

Lanchester Parish Council

Minutes of the Finance, Development and General Purposes Committee held at Lynwood House on Wednesday 25 May 2016 at 7.15 pm

Present Mr K Harrison (Chair)
Mr M Wardle, Mr P Jackson, Mr S Walker

Apologies Apologies for absence were received as follows:

Mr O Johnson - other commitments
Mrs M Gray - family commitments
Mr B Gray - family commitments
Mr B Glass - away

The above apologies were received and accepted

127/16 Election of Chair

Resolved - that Mr K Harrison be elected as Chairperson for the ensuing year.

128/16 Election of Vice Chair

Resolved - that Mr S Walker be elected as Vice Chairperson for the ensuing year.

129/16 Declaration of Interest

There were no declarations of interest

130/16 Public Participation

There was no public present

131/16 Budget Position

The Lead Officer presented the finance report.
Recommended - that the report be received

132/16 Year on Year Budgets

Members considered the Report which showed comparison of budgets over the last five years.
Recommended - that the report be received

133/16 Lanchester Neighbourhood Plan

Mike Wardle provided an update including the award of a £5000.00 grant from Locality. The grant would be used to appoint a consultant to provide support and advice on the next stages of the plan including the preparation of 'Topic Papers' for each objective area.

Recommended that:

- (i) The terms & conditions and due diligence forms for the grant are completed and returned
- (ii) Once the grant has been confirmed that Planning Advice Plus are appointed to provide the consultancy support as detailed in the grant application

The Heritage Audit is progressing. A meeting to discuss and agree the significance evaluations for each asset has been arranged for early June.

Work continues on evaluating the information received from the recent questionnaire.

Recommended - that the information be received

134/16 Summer Activities

Members considered a request from Leisureworks to use Park House Play Area for an activities day on Thursday 28 July. The activities would be provided free to those attending.

It was agreed that permission be granted to use the Park for the purpose outlined. Leisureworks be asked to carry out a risk assessment for the event, ensure that staff have the appropriate clearances to work with children and ensure that adequate insurance is in place.

Recommended - that Leisureworks be granted permission to use the play area for the purpose outlined

135/16 Volunteer Work – Park House Play Area

Information has been received from a resident wishing to undertake some voluntary work at Park House Play Area to improve the small nature area.

Recommended - that a meeting is arranged with the resident to discuss the matter further

136/16 Newsletter – May 2016

Members considered the quarterly newsletter
Recommended - that the newsletter be approved for distribution

137/16 Annual Report – 2015 / 16

Members considered the Annual Report
Recommended - that the Annual Report be approved for distribution

138/16 Hanging Baskets

Members discussed the hanging basket requirements and the quote received.
Recommended - that the hanging baskets be supplied by P. Snowdon for the forthcoming year.

139/16 Date of next meeting

Recommended - that the next Finance, Development & General Purposes Committee meeting be held on Wednesday 27 July at 7.15pm at Lynwood House

Business concluded at 8.00pm