

Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday
14 July 2015 at 7.15pm

Present Mr O Johnson (Chair)

Mr K Leary, Mr K Harrison,

Mr R Young - County Councillor – observer

Apologies Apologies for absence were received as follows:

Mr C Burton	- ill
Mr S Walker	- away
Mr B Glass	- away
Mr Phillip Richardson	- away
Mr B Gray	- other commitments
Mrs M Gray	- other commitments
Mr P Jackson	- away
Mrs A Cook	- ill

The above apologies were received and accepted

The meeting was not quorate.

164/15 Declarations of Interest

There were no declarations of interest

165/15 Public Participation

The public participation policy was distributed for the benefit of the public present.

166/15 Minutes of the last meetings

Recommended that:

- (i)** the minutes of the Ordinary Meeting held on 9 June 2015 be confirmed as a correct record and signed by the Chairperson

167/15 Neighbourhood Warden Report and PACT Report

Recommended that:

- (i) the Neighbourhood Warden report for May be received
- (ii) the PACT report be received

168/15 Correspondence

- (i) **County Durham Association of Local Councils**
Members considered nominations for the County Association
Recommended - that the information be received
- (ii) **Campaign to Protect Rural England – North East Newsletter**
Recommended - that the newsletter be received
- (iii) **Clerk & Councils Direct – July Newsletter**
Recommended - that the newsletter be received

**169/15 Area Action Partnership (AAP) / Parish Councils Committee (PCC)
(min 148/15)**

The minutes of the Parish Council Committee were considered

Recommended that:

- (i) the minutes be received
- (ii) a financial contribution towards purchasing fly tipping cameras be considered at a future meeting

170/15 Neighbourhood Plan (min 153/15)

Members were provided with the following update:

- During June, information on the results of the early engagement questionnaire had been displayed at 7 local venues.
- A workshop delivered by consultants had taken place to begin the process of formulating the second community consultation. A further workshop to continue the work will take place in July.
- A meeting of the working group will take place in July to consider the Conservation Area Appraisal and a Landscape Characterisation for the Parish. Durham County Council have agreed to lead and manage the Conservation Area Appraisal
- A project outline with costs had been received from the North of England Civic Trust to progress a Landscape Characterisation

Recommended that:

- (i) the costs associated with pursuing a Landscape Characterisation be considered at a future meeting
- (ii) other avenues of funding be explored

The Parish Councils website was discussed

Recommended – help to renew the website is sought

171/15 Lanchester Miners' Banner Group Meeting (min 114/15)

Members considered the minutes
Recommended - that the minutes be received

172/15 Kitswell Park Play Area – Annual Inspection Report

Recommended – that the report be received and identified works be addressed

173/15 Annual Training Plan 2014/15 and 2015/16

Members considered the training plans.

Recommended that:

- (i) the actual training plan for 2014 / 15 be received
- (ii) the proposed training plan for 2015 / 16 be approved

174/15 Maintenance Progress Report

Recommended - that the report be received

175/15 Financial Information

The Lead Officer presented report H
Recommended - that the report be received

176/15 Accounts for Payment

Recommended - that the following accounts be approved for payment:

MK Print Solutions	Neighbourhood Plan display	£590.40
Olivers Tree Services Ltd	Tree Work – Kitswell	£492.00
Glazing Films & Blinds	Bus Shelter panel	£142.20
CCL Offices Ltd	Stationery	£235.09
C Wilson	Rent – Hollinside Play Area	£20.00
S Laverick	Salary (June)	£1285.34
D Maddox	Salary (June)	£418.73
Durham County Council	Pension (June)	£391.45
HMRC	Tax & NI (April – June)	£961.65
Lanchester Comm Assoc	Room Hire	£63.00
Durham County Council	Trade Waste Annual Charge	£241.00
BT	Phone	£74.02
BT	Broadband	£66.77
Olivers Tree Services Ltd	Tree Work – Village Green	£2670.00

Tyne & Wear Play Ltd	Kitswell – Annual inspection	£250.00
Proludic	Play parts	£52.76
S Laverick	Expenses	£199.49
CCL Office Ltd	Stationery	£82.26
Neighbourhood Plan-It	Consultancy	£750.00

177/15 Chairperson’s Announcements

There were no announcements

178/15 Questions from Members – Information only

The recently announced closure of Barclays Bank was raised

179/15 Date of next meeting

Resolved - that the next Ordinary meeting of the Council be held on Tuesday 8 September 2015 at 7.15pm at Lynwood House

Meeting ended at 8.05 pm