



# Lanchester Parish Council



Sally Laverick  
Lead Officer / Clerk to the Council

12 Colepike Road  
Lanchester  
Durham  
DH7 OHJ

Tel:- Office - (01207) 520146  
Home - (01207) 529415

8 January 2015

I hereby summon you to attend  
the next Ordinary Meeting of Lanchester Parish Council  
which will be held at **Lynwood House**, Durham Road, Lanchester on **Tuesday**  
**13 January 2015** at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

## AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Minutes of the last meeting**
  - I. To confirm and approve the minutes of the Ordinary Meeting held 9 December 2014 (attached A)
5. **Neighbourhood Warden Report**

To receive the Neighbourhood Warden report for November (attached B)
6. **Correspondence**
  - I. Correspondence from a resident – parking problems in the village  
To consider the information received (attached C)

- II. Durham County Council – Fly Tipping Campaign – purchase of CCTV equipment  
To receive information on the campaign and consider the purchase of equipment
  - III. Police and Crime Plan 2015 -2017  
To consider information on the consultation
  - IV. NALC Awards Scheme  
To consider information received
  - V. Buckingham Palace Garden Party – 12 May 2015  
To consider nominations
  - VI. Letter of thanks – Christmas Lights  
To receive the correspondence
  - VII. Letter – Willow Burn – update  
To receive the information
  - VIII. Inside Story – newsletter  
To receive the newsletter
  - IX. LCR – winter publication  
To receive the publication
  - X. The clerk Magazine – November  
To receive the magazine
7. **Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 281/14)**  
To receive an update on recent meetings (minutes attached D)
8. **Neighbourhood Plan (min 250/14)**  
To receive an update
9. **Community Emergency Plan (min 272/14)**  
To receive an update
10. **Memorial Plaque – World War I (min 268/14)**  
To receive an update on arrangements to display the plaque
11. **Lanchester Branch Royal British Legion Standard (min 97/14)**  
To receive an update on arrangements to display the standard
12. **Local Council Award Scheme (min 253/14)**  
To receive an update on the new Quality Council Scheme
13. **Maintenance Progress Report**  
To consider the report of the Lead Officer (attached E)

**14. Grass Cutting 2015**  
To consider the arrangements for securing a contractor to undertake the grass cutting for 2015, including the securing of quotes and a contract of more than one year

**15. Precept 2015/16 (min 273/14)**  
To consider the report of the Lead Officer (Attached F)

**16. Financial Information**  
To consider the report of the Lead Officer (attached G)

**17. Accounts for Payment**  
Approval/confirmation of payment is requested for payment of accounts as set out below:

S Laverick	Salary (December)	£1250.10
D Maddox	Salary (December)	£476.22
Durham County Council	Pension (December)	£382.29
HMRC	Tax & NI (Oct – Dec)	£895.41
S Laverick	Expenses	£41.08
Lanchester Community Assoc.	Room Hire	£28.25
D Harker	Banner Poles	£109.40
Dave Black Construction Ltd	Cricket Club Grant	£44,311.80
	Changing Room Refurb.	

**18. Chairperson's Announcements**

**19. Questions from Members – Information only**  
To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

**20. Date of next meeting**  
To set the date and time for the next meeting