

Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday 9 February 2016 at 7.15pm

Present Mr O Johnson (Chair)

Mr K Harrison, Mr S Walker, Mr B Gray,
Mr M Wardle, Mr C Burton, Mr K Leary
Mr P Jackson

Mr R Young - County Councillor – observer

Apologies Apologies for absence were received as follows:

Mrs M Gray	- other commitments
Mrs A Cook	- ill
Mr Alasdair Nairn	- work commitments

The above apologies were received and accepted

29/16 Declarations of Interest

There were no declarations of interest

30/16 Public Participation

The public participation policy was distributed for the benefit of the public present.

31/16 Minutes of the last meeting

Resolved that:

- (i) the minutes of the Ordinary Meeting held on 12 January 2016 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

32/16 Committees

Resolved that:

- (i) the minutes of the Finance, Development & General Purposes Committee Meeting held on 27 January 2016 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

33/16 Neighbourhood Warden Report

Resolved - that the Neighbourhood Warden report for December be received

Members discussed the gathering of young people near Smallhope Burn in the village.

Resolved - that this concern is reported to the Police

34/16 Correspondence

- (i) **Information from resident – provision of sand / grit on Front Street**
Members discussed information received from a resident suggesting that sand / grit be made available on Front Street to address black ice. It was agreed that this is a County Council matter.
Resolved - that the information be received and the situation monitored
- (ii) **Village Litter Pick – Lanchester Partnership**
Resolved - that permission is granted for Lanchester Partnership to use the Village Green for the village litter pick
- (iii) **Intergenerational Practitioners Network Meeting**
Resolved - that members inform the Clerk if they wish to attend
- (iv) **The Clerk – January magazine**
Resolved - that the publication be received
- (v) **Clerks & Councils Direct – January Issue**
Resolved - that the publication be received

35/16 Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 7/16)

The Clerk provided an update on the joint purchase of fly-tipping cameras from 8 Parish Councils along with a contribution from the County Councillors. Members were informed that the Neighbourhood Warden Service is currently undergoing a restructure. The County Council currently has 24 cameras in use. There is considerable work involved in managing and maintaining the existing cameras. The County Council have informed the Parish Council Committee that at present there is not the capacity to introduce any more cameras.

Members discussed feedback received on last years children's summer activities which had been held at Park House Play Area.

Resolved that:

- (i) Approval is given in principle to support the scheme again
- (ii) A contingency venue is considered in the event of inclement weather

36/16 Neighbourhood Plan (min 8/16)

Mike Wardle gave an update on progress.

The community is currently being consulted on the draft conservation area appraisal. The consultation period runs until the end of February.

The North of England Civic Trust is supporting the working group to produce a Heritage Audit of the Parish. A long list of Heritage Assets have been identified at a community mapping session and two volunteer training sessions have taken place. The volunteers are currently undertaking survey work on the identified assets. There is a considerable amount of work involved. It may be that the timescale is extended to enable the volunteer work to be completed.

The second topic based questionnaire was distributed at the beginning of February. Many thanks to the volunteers that helped to distribute questionnaires in the village. The closing date for questionnaire returns is the end of February. An open day session will take place on Saturday 20 February at the Methodist Church between 10.00am and 12.00noon.

Two members of the working group attended a recent seminar which provided information on the Neighbourhood Plan process.

Resolved - that the information be received

37/16 Parking Working Group (min 273/15)

Paul Jackson provided members with an update on the work of the group.

Resolved - that the minutes of the meeting are approved

38/16 Pedestrian Crossing on Durham Road by the Village Green which becomes waterlogged during heavy rain (min 244/15)

Members considered a response received from the County Council which confirms that they have undertaken a site visit. They confirm that the flooding has cleared and that the gullies are running satisfactory.

Resolved - that the information be received

39/16 Traffic Concerns in the Hollinside Area (min 270/15)

Members considered information received from Durham County Council and Durham Constabulary which outlined information from a traffic survey and accident statistics.

Resolved that:

- (i) The information is received
- (ii) A copy of the information is sent to John Gall

- (iii) A request is made to check the speed of vehicles on a Sunday morning

40/16 Newsletter

Members considered the quarterly newsletter
Recommended - that the newsletter be approved for distribution

41/16 Financial Information

The Lead Officer presented report E
Resolved - that the report be received

42/16 Accounts for Payment

Resolved - that the following accounts be approved for payment:

BT	Phone	£79.48
BT	Broadband	£69.08
S Laverick	Salary (January)	£1285.34
D Maddox	Salary (January)	£418.73
Durham County Council	Pension (January)	£391.45
CCL Office	Stationery	£121.72
Lanchester Comm Centre	Room Hire	£78.10
Proludic	Play Equipment	£53.85
Wicksteed	Play Equipment	£229.15
Npower	Electricity	£33.53
RTPI	Seminar	£276.00
Interplan Signs	Signs	£529.20
S Laverick	Expenses	£173.75
NECT	Heritage Audit	£960.00

43/16 Chairperson's Announcements

The Chair welcomed Councillor Burton to the meeting following an absence due to ill health.

44/16 Questions from Members – Information only

There were no questions from Members.

45/16 Date of next meeting

Resolved - that the next Ordinary meeting of the Council be held on Tuesday 8 March 2016 at 7.15pm at Lynwood House

Meeting ended at 8.00 pm