

# Lanchester Parish Council

## Minutes of the Finance, Development and General Purposes Committee held at Lynwood House on Wednesday 27 January 2016 at 7.15 pm

**Present** Mr K Harrison (Chair)

Mr O Johnson, Mr K Leary, Mr S Walker,  
Mr B Gray, Mr B Glass

**Apologies** Apologies for absence were received as follows:

Mr C Burton - ill

Mrs M Gray - ill

Mr M Wardle - away

The above apologies were received and accepted

**20/16 Declaration of Interest**

There were no declarations of interest

**21/16 Public Participation**

There was no public present

**22/16 Budget Position**

The Lead Officer presented the finance report.

**Recommended** - that the report be received

**23/16 Christmas Lights Switch On Event**

Members discussed the Christmas Light Switch On Event which had taken place at the end of November. The event had seen an increase in numbers attending. The cost of the event had been similar to the previous year. Members considered that the event had been very successful despite the poor weather. Positive feedback from the event had been received. Members discussed next years event and agreed that it should be a similar format

**Recommended** - that the Christmas Event for 2016 should follow a similar format to 2015

## **24/16 Lanchester Neighbourhood Plan**

Members received an update.

The County Council had presented a draft Conservation Area Appraisal document to the working group this morning. A public consultation event is scheduled for 3 February at Lynwood House.

The Heritage Audit is progressing. A well-attended community mapping exercise had taken place on 13 January. Volunteers would now be trained by the North of England Civic Trust to undertake the survey work during February and March.

Members were informed that a questionnaire would be distributed at the beginning of February throughout the Parish to further the Neighbourhood Plan. An open day event has been arranged for Saturday 20 February at the Methodist Church.

**Recommended** - that the information be received

## **25/16 Lanchester Community Emergency Plan (min 10/16)**

Members were reminded of the decision taken at a recent Council meeting to take responsibility for the Lanchester Community Emergency Plan subject to confirmation from our insurers. Confirmation has now been received that the existing Parish Council insurance will cover the management of the plan and the use of volunteers in operating the plan

**Recommended that:**

- (i) The information is received
- (ii) The Community Emergency Plan is progressed

## **26/16 Play Equipment Maintenance**

Members were informed of several items of play equipment at Park House Play Area and Kitswell Park Play Area which have required attention. Appropriate play parts have been purchased and the items repaired.

**Recommended** - that the information be received

## **27/16 Durham County Council – Open Water Access Assessment – Kitswell Park**

Members were reminded of a decision taken at a recent Council meeting to undertake repairs to fencing at Kitswell Park and to install water safety signage.

Members were informed that a contractor has been appointed to undertake the works and that work will commence at the end of the month

**Recommended** - that the information be received

**28/16**

**Date of next meeting**

**Recommended** - that the next Finance, Development & General Purposes Committee meeting be held on Wednesday 23 March at 7.15pm at Lynwood House

**Business concluded at 8.00pm**