



Sally Laverick
Lead Officer / Clerk to the Council

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3 December 2015

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on
Tuesday 8 December 2015 at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 10 November 2015 (attached A)
- 5. Committees**

To approve the minutes of the following committees:

 - I. Finance, Development & General Purposes Committee Meeting on 25 November 2015 (attached B)
 - II. Planning Committee Meeting on 25 November 2015 (attached C)

- 6. Neighbourhood Warden Report and PACT Report**
 - To receive the Neighbourhood Warden report for October (attached D)
 - To receive the PACT report (attached E)
 - To consider information received from PCSO Lisa Jackson regarding future PACT meetings

- 7. Correspondence**
 - I. NHS North Durham CCG Commissioning Intentions for 2016/17
 - To consider the priorities for 2016/17 (attached F)
 - II. North Durham Clinical Commissioning Group Electronic Literature Consultation Group
 - To consider becoming part of the group
 - III. Letter of thanks – resident – Christmas Lights
 - To receive the letter
 - IV. Durham County Council – consultation – bin collections from properties situated on private or unadopted lanes and farm tracks
 - To consider the consultation
 - V. Durham County Council – letter – response to traffic concerns at Hollinside (min 244/15)
 - To receive the information
 - VI. Durham County Council – Budget Consultation Event
 - To consider attendance at the event
 - VII. The Clerk Magazine – November 2015
 - To receive the publication
 - VIII. War Memorials Trust – November 2015
 - To receive the publication

- 8. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 239/15)**
 - To receive an update on recent meetings
 - To consider correspondence received from Councillor Margaret Gray and representation on the Parish Councils Committee

- 9. Neighbourhood Plan (min 240/15)**
 - To receive an update
 - To approve the minutes of the last meeting (attached G)

- 10. Parking Working Group (min 225/15)**
 - To receive an update
 - To approve the minutes of the meeting (attached H)

- 11. Dementia Friends – Training Session (min 226/15)**
 - To receive an update on the recent training

- 12. National Tree Week Campaign (min 238/15)**
To receive information on the grant application
- 13. Declarations of Interest**
To receive a guidance chart on Declarations of Interest (attached I)
- 14. Christmas Tree Festival**
To receive further information on this community event
- 15. North East Combined Authority**
To discuss the above
- 16. Durham County Council – Open Water Access Assessment – Kitswell Park**
To consider the risk assessment and recommendations (attached J)
- 17. Financial Information**
To consider the report of the Lead Officer (attached K)
- 18. Accounts for Payment**
Approval/confirmation of payment is requested for payment of accounts as set out below:
- | | | |
|--------------------------|----------------------------|----------|
| S Laverick | Salary (November) | £1285.34 |
| D Maddox | Salary (November) | £418.73 |
| Durham County Council | Pension (November) | £391.45 |
| S Laverick | Expenses | £251.78 |
| The Royal British Legion | Poppy Wreath | £50.00 |
| NEREO | DBS Checks | £116.80 |
| AD Purves Landscaping | Grass Cutting | £5304.00 |
| P Snowden | Hanging Baskets – Watering | £459.00 |
| NALC | Award Scheme Fee | £30.00 |
- 19. Chairperson’s Announcements**
- 20. Questions from Members – Information only**
To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.
- 21. Date of next meeting**
To set the date and time for the next meeting