

Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday
13 October 2015 at 7.15pm

Present Mr O Johnson (Chair)

Mr K Harrison, Mr B Gray, Mr S Walker,
Mr M Wardle, Mrs M Gray, Mr P Jackson,
Mr B Glass, Mr A Nairn

Mr R Young - County Councillor – observer

Apologies Apologies for absence were received as follows:

Mr C Burton - sick

Mrs A Cook - sick

Mr K Leary - sick

The above apologies were received and accepted

216/15 **Declarations of Interest**

There were no declarations of interest

217/15 **Public Participation**

The public participation policy was distributed for the benefit of the public present.

218/15 **Minutes of the last meeting**

Resolved that:

- (i) the minutes of the Ordinary Meeting held on 8 September 2015 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

219/15 **Committees**

Resolved that:

- (i) the minutes of the Finance, Development & General Purposes Committee Meeting held on 30 September 2015 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

220/15 Vice Chair

Members considered the appointment of a second Vice Chair.

Resolved - that Mr K Harrison be elected as a second Vice Chairperson for the remainder of the year.

221/15 Neighbourhood Warden Report and PACT Report

Resolved that:

- (i) the Neighbourhood Warden report for August be received
- (ii) the PACT report be received

222/15 Correspondence

(i) Clerk & Councils Direct – September Issue

Resolved - that the publication be received

(ii) County Durham & Cleveland County Training Partnership – Code of Conduct and Standards Training

Members considered attendance at the training session

Resolved - that Members inform the Clerk if they wish to attend

(iii) Letter – Hurbuck Cottages

Members considered a request to install a small wall greenhouse at the side of the garage

Resolved - that permission is granted as long as the greenhouse is within the footprint of the existing agreement

(iv) Durham County Council – consultation on article 4 Houses in Multiple Occupation and Interim Student Policy

Resolved - that the information be received

(v) County Durham Association of Local Councils – AGM

Resolved - that the papers be received

223/15 Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 194/15)

Members received an update on the joint Parish Councils project to purchase 4 fly tipping CCTV cameras. At a previous meeting the Parish Council had committed £512.00 towards the scheme. One of the Parish Councils has decided not to be involved which may mean an increased contribution from the remaining Councils.

Resolved - that an increased contribution is agreed

Members discussed the updated 'Your Village Your Voice' action plan

Resolved - that members forward any comments to the Clerk

224/15 Neighbourhood Plan (min 207/15)

Resolved - that the minutes of the meeting are approved

Mike Wardle provided Members with an update.

The second topic based questionnaire is almost finalised and will be distributed at the end of January.

The Conservation Area Appraisal, led by the County Council is ongoing with input from volunteers.

The North of England Civic Trust have been appointed to assist with the production of a Heritage Audit which will probably commence in November.

Resolved - that the update is received

225/15 Parking Working Group

Resolved - that the minutes of the meeting are approved

Paul Jackson provided members with an update on the work of the group.

Resolved - that the update is received

226/15 Dementia Friends – Training Session

Members were informed that a Dementia Friends training session has been arranged for Tuesday 17 November at 6.30pm at Lynwood House.

The training will be delivered by Dementia Friends Champions who are trained and supported by the Alzheimer's Society. The session will provide information about dementia and how to create dementia friendly communities.

The training session will be open to members of the community to attend.

Resolved - that the Churches, Community Centre, Partnership, Burnhope Parish Council and Greencroft Parish Council are invited to attend the session

227/15 Maintenance Report

Resolved that:

- (i)** the report be approved
- (ii)** thanks be passed to David Maddox for his work

228/15 Litter Bins – Lanchester Valley Walk

Members discussed the bin provision
Resolved - that the item be received

229/15 Financial Information

The Lead Officer presented report I
Resolved - that the report be received

230/15 Accounts for Payment

Resolved - that the following accounts be approved for payment:

S Laverick	Salary (September)	£1285.54
D Maddox	Salary (September)	£418.73
Durham County Council	Pension (September)	£391.45
HMRC	Tax & NI (July – September)	£952.96
North East Envir Network	Summer activities	£200.00
BT	Phone	£78.73
CCL Office Ltd	Stationery	£55.08
Lanchester PCC	Christmas Tree Festival	£30.00
Fenland Leisure Products	Play Equipment parts	£184.80
BT	Broadband	£67.20
S Laverick	Expenses	£76.75

231/15 Chairperson’s Announcements

There were no announcements

232/15 Questions from Members – Information only

Bill Gray raised the issue of the condition of the steps between Lanchester Valley Walk and Lee Hill Court and the growth of tree stumps in the same location.

Resolved - that the County Council is informed

233/15 Date of next meeting

Resolved - that the next Ordinary meeting of the Council be held on Tuesday 10 November 2015 at 7.15pm at Lynwood House

Meeting ended at 8.15 pm