



Sally Laverick
Lead Officer / Clerk to the Council

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7 October 2015

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on
Tuesday 13 October 2015 at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 8 September 2015 (attached A)
5. **Committees**

To approve the minutes of the following committees:

 - I. Finance, Development & General Purposes Committee Meeting on 30 September 2015 (attached B)

- 6. Vice Chair**
To consider the appointment of a second Vice Chair
- 7. Neighbourhood Warden Report and PACT Report**
To receive the Neighbourhood Warden report for August (attached C)
To receive the PACT Report (attached D)
- 8. Correspondence**
 - I. Clerk & Councils Direct – September Issue
To receive the publication
 - II. County Durham & Cleveland County Training Partnership – Code of Conduct and Standards Training
To consider attendance at the training session
 - III. Letter – Hurbuck Cottages
Permission sought to install a wall greenhouse at the side of garage
 - IV. Durham County Council – consultation on article 4 Houses in Multiple Occupation and Interim Student Policy
To consider the consultation
 - V. County Durham Association of Local Councils – AGM
To receive the papers
- 9. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 194/15)**
To receive an update on recent meetings
To receive an update on the purchase of fly tipping cameras and consider an increased contribution to the scheme
To consider the updated action plan (attached E)
- 10. Neighbourhood Plan (min 207/15)**
To receive an update
To approve the minutes of the last meeting (attached F)
- 11. Parking Working Group**
To receive an update
To approve the minutes of the meeting (attached G)
- 12. Dementia Friends – Training Session (min 194/15)**
To receive details of the training session organised for Lanchester Parish Council and the wider community.
- 13. Maintenance Report**
To consider the report (attached H)

14. Litter Bins – Lanchester Valley Walk

To consider the provision of bins

15. Financial Information

To consider the report of the Lead Officer (attached I)

16. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

S Laverick	Salary (September)	£1285.54
D Maddox	Salary (September)	£418.73
Durham County Council	Pension (September)	£391.45
HMRC	Tax & NI (July – September)	£952.96
North East Envir Network	Summer activities	£200.00
BT	Phone	£78.73
CCL Office Ltd	Stationery	£55.08
Lanchester PCC	Christmas Tree Festival	£30.00
Fenland Leisure Products	Play Equipment parts	£184.80
BT	Broadband	£67.20
S Laverick	Expenses	£76.75

17. Chairperson’s Announcements

18. Questions from Members – Information only

To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

19. Date of next meeting

To set the date and time for the next meeting