

Lanchester Parish Council



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Lead Officer / Clerk to the Council

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7 September 2016

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on
Tuesday 13 September 2016 at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 12 July 2016 (attached A)
5. **Committees**

To approve the minutes of the following committees:

 - I. Finance, Development and General Purposes Committee Meeting on 27 July 2016 (attached B)
 - II. Planning Committee Meeting on 27 July 2016 (attached C)

6. **Review of parking facilities (min 117/16)**
 To consider the consultation on parking provision in the village
 (attached D)
 Rachael Smith from Durham County Council will attend the meeting

7. **Durham County Council Budget Consultation 2017 / 18**
 Andy Coulthard, Area Action Partnership Co-ordinator will attend the
 meeting to provide an overview of the budget proposals and gain
 feedback from Councillors and residents. (information attached E)

8. **Police Report**
 PCSO Lisa Jackson will attend the meeting to present the Police report

9. **Correspondence**
 - I. Lanchester Conservation Area Appraisal
 To receive the document
 - II. North Pennines AONB Partnership – Annual Forum 2016
 To consider attendance at the forum on Tuesday 20 September
 - III. Letter – Durham County Council – Medium Term Financial Planning and
 2017/18 Budget Setting
 To consider the information received
 - IV. Letter – Durham County Council – Drainage Improvement Scheme – Front
 Street
 To consider the information received
 - V. County Durham and Cleveland County Training Partnership – training
 courses
 To consider attendance at future training courses
 - VI. Lanchester Cricket Club Football Team
 To consider the request to use the football field for the 2016 / 17 season
 - VII. Leaflet – Supportive
 To consider displaying the leaflet
 - VIII. Leaflets – Take a stand against scams
 To consider displaying the leaflets
 - IX. Leaflets – Safeguarding Durham Adults
 To consider displaying the leaflets
 - X. The Clerk Magazine – September edition
 To receive the magazine
 - XI. Clerk & Councils Direct – July magazine
 To receive the magazine
 - XII. Clerk & Councils Direct – September magazine
 To receive the magazine
 - XIII. Durham County Council – Pensions News – summer 2016
 To receive the newsletter
 - XIV. Register of Disclosable Pecuniary and Other Registerable Interests
 Request for Councillors to check their current forms
 (information attached F)

- 10. Area Action Partnership (AAP) / Parish Councils Committee (PCC)
(min 171/16)**
To receive an update
- 11. Neighbourhood Plan (min 172/16)**
To receive an update
To confirm the action to appoint the North of England Civic Trust to produce a Historic Environment Topic Paper for the Neighbourhood Plan
- 12. Height of Kerbs – Lanchester (min 170/16)**
To consider the response of Durham County Council
- 13. Horses in Doras Wood**
To receive information on recent incidents
- 14. Himalayan Balsam**
To consider a request from a resident to address the problem
- 15. Repairs to path outside Church (min 186/16)**
To consider the prices received to undertake the work
- 16. Kitswell Park – Annual Play Inspection**
To receive the inspection report
- 17. Annual Return 2015/16**
To approve and accept the annual return as required by the external auditor (attached G)
- 18. Financial Information**
To consider the report of the Lead Officer (attached H)
- 19. Accounts for Payment**
Approval/confirmation of payment is requested for payment of accounts as set out below:

Hanley & Swinbank	Catering	£71.40
S Laverick	Salary (July)	£1286.72
D Maddox	Salary (July)	£448.63
Durham County Council	Pension (July)	£395.37
Proludic	Play Equipment	£203.34
Roch Services	Column testing	£1020.00

Tyne & Wear Play Ltd	Play Inspection	£250.00
Planning Advice Plus	Consultants	£1525.20
S Laverick	Salary (August)	£1286.72
D Maddox	Salary (August)	£448.83
Durham County Council	Pension (August)	£395.37
C Wilson	Rent Hollinside Play Area	£20.00
P Snowdon	Hanging Baskets	£261.00

20. Chairperson's Announcements

21. Questions from Members – Information only

To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

22. Date of next meeting

To set the date and time for the next meeting