

Lanchester Parish Council

Minutes of the Ordinary Meeting held in the Conference Room in Park House, Lanchester on Tuesday 8 May 2012 at 7.25pm

Present Mr C Burton (Chair)

Mr M Clarke, Mr K Harrison, Mr B Glass,
Mr A Myers, Mr K Leary
Mr S Walker, Mr D Lindsay, Mr A Nairn

Mr R Young (observer)

Apologies

Apologies for absence were received as follows:

Mrs M Gray - other commitments

Mr B Gray - other commitments

Mr O Johnson - holiday

Mrs A Cook - sick

Mr M Wardle - sick

The above apologies were received and accepted

111/12 **Declarations of Interest**

There were no declarations of interest.

112/12 **Public Participation**

The public participation policy was distributed for the benefit of the press and public present.

113/12 **Minutes of the last meeting**

Resolved that:

(i) the minutes of the Ordinary Meeting held on 10 April 2012 be confirmed as a correct record and signed by the Chairperson

114/12 **Police Report**

The police report gave information regarding incidents / crimes in the area for the period 28/03/12 – 24/04/12 as follows:

Number of community related calls 7

(These calls are outlined below. Other calls not listed refer to incidents such as road traffic collisions, stray farm animals, concern for safety reports, false alarm)

Dwelling Burglaries 0

Burglary (other) 0

Anti-Social Behaviour 5

1 x report of youths drinking in Play Park and Doras Wood. Some underage youths stopped in Doras Wood were found to be in possession of alcohol which was seized (other youths made off on police arrival).

An item of drug paraphernalia was seized. Attention given to both locations by Police and Council Warden.

1 x believed youths set a fire near to a bench in Doras Wood.

Extinguished, no damage caused.

1 x staff refused to serve intoxicated male and female at public house who became verbally abusive. Gone prior to police arrival. No offences disclosed.

1 x report of rowdy youths believed congregating in secluded rear garden at Lee Hill Court and drinking alcohol. This location and adjoining alley way is given regular attention by Police.

1 x heavily intoxicated male on route to hospital was ejected twice from ambulance after being aggressive. Male later arrested.

Criminal Damage 0

Thefts 2

1 x unattended van broken into overnight at Alderdene by means of forcing side door and selected items stolen

1 x rear wheel trim taken from vehicle at Deanery View, believed by person wanting VW badge

115/12 Correspondence

(i) Correspondence from Woodland Trust – Doras Wood

Members considered the information received from the Woodlands Trust and the Police and the action taken to date.

Resolved - that the information be received

(ii) Letter of thanks – Lanchester Playgroup & Tiny Tots

Resolved - that the letter be received

(iii) North Pennines News – Spring & Summer 2012

Resolved - that the newsletter be received

(iv) North Durham Academy News

Resolved - that the newsletter be received

(v) Local Government Association - newsletter

Resolved - that the newsletter be received

**116/12 Area Action Partnership (AAP) / Parish Councils Committee (PCC)
(min 91/12)**

The minutes of the PCC meeting were considered and accepted.

117/12 Hanging Baskets

Members discussed the hanging basket requirements and the quote received.

Resolved - that the hanging baskets be supplied by P. Snowdon for the forthcoming year.

118/12 Empty Business Properties in Lanchester

Members discussed the empty business properties in Lanchester and ways in which to encourage new business to the parish. It was agreed that Alan Myers visit the Derwentside Business Centre to inform them of the business premises opportunities.

Members discussed the empty business properties and how they could be made to look more attractive.

Mike Gladstone spoke under the public participation policy and stated that the proposed development at Maiden Law could also affect the shop situation.

Members discussed the Lanchester Arms and were informed that the County Council were monitoring and taking appropriate action.

119/12 Request to sell ice cream within Park House Play Area

Members discussed the request and considered the following:

- Tender process
- Current lease on Park House and whether we can sell from the area
- Competition with existing shops
- Litter
- Pressure on parents

Resolved - that permission is not given to sell ice cream within the Play Area

120/12 Schedule of Meetings – 2012 / 13

Resolved - that the Annual Schedule of Meetings be approved

121/12 Maintenance Progress Report

The Lead Officer presented report E.

Resolved that:

- (i) the appreciation of Members be passed to David Maddox on the work undertaken to date.
- (ii) the report be received

122/12 Annual Training Plan 2011 / 12 and 2012 / 13

Members considered report F.

Resolved that:

- (i) the report be received
- (ii) the training plan for 2012/13 be presented at a future meeting

123/12 Insurance Renewal 2012 / 13

Members discussed the insurance document and premium.

Resolved – that the insurance premium of £786.16 from AON be accepted, the level of cover provided having been accepted as sufficient.

124/12 Financial Year 2011 / 12 – Final Budget Position

The Lead Officer presented report G.

Resolved - that the report be received

**125/12 Financial Year 2011 / 12
End of Year Accounts**

The Lead Officer presented the report

Resolved that:

- (i) the Council accept the financial position for the end of year
- (ii) the Council accept for certification the Annual Return – Accounting Statement and the Annual Return – Annual Governance Statement

126/12 Financial Information

The Lead Officer presented report I.

Resolved - that the report be received.

127/12 Accounts for Payment

Resolved - that the following accounts be approved for payment:

S Laverick	Salary (April)	£1115.95
D Maddox	Salary (April)	£374.79
S Charlton	Salary (April)	£997.37

Durham County Council	Pension (April)	£357.56
HMRC	Tax & NI	£232.57
County Durham Ass. Local Coun.	Annual Fee	£471.91
Durham County Council	Printing	£2039.00
Wybones	Bins	£266.23
Marmax	Seats	£575.04
S Charlton	Mileage	£84.40
S Laverick	Expenses	£102.08
Northern Tree Transplanters	Trees	£240.00
AD Purves	Village Green work	£930.00
James Mason	Pest Control	£240.00
Swinburne, Snowball & Jackson	Legal Fees	£240.00
CCL Office Supplies	Stationery	£101.13
Top Banana	Leaflet distribution	£81.60
Simon Banks	Wood Carvings	£1120.00
Npower	Electricity	£391.54
Durham County Council	Lease – Kitswell Park	£75.00
Durham County Council	Lease – Park House	£40.00
Talk Talk	Phone	£22.86
Society Local Council Clerks	Membership Fee	£157.00
Society Local Council Clerks	Training course	£48.00
S Laverick	Expenses	£185.25
AD Purves	Village Green work	£252.00
Vodafone	Phone	£25.99
AON	Insurance Premium	£786.16

128/12 Chairperson's Announcements

There were no Chairpersons announcements.

129/12 Questions from Members – Information only

Alan Myers informed Members of the problem of horses in the small garden at the junction of Ford Road and Station Road. It was agreed to monitor the situation.

130/12 Date of next meeting

Resolved - that the next Ordinary meeting of the Council be held on Tuesday 12 June 2012 at 7.15pm.

Meeting ended at 8.15pm