

# Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday  
8 December 2015 at 7.15pm

**Present** Mr O Johnson (Chair)

Mr K Harrison, Mr S Walker, Mrs M Gray, Mrs J Richardson,  
Mr M Wardle, Mr A Nairn, Mr K Leary, Mr Peter Richardson,  
Mr Philip Richardson

Mr R Young - County Councillor – observer

**Apologies** Apologies for absence were received as follows:

Mr C Burton - ill  
Mrs A Cook - ill  
Mr B Gray - other commitments  
Mr P Jackson - other commitments  
Mr B Glass - other commitments

The above apologies were received and accepted

**265/15** **Declarations of Interest**

There were no declarations of interest

**266/15** **Public Participation**

The public participation policy was distributed for the benefit of the public present.

**267/15** **Minutes of the last meeting**

**Resolved that:**

(i) the minutes of the Ordinary Meeting held on 10 November 2015 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

**268/15** **Committees**

**Resolved that:**

(i) the minutes of the Finance, Development & General Purposes Committee Meeting held on 25 November 2015 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

- (ii) the minutes of the Planning Committee Meeting held on 25 November 2015 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

**269/15 Neighbourhood Warden Report and PACT Report**

**Resolved that:**

- (i) the Neighbourhood Warden report for October be received
- (ii) the PACT report be received

Members considered information received from PCSO Lisa Jackson regarding future PACT meetings and asking for suggestions for alternative arrangements.

**Resolved** - that it is requested that the Police attend the Parish Council meeting on a quarterly basis.

**270/15 Correspondence**

- (i) **NHS North Durham CCG Commissioning Intentions for 2016/17**  
Members considered the priorities for 2016/17  
**Resolved** - that Members forward their responses to the Clerk
- (ii) **North Durham Clinical Commissioning Group Electronic Literature Consultation Group**  
Members considered becoming part of the group  
**Resolved** - that the information be received
- (iii) **Letter of thanks – resident – Christmas Lights**  
**Resolved** - that the letter be received
- (iv) **Durham County Council – consultation – bin collections from properties situated on private or unadopted lanes and farm tracks**  
Members discussed the information received from the County Council and raised concerns about the number of properties this would affect. In addition there were concerns raised about older people having to move bins and the problem of the wind blowing bins onto roads.  
**Resolved** - that a response is sent to the County Council outlining these concerns
- (v) **Durham County Council – letter – response to traffic concerns at Hollinside (min 244/15)**  
**Resolved that:**
  - (i) the information is received
  - (ii) that further information is awaited
  - (iii) a copy of the correspondence is forwarded to John Gall
- (vi) **Durham County Council – Budget Consultation Event**  
**Resolved** - that Members inform the Clerk if they wish to attend

(vii) **The Clerk Magazine – November 2015**  
**Resolved** - that the publication be received

(viii) **War Memorials Trust – November 2015**  
**Resolved** - that the publication be received

**271/15 Area Action Partnership (AAP) / Parish Councils Committee (PCC)  
(min 239/15)**

Members were informed that Councillor Margaret Gray had resigned as the representative on the PCC. Margaret was thanked for her attendance on this committee.

**Resolved** - that any councillors interested in taking up this position contact the Clerk

**272/15 Neighbourhood Plan (min 240/15)**

**Resolved** - that the minutes of the recent meeting are approved

Mike Wardle gave an update on progress.

The conservation area appraisal led by the County Council has progressed. The practical sessions have all taken place. The County Council are currently writing the document. The community will be consulted on the draft document in the New Year.

The North of England Civic Trust will support the working group to produce a Heritage Audit of the Parish. An initial meeting has taken place and a number of sessions have been arranged in January to progress the audit. The community will be informed about how they can be involved in the audit.

It is intended to distribute the second topic based questionnaire at the end of January. A community consultation document has been agreed. It is intended to use Survey Monkey to allow on-line completion and analysis of the questionnaire.

**273/15 Parking Working Group (min 225/15)**

**Resolved** - that the minutes of the meeting are approved

**274/15 Dementia Friends – Training Session (min 226/15)**

Members were informed that a Dementia Friends training session had taken place in November which had been well attended by members of the community.

Discussion took place on further training to involve more of the community and businesses.

**Resolved** - that this is placed on a future agenda

**275/15 National Tree Week Campaign (min 238/15)**

Members were informed that a successful grant application had been made for a grant of £150.00 and a number of trees would be planted at Kitswell Park.

**276/15 Declarations of Interest**

**Resolved** - that the guidance chart on Declarations of Interest be received

**277/15 Christmas Tree Festival**

Members were informed of details of the forthcoming Christmas Tree Festival and a programme of events was distributed.

Philip Richardson left the meeting.

**278/15 North East Combined Authority**

Members discussed the North East Combined Authority. Simon Henig the Leader of Durham County Council has agreed to attend the Parish Council meeting on Tuesday 12 January to discuss the North East Combined Authority.

**279/15 Durham County Council – Open Water Access Assessment – Kitswell Park**

Information has been received from the County Council on an Open Water Access Assessment that they have completed at Kitswell Park. The report makes a number of suggested actions including repairs to fencing, securing of gates and the installation of signage. The Clerk has met with officers from the County Council to discuss the report.

**Resolved that:**

- (i)** The repairs and signage are carried out
- (ii)** A contractor is appointed to undertake the works

**280/15 Financial Information**

The Lead Officer presented report K  
**Resolved** - that the report be received

**281/15 Accounts for Payment**

**Resolved** - that the following accounts be approved for payment:

S Laverick	Salary (November)	£1285.34
D Maddox	Salary (November)	£418.73
Durham County Council	Pension (November)	£391.45
S Laverick	Expenses	£251.78
The Royal British Legion	Poppy Wreath	£50.00
NEREO	DBS Checks	£116.80
AD Purves Landscaping	Grass Cutting	£5304.00
P Snowdon	Hanging Baskets – Watering	£459.00
NALC	Award Scheme Fee	£30.00

**282/15 Chairperson’s Announcements**

The Chair informed Members that information had been sought on the Parish Councils involvement in the planning appeal by Story Homes for a residential development of 149 dwellings on land to the West of Mount Park and to the north of Newbiggen Lane. It was agreed that the Parish Council should be involved in a more informal way and a request be made that the Parish Council be able to speak at the appeal.

**283/15 Questions from Members – Information only**

There were no questions from Members.

**284/15 Date of next meeting**

**Resolved** - that the next Ordinary meeting of the Council be held on Tuesday 12 January 2016 at 7.15pm at Lynwood House

Meeting ended at 8.30 pm