

Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday
8 September 2015 at 7.15pm

Present Mr O Johnson (Chair)

Mr K Leary, Mr K Harrison, Mr B Gray, Mr S Walker,
Mr M Wardle, Mrs A Cook, Mrs M Gray, Mr P Jackson,
Mr Philip Richardson, Mr Peter Richardson, Mrs J Richardson

Mr R Young - County Councillor – observer

Apologies Apologies for absence were received as follows:

Mr C Burton - sick

Mr B Glass - work commitments

Mr A Nairn - family commitments

The above apologies were received and accepted

188/15 **Declarations of Interest**

There were no declarations of interest

189/15 **Public Participation**

The public participation policy was distributed for the benefit of the public present.

190/15 **Minutes of the last meeting**

Resolved that:

- (i) the minutes of the Ordinary Meeting held on 14 July 2015 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

191/15 **Committees**

Resolved that:

- (i) the minutes of the Finance, Development & General Purposes Committee Meeting held on 29 July 2015 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

192/15 Neighbourhood Warden Report and PACT Report

Resolved that:

- (i)** the Neighbourhood Warden report for May be received
- (ii)** the Neighbourhood Warden report for June be received
- (iii)** the Neighbourhood Warden report for July be received
- (iv)** the PACT report be received

193/15 Correspondence

- (i) Parish Councillors – Register of Disclosable Pecuniary and other Registerable Interests**
Resolved - that Members receive the information and update their forms accordingly
- (ii) Medium Term Financial Planning and 2016/17 Budget Setting**
Members considered the information received from Durham County Council which gave information on the probable tax base for 2016 / 17
Resolved - that the information be received
- (iii) Living With Environmental Change – Policy and Practice Notes**
Resolved - that the information be received

194/15 Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 169/15)

Resolved - that the minutes of the PCC meeting be received

Members discussed the proposal from the PCC that the ten Parish Councils jointly purchase 4 fly tipping cameras at a cost of £3200.00 following a contribution from the County Councillors. The PCC had suggested a split of costs for each Parish Council based on electorate. This would mean a contribution from Lanchester Parish Council of £512.00

Resolved that:

- (i)** a contribution of £512.00 is made towards the joint purchase of four cameras
- (ii)** in due course information is sought from the County Council on the effectiveness of the cameras

Members considered information received from the AAP asking what priority headings the AAP should concentrate on over the next three years

Resolved - that members complete and forward their forms to the Clerk who will return them to the AAP

Members discussed the AAP newsletter which provided information on the many work streams. In particular Members discussed the training available to become a Dementia Friendly Community

Resolved that:

- (i) contact is made with the trainer
- (ii) a training event is organised in Lanchester which will be open to the Parish Council and wider community to attend

195/15 Neighbourhood Plan (min 170/15)

Resolved - that the minutes of the last meeting are approved

Mike Wardle provided Members with an update.

The second workshop organised by Neighbourhood Plan-It took place on 30 July to continue progress on the next stage of Community Consultation. The consultant is currently drawing together a questionnaire for consideration.

Members of the working group are beginning the process of collating community evidence and profile information.

The next meeting of the working group will take place on 9 September when the production of a Conservation Area Appraisal and Heritage Audit will be discussed and progressed.

A quote has been received from the North of England Civic Trust (NECT) to train volunteers and guide the production of the Heritage Audit. The quote for the work is £3,250.00 + VAT. A contribution of £1,688.00 from the County Councillors Members Initiative Fund has also been received towards the costs of the Heritage Audit. Members also discussed allocating additional monies to pay for NECT to write the Heritage Audit document.

Resolved that:

- (i) money is approved to undertake the Heritage Audit as per the quote received
- (ii) additional money is allocated for NECT to write the Heritage Audit document
- (iii) the maximum spend by the Parish Council on the Heritage Audit to be £4700.00

196/15 Christmas Lights

Members considered the price received from Durham County Council to undertake the routine works on the Christmas Lights and for the dressing and undressing of the Christmas Tree

Resolved - that the work be agreed at a price of £1020.00 + VAT

197/15 Closure of Barclays Bank

Members discussed the announced closure of Barclays Bank in Front Street, Lanchester and expressed concern over the loss of the service to the Parish.

Resolved - that a letter be sent to Barclays Bank expressing the concern of the Parish Council

198/15 Annual Return 2014 / 15

The Lead Officer went through the papers returned from external audit. External audit confirmed that no matters had come to their attention which gave cause for concern.

Resolved - that the Annual Return be approved and accepted

199/15 Financial Information

The Lead Officer presented report K

Resolved - that the report be received

200/15 Accounts for Payment

Resolved - that the following accounts be approved for payment:

S Laverick	Salary (July)	£1285.34
D Maddox	Salary (July)	£418.73
Durham County Council	Pension (July)	£391.45
P Snowdon	Hanging Baskets	£261.00
Top Banana	Leaflet Distribution	£63.00
Sutcliffe Play Ltd	Play Parts	£432.35
S Laverick	Expenses	£31.03
Planning Advice Plus	Neighbourhood Plan	£750.00
S Laverick	Salary (August)	£1285.34
D Maddox	Salary (August)	£418.73
Durham County Council	Pension (August)	£391.45
Redlynch Leisure	Play Repair Kit	£396.00
BDO LLP	External Audit	£480.00
S Laverick	Expenses	£18.20

201/15 Chairperson's Announcements

There were no announcements

202/15 Questions from Members – Information only

There were no questions from Members

203/15 Date of next meeting

Resolved - that the next Ordinary meeting of the Council be held on Tuesday 13 October 2015 at 7.15pm at Lynwood House

Meeting ended at 8.30 pm