

Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday 13 September 2016 at 7.15pm

Present Mr O Johnson (Chair)

Mr C Burton, Mr M Wardle, Mr P Jackson,
Mr K Harrison, Mr S Walker, Mr K Leary,

Rachael Smith – Durham County Council
Andy Coulthard – Durham County Council
PCSO Lisa Jackson

Apologies Apologies for absence were received as follows:

Mr B Glass	- away
Mr B Gray	- family commitments
Mrs A Cook	- away
Mr Peter Richardson	- other commitments
Mrs J Richardson	- other commitments
Mr Phillip Richardson	- away
Mrs M Gray	- other commitments

The above apologies were received and accepted

194/16 **Declarations of Interest**

There were no declarations of interest

195/16 **Public Participation**

The public participation policy was distributed for the benefit of the public present

196/16 **Minutes of the last meeting**

Resolved that:

- (i) the minutes of the Ordinary Meeting held on 12 July 2016 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

197/16 **Committees**

Resolved that:

- (i) the minutes of the Finance, Development and General Purposes Committee Meeting held on 27 July 2016 be confirmed as a

- correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted
- (ii) the minutes of the Planning Committee Meeting held on 27 July 2016 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

198/16 Review of Parking Facilities (min 117/16)

The Chair welcomed Rachael Smith to the meeting. Rachael works for Durham County Council dealing with major traffic projects. Rachael provided information on the proposed parking scheme for the centre of Lanchester. The scheme has been ongoing for several months and this is the revised proposal and third consultation following feedback from residents and businesses. Rachael explained the different aspects of the proposal which includes: limited time parking, marking of bays, disabled parking bay etc.

Members considered the proposals along with information received from residents. It is hoped that these proposals will provide the most benefit to residents and businesses.

Resolved - that a response is made to Durham County Council supporting the proposals

199/16 Durham County Council Budget Consultation 2017 / 18

The Chair welcomed Andy Coulthard, Mid Durham Area Action Partnership Co-ordinator to the meeting.

Andy informed Members that he is attending Parish Council meetings in the Mid Durham area to provide an overview of the Durham County Council budget proposals and gain feedback from local Councillors and residents.

Andy presented information on the budget proposals and members considered the survey form. Several completed survey forms were returned.

Resolved - that members complete the survey form and return it to the Clerk

A Councillor asked if any research was being undertaken on the impact of the budget cuts already implemented on services. Andy is to feed this suggestion back to the County Council.

200/16 Police Report

The Chair welcomed PCSO Lisa Jackson to the meeting. Lisa presented the police report which centred on recent problems with horses.

Resolved - that the report be received

Members reported continued problems of cars on Maiden Law bank at school drop off and pick up times.

Resolved - that a letter is sent to St Bede's School asking for an update on their proposed parking/drop off scheme

201/16 Correspondence

(i) Lanchester Conservation Area Appraisal

Members were informed that several copies of the Conservation Area Appraisal had been received

Resolved - that copies are placed at the Library, Parish Council office and with Lanchester Partnership

(ii) North Pennines AONB Partnership – Annual Forum 2016

Members considered attendance at the Annual Forum

Resolved - that Members inform the Clerk if they wish to attend

(iii) Letter – Durham County Council – Medium Term Financial Planning and 2017/18 Budget Setting

Members received information on the tax base for 2017 / 18

Resolved - that the information be noted

(iv) Letter – Durham County Council – Drainage Improvement Scheme – Front Street

Members considered the information received about the works on the drainage in Front Street which was due to commence on 16 September

Resolved - that the information be received

(v) County Durham and Cleveland County Training Partnership – training courses

Members considered attendance at future training courses

Resolved that:

(i) details of the courses are sent to all Councillors

(ii) a place be booked for the Clerk on the 'Local Council Award Scheme' training on October 26

(vi) Lanchester Cricket Club Football Team

Member considered the request from the football team to use the football pitch for the forthcoming season.

