

# Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday  
8 March 2016 at 7.15pm

**Present** Mr O Johnson (Chair)

Mr K Harrison, Mrs M Gray, Mrs A Cook, Mr Peter Richardson,  
Mr M Wardle, Mr C Burton, Mr K Leary, Mr A Nairn

Mr R Young - County Councillor – observer

**Apologies** Apologies for absence were received as follows:

Mr B Gray - other commitments

Mr P Jackson - family commitments

Mr S Walker - family commitments

Mr B Glass - other commitments

Mrs J Richardson - work commitments

The above apologies were received and accepted

**50/16** **Declarations of Interest**

There were no declarations of interest

**51/16** **Public Participation**

There were no public present

**52/16** **Minutes of the last meeting**

**Resolved that:**

- (i) the minutes of the Ordinary Meeting held on 9 February 2016 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

**53/16** **Committees**

**Resolved that:**

- (i) the minutes of the Planning Committee Meeting held on 9 February 2016 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

**54/16 Neighbourhood Warden Report and Police Report**

**Resolved** - that the Neighbourhood Warden report for January be received

The police report was read out

**Resolved** - that the report be received

**55/16 Correspondence**

**(i) Campaign to Protect Rural England – Spring Newsletter**

**Resolved** - that the publication be received

**(ii) North East Combined Authority – consultation – 20 year transport manifesto**

Members considered a response to the consultation

**Resolved** - that the response is submitted

**(iii) Inside Story - Newsletter**

**Resolved** - that the publication be received

**(iv) Clerks & Councils Direct – March Issue**

**Resolved** - that the publication be received

**56/16 Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 35/16)**

**Resolved** - that the minutes of the PCC meeting be received

Members discussed the information received from the Area Action Partnership providing details of the financial contribution requested towards the provision of children's summer activities.

**Resolved** - that a contribution of £250.00 per year be agreed for a two year scheme

**57/16 Neighbourhood Plan (min 36/16)**

**Resolved** - that the minutes of the meeting be approved

Mike Wardle gave an update on progress.

Work continues on the Heritage Audit. A group of volunteers supported by the North of England Civic Trust are surveying the identified Heritage Assets.

The second topic based questionnaire was administered during February. The returned questionnaires are currently being inputted for analysis. A number of returns have been received from developers.

**Resolved** - that the information be received

**58/16 Community Emergency Plan (min 25/16)**

Members were informed that the plan has now been adopted and distributed. Training will shortly take place with the volunteers involved in the telephone tree.

**59/16 Flooding (min 11/16)**

Members were informed of information received from the County Council on the proposed flood alleviation scheme.

**Resolved that:**

- (i) Further information is sought on the scheme
- (ii) Officers from the County Council are asked to attend a future meeting of the Parish Council

**60/16 Risk Assessment Schedule**

Members considered and reviewed the policy.

**Resolved** - that the policy be approved

**61/16 Internal Audit Arrangements**

Members considered and reviewed the policy.

**Resolved that:**

- (i) the policy be approved
- (ii) Mr Mike Young be approved as the internal auditor

**62/16 Schools – Distribution of Newsletters**

**Resolved** - that a donation of £75.00 is awarded to each of the Primary schools in Lanchester

**63/16 Grants / Donations**

Members considered the 5 applications received

**Resolved that the following donations are made:**

- (i) The Great North Air Ambulance - £100.00
- (ii) Lanchester All Saints Monday Club - £200.00
- (iii) Lanchester & Burnhope Parochial Church Council - £200.00
- (iv) Lanchester Agricultural Society - £200.00

In addition it was agreed to donate £50.00 to Lanchester Brass Band

**64/16 Financial Information**

The Lead Officer presented report J  
**Resolved** - that the report be received

**65/16 Accounts for Payment**

**Resolved** - that the following accounts be approved for payment:

S Laverick	Salary (February)	£1285.34
D Maddox	Salary (February)	£418.73
Durham County Council	Pension (February)	£391.45
Durham County Council	Christmas Lights	£1224.00
A D Purves	Play Equipment Maintenance	£590.40
CCL Office Ltd	Stationery	£85.74
Sutcliffe Play	Play Equipment parts	£250.80
S Laverick	Expenses	£139.61

**66/16 Chairperson's Announcements**

The Chair sent best wishes to Councillor Paul Jackson and his family following the sad death of Mary Jackson.

There is to be a walk around the village with the Police & Crime Commissioner Ron Hogg on Wednesday 9 March. Any Councillors wishing to be involved should meet at Lynwood House at 1.00pm.

**67/16 Questions from Members – Information only**

There were no questions from Members.

**68/16 Date of next meeting**

**Resolved** - that the next Ordinary meeting of the Council be held on Tuesday 12 April 2016 at 7.15pm at Lynwood House

Meeting ended at 8.30 pm