



Sally Laverick
Lead Officer / Clerk to the Council

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3 September 2015

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on
Tuesday 8 September 2015 at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 14 July 2015 (attached A)
5. **Committees**

To approve the minutes of the following committees:

 - I. Finance, Development & General Purposes Committee Meeting on 29 July 2015 (attached B)

- 6. Neighbourhood Warden Report and PACT Report**
 - To receive the Neighbourhood Warden report for May (attached C)
 - To receive the Neighbourhood Warden report for June (attached D)
 - To receive the Neighbourhood Warden report for July (attached E)
 - To receive the PACT Report (attached F)

- 7. Correspondence**
 - I. Parish Councillors – Register of Disclosable Pecuniary and other Registerable Interests
 - To consider information received from Durham County Council
 - II. Medium Term Financial Planning and 2016/17 Budget Setting
 - To consider information received from Durham County Council
 - III. Living With Environmental Change
 - To receive the information

- 8. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 169/15)**
 - To receive an update on recent meetings
 - To receive the minutes of the last PCC meeting (attached G)
 - To consider a financial contribution towards the purchase of fly tipping cameras
 - To consider the AAP priorities (attached H)

- 9. Neighbourhood Plan (min 170/15)**
 - To receive an update
 - To approve the minutes of the last meeting (attached I)
 - To consider the costs of producing a Heritage Audit for the Parish

- 10. Christmas Lights**
 - To consider the price received from the County Council for works to the Christmas Lights

- 11. Closure of Barclays Bank**
 - To discuss the closure of the bank

- 12. Annual Return 2014/15**
 - To approve and accept the annual return as required by the external auditor (attached J)

- 13. Financial Information**
 - To consider the report of the Lead Officer (attached K)

14. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

S Laverick	Salary (July)	£1285.34
D Maddox	Salary (July)	£418.73
Durham County Council	Pension (July)	£391.45
P Snowdon	Hanging Baskets	£261.00
Top Banana	Leaflet Distribution	£63.00
Sutcliffe Play Ltd	Play Parts	£432.35
S Laverick	Expenses	£31.03
Planning Advice Plus	Neighbourhood Plan	£750.00
S Laverick	Salary (August)	£1285.34
D Maddox	Salary (August)	£418.73
Durham County Council	Pension (August)	£391.45
Redlynch Leisure	Play Repair Kit	£396.00
BDO LLP	External Audit	£480.00
S Laverick	Expenses	£18.20

15. Chairperson's Announcements

16. Questions from Members – Information only

To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

17. Date of next meeting

To set the date and time for the next meeting