



Sally Laverick  
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2 June 2015

I hereby summon you to attend  
the next Ordinary Meeting of Lanchester Parish Council  
which will be held at **Lynwood House**, Durham Road, Lanchester on **Tuesday 9  
June 2015** at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

## AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Mid Durham Area Action Partnership (AAP) – Village Forum Session (min 112/15)**  
Andy Coulthard AAP Co-ordinator will attend the meeting to update Members on the Village Action Plans and discuss the work of the AAP and its partners.
5. **Minutes of the last meeting**
  - I. To confirm and approve the minutes of the Annual General Meeting held on 12 May 2015 (attached A)
  - II. To confirm and approve the minutes of the Ordinary Meeting held 12 May 2015 (attached B)

**6. Committees**

To approve the minutes of the following committees:

- I. Finance, Development & General Purposes Committee Meeting on 27 May 2015 (attached C)
- II. Planning Committee Meeting on 27 May 2015 (attached D)

**7. Neighbourhood Warden Report**

To receive the Neighbourhood Warden report for April (attached E)

**8. Correspondence**

- I. Inside Story – May newsletter  
To receive the newsletter
- II. The Clerk Magazine – May 2015  
To receive the magazine
- III. Outdoor and Sustainability Education Specialists – Summer activities  
To consider a request to use Park House Play Area for children’s summer activities

**9. Neighbourhood Plan (min 135/15)**

To receive an update

**10. Schedule of Meetings – 2015 / 16**

To receive the schedule (attached F)

**11. List of Committees and Members 2015 / 16**

To receive the information (attached G)

**12. Maintenance of Seats – Maiden Law**

To consider a request from Greencroft Parish Council to undertake maintenance work on seats

**13. Parking Issues in the Parish**

To discuss the parking issues in the Parish

**14. Annual Report – 2014 / 15**

To consider the Annual Report (to be distributed at the meeting)  
To consider arrangements for distribution

**15. Financial Information**

To consider the report of the Lead Officer (attached H)

**16. Accounts for Payment**

Approval/confirmation of payment is requested for payment of accounts as set out below:

PDL Services	Website	£100.80
CCL Office Limited	Stationery	£143.01
AON UK Limited	Insurance	£703.67
S Laverick	Salary (May)	£1285.34
D Maddox	Salary (May)	£418.73
Durham County Council	Pension (May)	£391.45
MAC Security	Cricket Club Refurb.	£954.00
Society of Local Council Clerks	Conference	£41.40
S Laverick	Expenses	£109.41
AD Purves Landscaping	Grass Cutting	£2130.00

**17. Chairperson's Announcements**

**18. Questions from Members – Information only**

To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

**19. Date of next meeting**

To set the date and time for the next meeting