Resolved - that permission is given to use the pitch subject to the usual conditions and on confirmation of appropriate insurance

(vii) Leaflet – Supportive

Resolved - that the leaflet be displayed in the notice board

(viii) Leaflets – Take a stand against scams

Resolved - that the leaflet be displayed in the notice board

- (ix) **Leaflets – Safeguarding Durham Adults**
Resolved - that the leaflet be displayed in the notice board
- (x) **The Clerk Magazine – September edition**
Resolved - that the magazine be received
- (xi) **Clerk & Councils Direct – July magazine**
Resolved - that the magazine be received
- (xii) **Clerk & Councils Direct – September magazine**
Resolved - that the magazine be received
- (xiii) **Durham County Council – Pensions News – summer 2016**
Resolved - that the newsletter be received
- (xiv) **Register of Disclosable Pecuniary and Other Registerable Interests**
Members were reminded of the need to check and update their forms
Resolved - that the information be received

**202/16 Area Action Partnership (AAP) / Parish Councils Committee (PCC)
(min 171/16)**

Dates and times for the next PCC and AAP meetings were provided.

Andy Coulthard gave an update on AAP activities including the Village Plan update and a redesigned priorities form which will be distributed shortly.

Resolved - that the information be received

203/16 Neighbourhood Plan (min 172/16)

Mike Wardle provided an update.

The draft Heritage Audit is being checked and finalised.

Following the workshop led by Planning Advice Plus on 20 July the housing 'topic paper' is being progressed. The North of England Civic Trust have been asked to produce a 'topic paper' on heritage.

Resolved - that the decision to engage the North of England Civic Trust to produce a heritage 'topic paper' at a cost of £2450.00 be ratified

The next meeting will be on 14 October to consider the two draft topic papers. Mike Wardle will be unable to attend the meeting. It was agreed that Paul Jackson will Chair this meeting.

Resolved - that the information be received

204/16 Height of Kerbs – Lanchester (min 170/16)

Members considered information received from Durham County Council, following concern about the height of kerbs at the crossing point between the Kings Head and the Village Green. The County Council acknowledge that the kerbs are slightly higher than at many standard crossings but state that there is limited scope to address the issue.

Resolved - that further correspondence is sent to the County Council asking for further consideration of any mitigating measures to address the problem

205/16 Horses in Dora's Wood

PCSO Lisa Jackson provided information on the ongoing issue of horses accessing Dora's Wood. The horses have been crossing the beck from a field and accessing Dora's Wood and onto the village and roads. The Police have worked with the County Council, landowner and Woodlands Trust to resolve the problem. The field is now secured. Lisa is to place an article in the Village Voice to explain the situation to residents.

Resolved - that the information be received

206/16 Himalayan Balsam

Members considered a request from a resident to address the problem of Himalayan Balsam in the village. Members are aware of the work of volunteers this year in pulling up a great amount of Himalayan Balsam.

Resolved that:

- (i) the Parish Council consider how we can address the problem next year
- (ii) contact is made with the probation service to see if they can assist

207/16 Repairs to path outside Church (min 186/16)

Members considered prices received to undertake path repairs outside the Church

Resolved - that the work is undertaken at a cost of £410.00

208/16 Kitswell Park Play Area – Annual Inspection Report

Recommended - that the report be received and identified works be addressed

209/16 Annual Return 2015 / 16

The Lead Officer went through the papers returned from external audit. External audit confirmed that no matters had come to their attention which gave cause for concern.

Resolved - that the Annual Return be approved and accepted

210/16 Financial Information

The Lead Officer presented report H

Resolved - that the report be received

211/16 Accounts for Payment

Resolved - that the following accounts be approved for payment:

Hanley & Swinbank	Catering	£71.40
S Laverick	Salary (July)	£1286.72
D Maddox	Salary (July)	£448.63
Durham County Council	Pension (July)	£395.37
Proludic	Play Equipment	£203.34
Roch Services	Column testing	£1020.00
Tyne & Wear Play Ltd	Play Inspection	£250.00
Planning Advice Plus	Consultants	£1525.20
S Laverick	Salary (August)	£1286.72
D Maddox	Salary (August)	£448.83
Durham County Council	Pension (August)	£395.37
C Wilson	Rent Hollinside Play Area	£20.00
P Snowdon	Hanging Baskets	£261.00

212/16 Chairperson's Announcements

There were no announcements

213/16 Questions from Members – Information only

There were no questions from members

214/16 Date of next meeting

Resolved - that the next Ordinary meeting of the Council be held on Tuesday 11 October 2016 at 7.15pm at Lynwood House

Meeting ended at 9.00 pm