however Police are patrolling schools at the start and end of the days

Resolved - that the report be received

230/16 Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 202/16)

Dates and times for the next PCC and AAP meetings were provided.

Members were informed that the Neighbourhood Warden co-ordinator attended the last PCC meeting to provide information on the CCTV fly tipping cameras. The cameras have been ordered. The hot spot areas in the Parish were discussed.

Resolved that:

- (i) the hot spot areas are reported to the County Council
- (ii) the information be received

231/16 Neighbourhood Plan (min 203/16)

The draft Heritage Audit is being checked and finalised.

The two topic papers on 'Housing' and 'Historic Environment' are to be presented at a meeting on 14 October.

Resolved - that the information be received

232/16 Parking Scheme – St Bedes Catholic School and Sixth Form College (min 200/16)

Members discussed the response from St Bedes School which stated that following discussion with the County Council planners and considerable time and expense, the school was no longer progressing the scheme to address traffic congestion at the start and end of the school day.

Members expressed concern at this outcome and the ongoing problem of traffic and parking at the school.

Resolved - that a meeting is arranged with representatives from the School, County Council planners, Police and the Parish Council to discuss the situation

233/16 Annual Play Inspections – Hollinside, Hurbeck, Park House and Manor Grange

The annual play inspections were presented. Some items of repair have been identified

Resolved - that prices for repairs and replacements are sought

234/16 Christmas Light Switch On Event (min 222/16)

Members considered the risk assessment for the event

Resolved - that the risk assessment be approved

Members considered the quote from Durham County Council to undertake dressing and undressing of the Christmas Tree and snagging of the lights

Resolved - that the price of £1087.00 be approved

235/16 Maintenance Progress Report

Members considered report D

Resolved that:

- (i) the report be received
- (ii) thanks be given to David Maddox for the work undertaken

236/16 Financial Information

The Lead Officer presented report E

Resolved - that the report be received

237/16 Accounts for Payment

Resolved - that the following accounts be approved for payment:

| | | |
|-----------------------|------------------------|----------|
| BDO | External Audit | £360.00 |
| CCL Office Ltd | Stationery | £94.95 |
| BT | Broadband | £69.60 |
| BT | Phone | £84.95 |
| S Laverick | Salary (September) | £1286.72 |
| D Maddox | Salary (September) | £448.63 |
| Durham County Council | Pension (September) | £395.37 |
| HMRC | Tax & NI (July – Sept) | £1110.46 |

238/16 Chairperson's Announcements

There were no announcements

239/16 Questions from Members – Information only

There were no questions from members

240/16 Date of next meeting

Resolved - that the next Ordinary meeting of the Council be held on Tuesday 8 November 2016 at 7.15pm at Lynwood House

Meeting ended at 8.00 pm