

# Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday  
9 June 2015 at 7.15pm

**Present** Mr C Burton (Chair)

Mr K Leary, Mr K Harrison, Mr B Gray,  
Mr M Wardle, Mrs A Cook, Mrs M Gray, Mr P Jackson,

Mr R Young - County Councillor – observer  
Mr A Coulthard - Mid Durham Area Action Partnership  
Mrs P Sinclair - Mid Durham Area Action Partnership  
Mrs L Cummings - Mid Durham Area Action Partnership

**Apologies** Apologies for absence were received as follows:

Mr O Johnson - other commitments  
Mr S Walker - away  
Mr B Glass - other commitments  
Mr A Nairn - work commitments

The above apologies were received and accepted

**146/15** **Declarations of Interest**

There were no declarations of interest

**147/15** **Public Participation**

The public participation policy was distributed for the benefit of the public present.

**148/15** **Mid Durham Area Action Partnership (AAP) – Village Forum Session (min 112/15)**

Andy Coulthard and the representatives from the Mid Durham Area Action Partnership were welcomed to the meeting.

Andy informed Members that they would be attending approximately 50 sessions in the Mid Durham area over the next two months, visiting Parish Councils, Partnerships, community groups etc. The purpose of the meetings are to discuss the Village Action Plans, the work of the AAP and priorities for future work.

The Village Action Plan was considered and an update given on key areas. It was agreed to include the parking / traffic problems at St Bedes School.

Andy provided Members with information on current AAP work streams (information attached)

The Chair thanked the representatives from the AAP for attending the Parish Council meeting.

**149/15 Minutes of the last meetings**

**Resolved that:**

- (i) the minutes of the Annual General Meeting held on 12 May 2015 be confirmed as a correct record and signed by the Chairperson
- (ii) the minutes of the Ordinary Meeting held on 12 May 2015 be confirmed as a correct record and signed by the Chairperson

**150/15 Committees**

**Resolved that:**

- (i) the minutes of the Finance, Development & General Purposes Committee Meeting held on 27 May 2015 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted
- (ii) the minutes of the Planning Committee Meeting held on 27 May 2015 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

**151/15 Neighbourhood Warden Report**

**Resolved** - that the Neighbourhood Warden report for April be received

**152/15 Correspondence**

**(i) Inside Story – May newsletter**

**Resolved** - that the newsletter be received

**(ii) The Clerk Magazine – May 2015**

**Resolved** - that the information be received

**(iii) Outdoor and Sustainability Education Specialists – Summer activities**

Members considered a request to use Park House Play Area for children's summer activities. The sessions would be free to the children. **Resolved** - that permission is given to use the Park and suggest that the activities are promoted through the school satchel system

**153/15 Neighbourhood Plan (min 135/15)**

Mike Wardle provided Members with an update.

Feedback on the results of the early engagement questionnaire is to take place throughout June with the display of information being sited at 7 locations.

Durham County Council have agreed to assist with a Conservation Area Appraisal, and a meeting with them will take place this week to progress this. It is still felt that an appraisal for the whole of the Parish would be worthwhile.

The first workshop with the consultants will take place at the end of June to commence work on a second questionnaire.

**Resolved** - that the information be received

**154/15 Schedule of Meetings 2015 / 16**

**Resolved** - that the schedule be received

**155/15 List of Committees and Members 2015 / 16**

**Resolved** - that the information be received

**156/15 Maintenance of Seats – Maiden Law**

Members considered a request from Greencroft Parish Council to undertake maintenance work on a number of their seats.

Members were happy to work with and provide support to a neighbouring parish.

**Resolved** - that the work is undertaken and Greencroft Parish Council are invoiced for the work

**157/15 Parking Issues in the Parish**

Members considered this issue.

**Resolved that:**

- (i)** a working group of the Parish Council is formed to look at the problem
- (ii)** the first meeting to be arranged for September
- (iii)** the working group to include; Paul Jackson, Bill Gray, Kevin Leary, Alasdair Nairn, Colin Burton
- (iv)** Lanchester Partnership be invited to attend

**158/15 Annual Report 2014/15**

Members considered the Annual Report for 2014 / 15.

**Resolved that:**

- (i) the Annual Report be approved
- (ii) the Annual Report be distributed at a cost of £70.00

**159/15 Financial Information**

The Lead Officer presented report H

**Resolved** - that the report be received

**160/15 Accounts for Payment**

**Resolved** - that the following accounts be approved for payment:

PDL Services	Website	£100.80
CCL Office Limited	Stationery	£143.01
AON UK Limited	Insurance	£703.67
S Laverick	Salary (May)	£1285.34
D Maddox	Salary (May)	£418.73
Durham County Council	Pension (May)	£391.45
MAC Security	Cricket Club Refurb.	£954.00
Society of Local Council Clerks	Conference	£41.40
S Laverick	Expenses	£109.41
AD Purves Landscaping	Grass Cutting	£2130.00

**161/15 Chairperson's Announcements**

There were no announcements

**162/15 Questions from Members – Information only**

There were no questions from Members

**163/15 Date of next meeting**

**Resolved** - that the next Ordinary meeting of the Council be held on Tuesday 14 July 2015 at 7.15pm at Lynwood House

Meeting ended at 8.15 pm