

Lanchester Parish Council

Minutes of the Ordinary Meeting held in the Conference Room in Park House,
Lanchester on Tuesday 13 September 2011 at 7.15pm

Present Mr C Burton (in the Chair)

Mr K Leary, Mr M Clarke, Mr B Gray, Mr K Harrison,
Mr P Jackson, Mr S Walker, Mr B Glass, Mr A Myers
Mr M Wardle, Mrs A Cook

Beth Meggeson - St Bedes School
Josh Littlefair - St Bedes School
Rebecca Swinney - St Bedes School
Eoin Stephenson - St Bedes School
Philip Nixon - St Bedes School

Apologies

Apologies for absence were received as follows:

Mr D Lindsay - illness
Mrs M Gray - other commitments
Mr O Johnson - away
Mr A Nairn - work commitments

The above apologies were received and accepted

221/11 **Declarations of Interest**

Bob Glass declared an interest in agenda item 10.
Kevin Leary declared an interest in agenda item 10.

222/11 **Public Participation**

The public participation policy was distributed for the benefit of the press and public present.

223/11 **Minutes of the last meeting**

Resolved that:

(i) the minutes of the Ordinary Meeting held on 12 July 2011 be confirmed as a correct record and signed by the Chairperson

224/11

Committees

Resolved that:

(i) the minutes of the Planning Committee Meeting held on 12 July 2011 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

(ii) the minutes of the Recreation Committee Meeting held on 20 July 2011 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

(iii) the minutes of the Finance, Development & General Purposes Committee Meeting held on 27 July 2011 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

225/11

Police Report

The police report gave information regarding incidents / crimes in the area for the period 21/06/11 – 23/08/11 as follows:

Number of community related calls 34

(These calls are outlined below. Other calls not listed refer to incidents such as road traffic collisions, stray farm animals, concern for safety reports, false alarm)

Dwelling Burglaries 1 + 1 attempt

1 x brick thrown through window at Sunnybanks – offender took vehicle keys from within premises and stole hire car

1 x person tried unsuccessfully to gain access through locked door of temporary unoccupied dwelling in Alderdene

Burglary (other) 1 + 1 attempt

1 x brick thrown through window of cricket club in Kitswell Road and unsuccessful attempt to gain access to building

1 x persons entered commercial premises in Langley Park Industrial Estate and stole item

Anti-Social Behaviour 15

Youths skateboarding on railings at All Saints RC Primary School

7 x rowdy nuisance and neighbour disputes at Manor Grange – being dealt with jointly by Durham County Council and Police

1 x children playing in disused shops in Deneside

1 x sound of off road vehicle in field off Peth Bank – police attended - no trace of vehicle or youths

Criminal Damage, thefts of / from Vehicles / gardens 15

1 x advertising banner cut in half at Willowburn Hospice

1 x female juvenile stole bottle of WKD at Spar – restorative justice resolution

2 x charity boxes stolen from Park House surgery and Lanchester News – male arrested in Durham City – admitted these and other offences

1 x stolen vehicle at Knitsley

1 x theft of cockerels, hens and wheat at farm in Satley
1 x theft of child's cycle at Hurbuck Cottages
1 x vehicle scratched at Manor Grange
1 x vehicle tyres slashed at Watling Way
4 x vehicles damaged by 2 intoxicated male youths in Durham Road and West View – Youth Offending Team dealing
1 x newsagent's window smashed in Front Street – youth arrested who admitted offence
1 x fuel taken from tractor tank on farm at Knitsley

The Neighbourhood Wardens report for July and August was distributed for Members information.

226/11 St Bedes Comprehensive School (min 181/11)

The Chair welcomed Beth Meggeson (Extended Services Coordinator) and students from St. Bede's Catholic School and Sixth Form College.

The students gave a presentation 'Step-Up Project : Our Campaign' which gave Members information on the work undertaken to address the issue of speeding traffic outside the school. The project was student led and work undertaken included:

- Poster campaign
- Assembly talks to raise awareness and recruit support
- Involvement in the Gateway project which introduced physical features at the entrances to the village
- Involvement in the Community Speed Watch programme

The students were thanked for an excellent presentation and congratulated on their achievements to date.

It was agreed that details of the project could be passed to other villages through the Area Action Partnership.

