

# Lanchester Parish Council

## Minutes of the Ordinary Meeting held at Lynwood House on Tuesday 12 July 2016 at 7.15pm

**Present** Mr O Johnson (Chair)

Mr C Burton, Mr M Wardle, Mr P Jackson,  
Mr K Harrison, Mr S Walker, Mrs M Gray,  
Mr K Leary, Mr A Nairn, Mr B Glass

Mr R Young (County Councillor - Observer)

**Apologies** Apologies for absence were received as follows:

Mr B Gray - work commitments

Mrs A Cook - ill

The above apologies were received and accepted

### **165/16 Declarations of Interest**

There were no declarations of interest

### **166/16 Public Participation**

The public participation policy was distributed for the benefit of the public present

### **167/16 Minutes of the last meeting**

#### **Resolved that:**

- (i) the minutes of the Ordinary Meeting held on 14 June 2016 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

### **168/16 Committees**

#### **Resolved that:**

- (i) the minutes of the Planning Committee Meeting held on 29 June 2016 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

**169/16 Police Report**

**Resolved** - that the report be received

**170/16 Correspondence**

**(i) Deric Youth Bus Project**

Members were informed of the project

**Resolved** - that the information on the project be received

**(ii) Letter from resident – litter on Lanchester Valley Walk**

**Resolved** - that the information be passed to the County Council for action

**(iii) Information from resident – height of kerbs at crossing points**

Members considered information received from a resident concerned about the height of the kerbs at crossing points

**Resolved** - that the information be passed to the County Council for action

**(iv) Pension – automatic enrolment**

**Resolved** – that the information be received

**171/16 Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 146/16)**

Dates and times for the next PCC and AAP meetings were provided.

Members were informed that the joint purchase of fly tipping cameras by the Parish Councils was now likely to go ahead. The cameras would be managed and maintained by the County Council.

**172/16 Neighbourhood Plan (min 147/16)**

Mike Wardle and Chris Phillips provided an update.

The draft Heritage Audit should be available in July.

The Conservation Area Appraisal has now been approved by the County Council.

**Resolved** - that several hard copies are obtained

A full day workshop led by Planning Advice Plus has been arranged for 20 July. The workshop will focus on producing a 'Topic Paper' for each objective / area of the plan. This will involve pulling together all the evidence and information available to produce options to achieve the plan objectives.

Members were informed of details of a County Neighbourhood Plan meeting which had taken place on 7 July. Representatives from the County Council planning team had attended and presented information

on the County Durham Plan Issues and Options paper. The meeting provided the opportunity to network with other Town and Parish Councils on the Neighbourhood Plan process and share information on progress.

**Resolved** - that the information be received

**173/16 County Durham Plan – Issues and Options Paper**

Members considered a response to the County Durham Plan Issues and Options Paper. A response to the questions was agreed.

**Resolved** - that a response to the paper is submitted to the County Council

**174/16 Financial Information**

The Lead Officer presented report E  
A bank reconciliation was distributed to Members

**Resolved** - that the report be received

**175/16 Accounts for Payment**

**Resolved** - that the following accounts be approved for payment:

CCL Office	Stationery	£128.85
S Laverick	Salary (June)	£1307.03
D Maddox	Salary (June)	£491.83
Durham County Council	Pension (June)	£403.20
HMRC	Tax & NI (April – June)	£1110.43
BT	Broadband	£69.60
BT	Phone Services	£83.40
Society Local Council Clerks	Seminar	£82.80

**176/16 Chairperson’s Announcements**

There were no announcements

**177/16 Questions from Members – Information only**

There were no questions from members

**178/16 Date of next meeting**

**Resolved** - that the next Ordinary meeting of the Council be held on Tuesday 13 September 2016 at 7.15pm at Lynwood House

Meeting ended at 8.30 pm