

Lanchester Parish Council



Sally Laverick
Lead Officer / Clerk to the Council

12 Colepike Road
Lanchester
Durham
DH7 0HJ

Tel:- Office - (01207) 520146
Home - (01207) 529415

8 June 2016

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on
Tuesday 14 June 2016 at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Annual Council Meeting held on 10 May 2016 (attached A)
 - II. To confirm and approve the minutes of the Ordinary Meeting held 10 May 2016 (attached B)

5. Committees

To approve the minutes of the following committees:

- I. Finance, Development and General Purposes Committee Meeting on 25 May 2016 (attached C)

6. Police Report

To receive the Police report (attached D)

7. Correspondence

- I. County Durham Association of Local Councils
To consider nominations for the County Association
- II. County Durham & Cleveland County Training Partnership – training
To consider attendance at the training event
- III. Campaign to Protect Rural England – North East Newsletter – Summer 2016
To receive the newsletter
- IV. Clerk & Councils Direct – May newsletter
To receive the newsletter
- V. The Clerk Magazine – May edition
To receive the magazine

8. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 114/16)

To receive an update

9. Neighbourhood Plan (min 115/16)

To approve the minutes of the recent meeting (attached E)

To receive an update

10. Grassed Area – Lanchester Valley Railway Path – between Station Road and Newbiggen Lane

To review the cutting of this area and consider the licence arrangements for future maintenance

11. Lighting on footbridge from Brook View to carpark – Lanchester Valley Walk (min 6/16)

To consider the response received from the County Council

12. Structural Testing of Lighting Columns

To receive information on the necessary testing of the lighting columns to accommodate the hanging baskets and to approve the cost of the work

- 13. Schedule of Meetings**
To receive the schedule of meetings for 2016 / 17 (attached F)
- 14. List of Committees and Members**
To receive the list of committees and Members for 2016 / 17 (attached G)
- 15. 2016 – 2018 National Salary Award**
To receive information on the National Salary Award
- 16. Financial Information**
To consider the report of the Lead Officer (attached H)
- 17. Accounts for Payment**
Approval/confirmation of payment is requested for payment of accounts as set out below:
- | | | |
|-----------------------|-------------------------|----------|
| Olivers Tree Services | Tree Planting | £306.00 |
| AD Purves Landscaping | Park House ground works | £540.00 |
| AD Purves Landscaping | Grass cutting | £2130.00 |
| CDALC | Annual Subscription | £551.78 |
| S Laverick | Expenses | £37.28 |
| PDL Services | Website | £158.39 |
| S Laverick | Salary (May) | £1276.30 |
| D Maddox | Salary (May) | £427.13 |
| Durham County Council | Pension (May) | £391.45 |
- 18. Chairperson's Announcements**
- 19. Questions from Members – Information only**
To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.
- 20. Date of next meeting**
To set the date and time for the next meeting