227/11 Correspondence

- (i) Lanchester Allotments Association - minutes of their April and July meetings**
Resolved - that the information be received
- (ii) Longovicium – A Roman Town at Lanchester booklet**
Resolved - that the information be received
- (iii) Willow Burn - letter of thanks**
Resolved - that the letter be received
- (iv) Junior Football Team - letter of thanks**
Resolved - that the letter be received

- (v) **Dog Litter Bins (min 147/11) - to consider the response from Durham County Council**
Resolved - that the letter be received
- (vi) **Home to School / College transport (min 174/11) - to consider the response from Durham County Council**
Resolved - that the letter be received
- (vii) **Durham County Council – Public Footpath Diversion and Definitive Map and Statement Modification Order**
Resolved - that the information be received
- (viii) **Lanchester Lions – Bonfire and Fireworks Display**
Members considered a request from Lanchester Lions for use of Kitswell ground and financial support for the forthcoming bonfire and fireworks display
Resolved that:
 - (i) permission be granted for use of the ground subject to the usual insurance, safety and maintenance conditions
 - (ii) financial support of £400 be given towards the event
- (ix) **Durham Rural Community Council – Community News**
Resolved - that the information be received
- (x) **Lanchester Dairies Ltd (min 177/11) - to consider the letter received**
Resolved - that the letter be received
- (xi) **LINK - newsletters and information**
Resolved - that the information be received

228/11 Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 183/11)

Colin Burton outlined a report to be presented at the next AAP board meeting which included information on the following:

- Road Safety - Gateway project
 - Community Speed Watch Scheme
 - Driver Education
- Support for Voluntary & Community Sector
 - Small grants fund
 - support for community venues
 - Credit Unions
- Activities for Young People
 - Sportstart
 - 3 rail trails master plan

229/11 Licence Agreement – Cricket Club (min 206/11)

Members considered the prepared licence agreement
Resolved - that the licence be approved

230/11 Fenhall Drift Miners Banner (min 141/11)

Members received a positive letter from the Parochial Church Council regarding the displaying of the Fenhall Drift Miners Banner in the Parish Church.

231/11 Lynwood Development

Mike Wardle outlined progress with the steering committee and informed Members that the registration of the Community Interest Company (CIC) was imminent.

Members discussed the current work that the Clerk undertakes for this project.

Resolved that:

- (i)** following the establishment of the CIC the Clerk be allowed to work up to 3 hours a week on the project
- (ii)** this contribution to be seen as an 'in kind' contribution from the Parish Council
- (iii)** this arrangement to be reviewed annually

Members were informed that once the CIC was established fully, arrangements would be made by the CIC for their own secretariat support.

232/11 9 Month Bond (min 214/11)

Members were informed that following the recommendation at the Finance meeting, a £20,000 bond had been taken out for a 9 month period commencing 7 October at 1.35% gross interest.

233/11 Financial Information

The Lead Officer presented report F.
Resolved - that the report be received.

234/11 Accounts for Payment

Resolved - that the following accounts be approved for payment:

S Charlton	Expenses	£70.00
BDO	Audit Fee	£480.00
Willow Burn Hospice	Donation	£50.00
S Laverick	Salary (July)	£1103.56
D Maddox	Salary (July)	£374.79
S Charlton	Salary (July)	£1674.50
Durham County Council	Pension (July)	£357.56
S Charlton	Mileage	£283.80

Top Banana	Leaflet distribution	£71.40
Durham Rural Comm Council	Printing	£72.00
P Snowdon	Hanging Baskets	£261.00
Talk Talk	Phone	£18.41
Vodafone	Phone	£25.53
S Laverick	Salary (August)	£1103.36
D Maddox	Salary (August)	£374.79
S Charlton	Salary (August)	£1674.30
Durham County Council	Pension (August)	£357.56
Stuart Hedley	Verge survey	£400.00
Durham Rural Comm Council	Licence Fee	£3040.54
Durham County Council	Archive Training	£240.00
CCL Office Limited	Stationery	£321.74
CCL Office Limited	Stationery	£72.36
Vodafone	Phone	£29.28
Talk Talk	Phone	£19.79
C Wilson	Play Area Rent	£20.00
S Laverick	Expenses	£187.99
Lintzford Garden Centre	Equipment	£99.99
Lanchester Lions	Donation	£400.00

235/11 Chairperson's Announcements

The Chairperson announced that the proposed changes in constituency boundaries were available for viewing.

236/11 Questions from Members – Information only

Bob Glass outlined the problems in accessing on-line planning applications at the County Council.

Resolved – that a letter is sent to the County Council seeking clarification of the problems

237/11 Date of next meeting

Resolved - that the next Ordinary meeting of the Council be held on Tuesday 11 October 2011 at 7.15pm.

Meeting ended at 8.30pm