

Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday
14 June 2016 at 7.15pm

Present Mr O Johnson (Chair)

Mr C Burton, Mr M Wardle, Mr Peter Richardson, Mr P Jackson,
Mr K Harrison, Mr B Gray, Mr S Walker, Mrs M Gray,
Mr K Leary, Mrs J Richardson,

Apologies Apologies for absence were received as follows:

Mr B Glass - other commitments

Mr Philip Richardson - work commitments

Mrs A Cook - ill

The above apologies were received and accepted

140/16 **Declarations of Interest**

There were no declarations of interest

141/16 **Public Participation**

The public participation policy was distributed for the benefit of the public present

142/16 **Minutes of the last meeting**

Resolved that:

(i) the minutes of the Annual Council Meeting held on 10 May 2016 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

(ii) the minutes of the Ordinary Meeting held on 10 May 2016 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

143/16 Committees

Resolved that:

- (i) the minutes of the Finance, Development and General Purposes Committee Meeting held on 25 May 2016 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

144/16 Police Report

Resolved - that the report be received

145/16 Correspondence

- (i) **County Durham Association of Local Councils**
Members considered nominations for the County Association Executive Committee
Resolved - that Councillor David Bell is nominated for Vice President
- (ii) **County Durham & Cleveland County Training Partnership – training**
Members considered attendance at a ‘Your Council, Your Finances, Your Responsibility’ training event
Resolved - that a place is booked for the Clerk and Councillor Jackson
- (iii) **Campaign to Protect Rural England – North East Newsletter – Summer 2016**
Resolved - that the newsletter be received
- (iv) **Clerk & Councils Direct – May newsletter**
Resolved - that the newsletter be received
- (v) **The Clerk Magazine – May edition**
Resolved - that the magazine be received

146/16 Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 114/16)

Dates and times for the next PCC and AAP meetings were provided.

147/16 Neighbourhood Plan (min 115/16)

Members considered the minutes of the recent meeting
Resolved - that the minutes be approved

Mike Wardle provided an update.

Work continues on the Heritage Audit which should be completed by the middle of July. A meeting to discuss and agree the significance of the

assets has taken place and volunteers have agreed to write introductory sections for the document. A draft document should be available at the beginning of July.

The Conservation Area Appraisal has now been approved by the County Council.

Work continues on the analysis of the text answers received from the topic based questionnaire.

A grant of £5000.00 has been approved from 'Locality'. A consultant has been appointed to assist with the next stage of the plan. The next stage will include producing a 'Topic Paper' for each objective / area of the plan. This will include pulling together all the evidence and information available to produce options to achieve the plan objectives. This work will commence with a workshop for the working group early in July.

Resolved - that the information be received

148/16 Grassed Area – Lanchester Valley Railway Path – between Station Road and Newbiggen Lane

Members considered the licence agreement entered into with the County Council in 2015 which had allowed the Parish Council to undertake a number of cuts to the above grassed area. Under this agreement the County Council had retained ownership and maintenance responsibility for the area.

Members considered this information and a discussion took place on whether the Parish Council should cut the grass in this area again in 2016 under a similar arrangement.

Resolved - that a licence agreement be entered into with the County Council for 2016 to cut the grass in this area

149/16 Lighting on footbridge from Brook View to carpark – Lanchester Valley Walk (min 6/16)

Members considered the response from the County Council to the concerns raised about the lighting levels on the footbridge. The County Council have agreed to replace the lighting.

Resolved - that the information be received

150/16 Structural Testing of Lighting Columns

Members were informed that information had been received from the County Council informing us that the lighting columns needed to be structurally tested to accommodate the hanging baskets.

The testing has taken place and the columns passed the test. The cost of the testing was £850.00 and the test lasts for 30 months. It is now necessary to complete and return all the paperwork to the County Council.

Resolved that:

- (i) Approval is given for the £850.00 spend on the structural testing
- (ii) The necessary paperwork is completed and returned to the County Council

151/16 Schedule of Meetings

Resolved - that the schedule be received

152/16 List of Committees and Members

Resolved - that the information be received

153/16 2016 – 2018 National Salary Award

Members were informed that the National Salary Award has now been agreed for 2016 – 2018.

The Handyperson is currently paid the Durham Living wage which is comparable to SCP 10 on the salary scales.

The Clerk is currently paid SCP 34 on the salary scales.

Resolved - that the National Salary Award is applied to both posts

154/16 Financial Information

The Lead Officer presented report H

Resolved - that the report be received

155/16 Accounts for Payment

Resolved - that the following accounts be approved for payment:

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| Olivers Tree Services | Tree Planting | £306.00 |
| AD Purves Landscaping | Park House ground works | £540.00 |
| AD Purves Landscaping | Grass cutting | £2130.00 |
| CDALC | Annual Subscription | £551.78 |
| S Laverick | Expenses | £37.28 |
| PDL Services | Website | £158.39 |

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| S Laverick | Salary (May) | £1276.30 |
| D Maddox | Salary (May) | £427.13 |
| Durham County Council | Pension (May) | £391.45 |

156/16 Chairperson's Announcements

There were no announcements

157/16 Questions from Members – Information only

Keith Harrison raised the following matters

- (i) Footpath at Hollinside which requires maintenance
Resolved - that a letter is sent to the County Council asking that appropriate maintenance is carried out
- (ii) It was clarified that the consultation on rural refuge collections is still ongoing
- (iii) Condition of the area in front of the Cemetery. It was confirmed that a letter had been sent to the County Council regarding this in November but no action had been taken.
Resolved - that a further letter is sent to the County Council

158/16 Date of next meeting

Resolved - that the next Ordinary meeting of the Council be held on Tuesday 12 July 2016 at 7.15pm at Lynwood House

Meeting ended at 8.00 pm