

# Lanchester Parish Council

Minutes of the Ordinary Meeting held in the Conference Room in Park House,  
Lanchester on Tuesday 8 March 2011 at 7.15pm

**Present** Mr O Johnson (Chair)

Mr K Harrison, Mr S Walker, Mr C Burton, Mr B Glass,  
Mr B Gray, Mrs M Gray, Mr P Jackson, Mr M Clarke,  
Mr A Myers, Mr M Wardle

Mr R Young (observer)

## Apologies

Apologies for absence were received as follows:

Mr K Leary - sick

Mr D Lindsay - other commitments

Mrs A Cook - sick

Mr A Nairn - sick

The above apologies were received and accepted

## 64/11 **Declarations of Interest**

There were no declarations of interest

## 65/11 **Public Participation**

The public participation policy was distributed for the benefit of the press and public present.

## 66/11 **Police Report**

The Lead Officer read out information regarding incidents / crimes in the area for the period 01/01/11 – 31/01/11 as follows:

**Number of calls for the area 53**

(Total number of calls reported to Police during this period)

**Number of community related calls 15**

(These calls are outlined below. Other calls not listed refer to incidents such as road traffic collisions, stray farm animals, concern for safety reports, false alarm)

**Burglary 2**

1 x shed broken into on Ornsby Hill

1 x workshop and cabin broken into on Newbiggen Lane

**Anti-Social Behaviour****9**

1 x Burnhopeside – report of males fighting – gone prior to police arrival

1 x Croft View – neighbourhood dispute over boundaries – police attended and both parties suitably advised

1 x Burnhope Road – neighbourhood dispute between farmer and person living on perimeter of farm land – police attended and parties suitably advised

1 x Front Street – report of fight – persons gone prior to police arrival

1 x School – incident with pupil – police attended – pupil expelled/incident dealt with by school staff

1 x farm – dispute between parties – civil matter

1 x Woodham Court – dispute over relationship – suitable advice given

1 x Public House – rowdy nuisance outside – persons gone prior to police arrival

1 x Greenwell Park – report over incident of bad driving by known person – logged for information

**Criminal Damage****1**

1 x Cricket Club – broken window and damage to wing mirror of vehicle as a result of fight – 2 youths arrested

**Theft****3**

1 x shed belonging to dwelling – theft of batteries by unknown person

1 x Deneside – passenger made off from taxi without paying whole fare although he was seen to be carrying money

1 x Newbiggen Lane – yard broken into (locks broken) and trailer stolen by unknown person(s)

Dates of the next PACT meetings were reported as follows:

23 March 2011

27 April 2011

**Resolved** - that Inspector Dave Turner be asked to attend a future meeting

**67/11 Minutes of the last meeting****Resolved that:**

(i) the minutes of the Ordinary Meeting held on 8 February 2011 be confirmed as a correct record and signed by the Chairperson

**68/11 Committees****Resolved that:**

(i) the minutes of the Planning Committee Meeting held on 8 February 2011 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

(ii) the minutes of the Recreation Committee Meeting held on 22 February 2011 be confirmed as a correct record and signed by the

Chairperson and any recommendations contained therein be approved and accepted

**(iii)** the minutes of the Planning Committee Meeting held on 1 March 2011 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

Members were informed that despite responding within the timeframe the Parish Councils response to planning application 1/2011/0036 had not been taken into account by the County Council when reaching a decision.

**Resolved that:**

**(i)** a letter be sent to DCC Planning

**(ii)** a letter be sent to DCC footpaths officer to highlight the concerns regarding the application

**(iii)** a letter be sent to DCC highways to highlight the concerns regarding the application

**(iv)** a letter be sent to the Environment Agency to highlight the concerns regarding the application

**69/11 Correspondence**

**(i) Durham Police Authority  
Future of Police Community Consultative Groups  
Resolved** - that the information be received

**(ii) LINK  
Members considered the latest newsletters and information  
Resolved** - that the information be received

**(iii) Lanchester Allotments Association - minutes of their AGM  
Resolved** - that the information be received

**70/11 Trinity Medical Properties Limited (min 275/10)**

The Chair outlined the discussions at Decembers meeting and the decision to refer it to this meeting for consideration.

MW informed Members of the recent developments with the Lynwood site and that following favourable information received from the County Council the decision was made to continue to work on the re-development of Lynwood to include the GP Practice. There were also proposals for a public meeting hopefully before Easter.

Members discussed the proposal from Trinity Medical Properties Ltd

Mike Gladstone spoke under the public participation policy about the lack of provision of public toilets which may be included in the Trinity development.

**Resolved** – that the Parish Council do not surrender the requested part of the land at Park House Play Area, however to reconsider this request if no progress on the redevelopment of the Lynwood site by 1 September 2011 takes place.

