



Sally Laverick
Lead Officer / Clerk to the Council

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2 March 2016

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on
Tuesday 8 March 2016 at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 9 February 2016 (attached A)
5. **Committees**

To approve the minutes of the following committees:

 - I. Planning Committee Meeting on 9 February 2016 (attached B)

- 6. Neighbourhood Warden Report and Police Report**
To receive the Neighbourhood Warden report for January (attached C)
To receive the Police report

- 7. Correspondence**
 - I. Campaign to Protect Rural England – Spring Newsletter
To receive the newsletter
 - II. North East Combined Authority – consultation – 20 year transport manifesto
To consider a response to the consultation (attached D)
 - III. Inside Story - Newsletter
To receive the newsletter
 - IV. Clerks & Councils Direct – March Issue
To receive the publication

- 8. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 35/16)**
To receive the minutes from the Parish Council Committee meeting (attached E)
To receive further information on the provision of children’s summer activities

- 9. Neighbourhood Plan (min 36/16)**
To confirm and approve the minutes of the meeting (attached F)
To receive an update

- 10. Community Emergency Plan (min 25/16)**
To receive an update

- 11. Flooding (min 11/16)**
To consider the response from Durham County Council regarding the Lanchester Flood Alleviation Scheme

- 12. Risk Assessment Schedule**
To review the above policy (attached G)

- 13. Internal Audit Arrangements**
To review the above arrangements (attached H)

- 14. Schools – Distribution of newsletters**
To consider a donation to the schools

15. Grants / Donations

To consider requests for grants / donations (attached I)

16. Financial Information

To consider the report of the Lead Officer (attached J)

17. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

S Laverick	Salary (February)	£1285.34
D Maddox	Salary (February)	£418.73
Durham County Council	Pension (February)	£391.45
Durham County Council	Christmas Lights	£1224.00
A D Purves	Play Equipment Maintenance	£590.40
CCL Office Ltd	Stationery	£85.74
Sutcliffe Play	Play Equipment parts	£250.80
S Laverick	Expenses	£139.61

18. Chairperson's Announcements

19. Questions from Members – Information only

To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

20. Date of next meeting

To set the date and time for the next meeting