

Lanchester Parish Council



Sally Laverick
Lead Officer / Clerk to the Council

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6 April 2016

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on
Tuesday 12 April 2016 at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 8 March 2016 (attached A)
- 5. Police Report**

To receive the Police report (attached B)
- 6. Correspondence**
 - I. The Clerk Magazine – March 2016
To receive the magazine

- II. Lighting on bridge near Brook View and tree stumps on path from the valley walk to Lee Hill Court
To consider the response from the County Council
 - III. Letter of thanks – The Monday Club
To receive the letter
 - IV. Society of Local Council Clerks – Regional Roadshow
To consider attendance at the regional roadshow
 - V. Letter – Durham Constabulary
To receive the letter (attached C)
 - VI. Letter of thanks – Great North Air Ambulance
To receive the letter
7. **Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 56/16)**
To receive an update
To consider the completion of the AAP priority areas (attached D)
8. **Neighbourhood Plan (min 57/16)**
To confirm and approve the minutes of the meeting (attached E)
To receive an update
9. **Cricket Club**
To receive information on the 2016 Beer Festival and a request to erect advertising banners
10. **War Memorial**
To consider providing a panel of names on the War Memorial.
11. **Maintenance Progress Report**
To consider the report of the Lead Officer (attached F)
12. **Financial Regulations**
To review the above regulations (attached G)
13. **Public Filming, Recording or Reporting at Council or Committee Meetings Policy**
To review the above policy (attached H)
14. **Standing Orders**
To review the Standing Orders (attached I)
15. **Health & Safety Policy**
To review the above policy (attached J)

16. **Safeguarding Children and Vulnerable Adults Policy**
To review the above policy (attached K)
17. **Equal Opportunities Policy**
To review the above policy (attached L)
18. **Public Participation Policy**
To review the above policy (attached M)
19. **Training – Statement of Intent**
To review the above policy (attached N)
20. **Publication Scheme**
To review the above policy (attached O)
21. **Complaints Procedure**
To review the above procedure (attached P)
22. **Grants Policy**
To review the above policy (attached Q)
23. **Community Engagement – Statement of Intent**
To review the above statement (attached R)
24. **Local Government Pension Scheme Regulations – Employer Discretions**
To review the document (attached S)
25. **Financial Information**
To consider the report of the Lead Officer (attached T)
26. **Accounts for Payment**
Approval/confirmation of payment is requested for payment of accounts as set out below:

S Laverick	Salary (March)	£1285.34
D Maddox	Salary (March)	£418.73
Durham County Council	Pension (March)	£391.45
HMRC	Tax & NI (Jan – March)	£953.16
MK Print Solutions	Print – Questionnaire	£1218.00

AD Purves Landscaping	Fence & Gate repairs	£1156.80
AD Purves Landscaping	Tree Planting	£180.00
CCL Office Ltd	Stationery	£47.38
Lanchester EP School	Donation	£75.00
Lanchester RC School	Donation	£75.00
Great North Air Ambulance	Donation	£100.00
Lan. All Saints Monday Club	Donation	£200.00
Lan. Parochial Church Council	Donation	£200.00
Lanchester Agricultural Society	Donation	£200.00
Lanchester Brass Band	Donation	£50.00
BT	Phone	£83.34
BT	Broadband	£69.60

27. Chairperson's Announcements

28. Questions from Members – Information only

To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

29. Date of next meeting

To set the date and time for the next meeting