Members also agreed to consider the issue and sustainability of public toilet provision with any future discussions with Trinity Medical Properties Ltd.

**71/11 Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 35/11)**

Members were informed that the PCC meeting on 16 February had included a presentation by youth services on youth provision.

The next PCC meeting will be on Saturday 19 March at 10am at Park House, Lanchester and that the next AAP meeting will be on Wednesday 23 March at Castleside Village Hall.

**72/11 Risk Assessment Schedule**

Members considered and reviewed the policy.  
**Resolved** - that the policy be approved

**73/11 Internal Audit Arrangements**

Members considered and reviewed the policy.  
**Resolved** - that the policy be approved

**74/11 Grants Policy**

Members considered and reviewed the policy.  
**Resolved** - that the policy be approved

**75/11 Community Engagement – Statement of Intent**

Members considered and reviewed the statement of intent.  
**Resolved** - that the document be approved

**76/11 Training Needs Analysis 2011/12**

Members considered the distributed Training Needs Analysis sheet  
**Resolved** - that the form is completed and returned to the Lead Officer

Members were informed that the training outcomes for 2010/11 would be reported at the next meeting along with a training plan for 2011/12.

**77/11 Schools – Distribution of newsletters**

**Resolved** – that a donation of £75.00 is awarded to each of the Primary schools in Lanchester

**78/11 Grants / Donations**

Members considered the 9 applications for grants and the limited amount of money available to distribute.

BG declared an interest in 2 and 9  
Bill G declared an interest in 2 and 8  
MG declared an interest in 2 and 8  
AM declared an interest in 8

**Resolved that the following donations are made under the Power of Wellbeing:**

- (i)** Finchale Training College – Fitness Room Renovation Project  
£100.00
- (ii)** Lanchester Parochial Church Council – Maintenance of the Tower Clock - £170.00
- (iii)** Great North Air Ambulance - £100.00
- (iv)** Lanchester Lawn Tennis Club – Centenary Community Event - £100.00
- (v)** Churches Together – sound system for village green activities - £100.00

**79/11 Helping Councils serves people and places better**

**Resolved** – that this item is placed on a future agenda for discussion

**80/11 Financial Information**

The Lead Officer presented report L.  
**Resolved** - that the report be received.

**81/11 Accounts for Payment**

**Resolved** - that the following accounts be approved for payment:

|                             |                                  |          |
|-----------------------------|----------------------------------|----------|
| AD Purves                   | Work - Kitswell                  | £576.00  |
| National Housing Federation | Seminar                          | £110.00  |
| Olivers Tree Services       | Tree Work Village Green          | £546.00  |
| Arco                        | Equipment                        | £258.08  |
| Lanchester EP School        | May Pole                         | £150.00  |
| AD Purves                   | Village Green<br>(Certificate 1) | £5838.00 |
| Talk Talk                   | Phone                            | £27.52   |

|                             |                                  |          |
|-----------------------------|----------------------------------|----------|
| Vodafone                    | Phone                            | £25.68   |
| Durham County Council       | Christmas Lights                 | £1166.78 |
| Whitehill Direct Ltd        | Information Board                | £496.62  |
| S Laverick                  | Salary (Feb)                     | £1081.51 |
| D Maddox                    | Salary (Feb)                     | £374.79  |
| S Charlton                  | Salary (Feb)                     | £1661.05 |
| Durham County Council       | Pension (Feb)                    | £371.75  |
| HMRC                        | Tax & NI (Jan - March)           | £3645.00 |
| Fiona Green                 | Professional Fees                | £2000.00 |
| Viking Direct               | Stationery                       | £208.86  |
| BTCV                        | Equipment                        | £2086.44 |
| PC World                    | Stationery                       | £143.19  |
| AD Purves Landscaping       | Village Green<br>(certificate 2) | £2570.40 |
| S Laverick                  | Expenses                         | £21.88   |
| EP Primary School           | Donation-Newsletters             | £75.00   |
| RC Primary School           | Donation-Newsletters             | £75.00   |
| Finchale Training College   | Donation                         | £100.00  |
| Parochial Church Council    | Donation                         | £170.00  |
| Great North Air Ambulance   | Donation                         | £100.00  |
| Lanchester Lawn Tennis Club | Donation                         | £100.00  |
| Churches Together           | Donation                         | £100.00  |

#### **82/11 Chairperson's Announcements**

There were no announcements

PJ arrived at the meeting

#### **83/11 Questions from Members – Information only**

There were no questions from members.

#### **84/11 Date of next meeting**

**Resolved** - that the next Ordinary meeting of the Council be held on Tuesday 12 April 2011 following the Annual Meeting of the Parish at 7.15pm.

Meeting ended at 8.45pm