

Lanchester Parish Council



Sally Laverick
Lead Officer / Clerk to the Council

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4 May 2016

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on
Tuesday 10 May 2016 following the Annual Village Conference and Annual
Council Meeting at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 12 April 2016 (attached A)
5. **Committees**

To approve the minutes of the following committees:

 - I. Planning Committee Meeting on 14 April 2016 (attached B)

- 6. Lanchester Flood Alleviation Scheme (min 59/16)**
Simon Longstaff from Durham County Council and Officers from the Environment Agency will attend the meeting to provide information on the proposed flood alleviation works.
- 7. Neighbourhood Protection Team Reports and Police Report**
To receive the Neighbourhood Warden report for February (attached C)
To receive the Neighbourhood Warden report for March (attached D)
PCSO Lisa Jackson will attend the meeting to present the Police Report
- 8. Correspondence**
 - I. Lanchester Parochial Church Council – letter of thanks for grant
To receive the letter
 - II. All Saints Catholic Primary School – letter of thanks for donation
To receive the letter
 - III. Durham County Council – potential surplus declaration – Chapmans Well Reclamation Site
To consider the information received
 - IV. Durham County Council – potential surplus declaration – Malton Colliery Reclamation Scheme
To consider the information received
- 9. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 74/16)**
To receive the minutes of the PCC meeting (attached E)
To receive an update
- 10. Neighbourhood Plan (min 75/16)**
To receive an update
- 11. Newbiggen Lane – Planning Appeal**
To consider the report (attached F)
- 12. Review of parking facilities (min 37/16)**
To consider the consultation on parking provision in the village (attached G)
- 13. Park House Play Area**
To receive information on necessary works to the grassed area at Park House Play Area
- 14. Insurance Premium 2016 / 17**
To receive information on the renewal premium

- 15. Internal Audit Report 2015 / 16**
To consider the report of the Internal Auditor (attached H)
- 16. Financial Year 2015 / 16
End of Year Accounts**
To consider the report of the Lead Officer (attached I)
- 17. Financial Information**
To consider the report of the Lead Officer (attached J)
- 18. Accounts for Payment**
Approval/confirmation of payment is requested for payment of accounts as set out below:
- | | | |
|------------------------------|---------------------|----------|
| S Laverick | Salary (April) | £1276.65 |
| D Maddox | Salary (April) | £427.33 |
| Durham County Council | Pension (April) | £391.45 |
| North England Civic Trust | Heritage Audit | £960.00 |
| AD Purves Landscaping | Play area repairs | £350.40 |
| Society Local Council Clerks | Annual Subscription | £187.00 |
| CCL Office Limited | Stationery | £89.19 |
| Durham County Council | Trade Waste | £253.00 |
| M Young | Internal Audit | £135.00 |
| North England Civic Trust | Heritage Audit | £960.00 |
| Aon | Insurance | £726.91 |
| S Laverick | Expenses | £129.68 |
- 19. Chairperson's Announcements**
- 20. Questions from Members – Information only**
To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.
- 21. Date of next meeting**
To set the date and time for the next meeting