

Lanchester Parish Council

Minutes of the Ordinary Meeting held in the Conference Room in Park House,
Lanchester on Tuesday 9 April 2013 at 7.20pm

Present Mr O Johnson (Chair)

Mr K Harrison, Mr C Burton, Mr M Clarke
Mr A Myers, Mr M Wardle, Mrs A Cook
Mr D Lindsay, Mr S Walker, Mr B Gray

County Councillor Richard Young – Observer

Apologies Apologies for absence were received as follows:

Mr A Nairn - away
Mr K Leary - other commitments
Mrs M Gray - other commitments

The above apologies were received and accepted

71/13 Declarations of Interest

There were no declarations of interest.

72/13 Public Participation

The public participation policy was distributed for the benefit of the public present.

73/13 Minutes of the last meeting

Resolved that:

(i) the minutes of the Ordinary Meeting held on 12 March 2013 be confirmed as a correct record and signed by the Chairperson

74/13 Police Report and Neighbourhood Warden Report

Members considered the Police report which gave information regarding incidents / crimes in the area for the period 27/2/13 – 27/03/13 as follows:

Number of community related calls 10

(These calls are outlined below. Other calls not listed refer to incidents such as road traffic collisions, stray farm animals, concern for safety reports, false alarm)

Alcohol Seizures 1

1 x report of a group of youths congregating near garages in Deanery View and drinking alcohol

Dwelling Burglaries 0

Burglary (other) 0

Bogus Callers 0

Anti-Social Behaviour 7

1 x report of an on-going neighbour dispute on Lanchester Road

2 x reports of youths congregating to the rear of takeaway on Front Street

1 x report of youths fighting in street at Deanery View

1 x report of youths congregating in the woods to the rear of The Green School

2 x reports of youths congregating in the alleyway at The Garths. On officers arrival 4 youths were identified and suitably warned

Criminal Damage 1

1 x report from The Green School that unknown persons have removed a bin from the premises and set it alight.

Thefts 1

1 x report from Ricardos that 4 tables and chairs have been removed from an insecure rear yard.

On Thursday 13 June 2013 a large scale live event will be taking place in Lanchester involving representatives from the emergency services, voluntary sector, community groups, North East Air Ambulance and RAF.

Members received the Neighbourhood Warden performance report for February 2013.

75/13 Correspondence

- (i) Lanchester All Saints' Catholic Primary School – letter of thanks Resolved** - that the letter be received
- (ii) Great North Air Ambulance – letter of thanks Resolved** - that the letter be received
- (iii) Lanchester Allotment Association – minutes of AGM Resolved** - that the minutes be received
- (iv) Butterwick House Children's Hospice – letter of thanks Resolved** - that the letter be received

**76/13 Area Action Partnership (AAP) / Parish Councils Committee (PCC)
(min 54/13)**

Members received an update. Members were informed that the next PCC meeting will take place on 20 April and that Ron Hogg the Police and Crime Commissioner would be attending

Resolved - that the minutes of the PCC meeting be received

77/13 Maintenance Progress Report

The Lead Officer presented report E.

Resolved that:

(i) the appreciation of Members be passed to David Maddox on the work undertaken to date.

(ii) the report be received

78/13 Hanging Baskets

Members discussed the hanging basket requirements and the quote received.

Resolved - that the hanging baskets be supplied by P. Snowdon for the forthcoming year.

79/13 Safeguarding Children and Vulnerable Adults Policy

Members considered and reviewed the policy.

Resolved - that the policy be approved

80/13 Public Participation Policy

Members considered and reviewed the policy.

Resolved - that the policy be approved

81/13 Training – Statement of Intent

Members considered and reviewed the policy.

Resolved - that the policy be approved

82/13 Publication Scheme

Members considered and reviewed the policy.

Resolved - that the document be approved

83/13 Grants Policy

Members considered and reviewed the policy.
Resolved - that the policy be approved

84/13 Community Engagement – Statement of Intent

Members considered and reviewed the policy.
Resolved - that the policy be approved

85/13 Annual Training Plan 2012 / 13 and 2013 / 14

Members considered report L.
Resolved that:
(i) the report be received
(ii) the training plan for 2013/14 be presented at a future meeting

86/13 9 Month Bond

Members were informed that the current bond with Barclays is due to mature on 26 April 2013. A similar bond (Number 94) will be available from 17 May 2013

Resolved - that following maturity of the existing bond a further bond of similar time and size be sought

87/13 Financial Year 2012 / 13 – Final Budget Position

The Lead Officer presented report M.
Resolved - that the report be received

**88/13 Financial Year 2012 / 13
End of Year Accounts**

The Lead Officer presented the report
Resolved that:
(i) the Council accept the financial position for the end of year
(ii) the Council accept for certification the Annual Return – Accounting Statement and the Annual Return – Annual Governance Statement

89/13 Financial Information

The Lead Officer presented report O.
Resolved - that the report be received.

90/13 **Accounts for Payment**

Resolved - that the following accounts be approved for payment:

S Laverick	Salary (March)	£1115.95
D Maddox	Salary (March)	£374.79
Durham County Council	Pension (March)	£357.56
HMRC	Tax & NI (Jan – March)	£863.98
S Laverick	Expenses	£148.33
Talk Talk	Phone	£27.89
Viking	Stationery	£183.24
County Durham Assoc LC	Annual Subscription	£503.40

91/13 **Chairperson's Announcements**

As this was the last full Council meeting before the elections the Chair thanked all Members for their contribution over the last 6 years with particular thanks to David Lindsay and Alan Myers who had decided not to stand for re-election.

The good working relationship with the Partnership was noted.

Ossie Johnson was thanked for his work as Chair and the contribution of both County Councillors was noted.

92/13 **Questions from Members – Information only**

Alan Myers asked if there was any progress on the issue of sand bags in Front Street. The response from the County Council was given and it was agreed to ask for further clarification on the issue.

93/13 **Date of next meeting**

Resolved - that the next Ordinary meeting of the Council be held on Monday 20 May 2013 following the Annual Meeting of the Parish Council which will commence at 7.15pm.

Meeting ended at 8.25pm