



Lanchester Parish Council



Sally Laverick
Lead Officer / Clerk to the Council

12 Colepike Road
Lanchester
Durham
DH7 0HJ

Tel:- Office -
Home - (01207) 529415

8 October 2014

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on **Tuesday
14 October 2014** at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 9 September 2014 (attached A)
5. **Committees**

To approve the minutes of the following committees:

 - I. Finance, Development and General Purposes Committee on 24 September 2014 (attached B)

6. Correspondence

- I. Durham County Council – Removal of BT telephone box – Hurbuck Cottages
To consider the possible removal of this telephone box
- II. The Clerk Magazine - September
To receive the magazine
- III. Clerk & Councils Direct - September
To receive the magazine
- IV. LCR – Autumn 2014
To receive the magazine
- V. Inside Story – newsletter
To receive the newsletter

7. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 207/14)

To receive an update on recent meetings

8. Lanchester Bowling Green (min 189/14)

To discuss the decision by Durham County Council to cease maintaining the bowling green from 2015

To consider a letter from Lanchester Bowling Club providing information and seeking financial support (attached C)

9. Neighbourhood Plan Working Group (min 206/14)

To approve the minutes of the Neighbourhood Plan Working Group meeting (attached D)

10. Lanchester Cricket Club (min 214/14)

To receive an update on the Cricket Club changing room refurbishment

To consider information received from the cricket club on improvements to the pavilion

11. County Durham and Darlington Fire and Rescue Service Consultation

To consider a response to the consultation (attached E)

12. Cessation of Smoking in Playgrounds (min 210/14)

To consider a response to the consultation (attached F)

13. Durham County Council – Public Access for Planning Website

To receive feedback on a recent training session

To receive the user guide (attached G)

- 14. Village Green Bus Shelter**
To consider the use of anti-vandal paint
- 15. Maintenance Progress Report**
To consider the report of the Lead Officer (attached H)
- 16. Financial Information**
To consider the report of the Lead Officer (attached I)
- 17. Accounts for Payment**
Approval/confirmation of payment is requested for payment of accounts as set out below:
- | | | |
|-----------------------|------------------------|----------|
| Vince Rutland | Banner Event | £75.00 |
| S Laverick | Expenses - Computer | £1157.97 |
| CCL Office Ltd | Boxes | £86.65 |
| CCL Office Ltd | Filing Cabinets | £300.00 |
| CCL Office Ltd | Shelving | £190.01 |
| Talk Talk | Phone | £19.00 |
| S Laverick | Phone | £49.99 |
| S Laverick | Salary (September) | £1209.93 |
| D Maddox | Salary (September) | £387.34 |
| Durham County Council | Pension (September) | £367.07 |
| HMRC | Tax & NI (July – Sept) | £848.55 |
| CCL Office Ltd | Shelving | £144.88 |
- 18. Chairperson’s Announcements**
- 19. Questions from Members – Information only**
To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.
- 20. Date of next meeting**
To set the date and time for the next meeting