

Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday
13 January 2015 at 7.15pm

Present Mr O Johnson (Chair)

Mr C Burton, Mr P Jackson, Mr K Leary,
Mr K Harrison, Mr S Walker, Mr M Wardle,
Mr B Gray, Mr B Glass, Mrs A Cook
Mr Peter Richardson

Mr R Young - County Councillor – observer

Apologies Apologies for absence were received as follows:

Mrs M Gray	- other commitments
Mrs J Richardson	- work commitments
Mr Philip Richardson	- other commitments

The above apologies were received and accepted

1/15 **Declarations of Interest**

There were no declarations of interest.

2/15 **Public Participation**

The public participation policy was distributed for the benefit of the public present.

3/15 **Minutes of the last meeting**

Resolved that:

(i) the minutes of the Ordinary Meeting held on 9 December 2014 be confirmed as a correct record and signed by the Chairperson

4/15 **Neighbourhood Warden Report**

Resolved - that the Neighbourhood Warden report for November be received

Correspondence**(i) Correspondence from a resident – parking problems in the village**

The Chair welcomed the members of the public to the meeting.

Members considered the information received from a resident which outlined the parking problems in the village and offered some suggestions to address the problem.

A member of the public attended the meeting and outlined her concerns regarding parking and confirmed the details of her correspondence.

Members discussed the parking problems in the village and acknowledged that these problems have existed for a number of years.

Members referred to work undertaken by the Parish Council and Lanchester Partnership a number of years ago regarding parking problems. At this time a suggestion had been to explore the introduction of time limited parking in the village, which at that time was not progressed due to lack of support. As a result of these discussions the area behind Cooplands was cleared and a number of parking spaces made available to local businesses.

Members confirmed that there are a number of public parking areas including: car park behind Park House, car park on Newbiggen Lane, car park behind the shops and parking on Front Street. In addition there are a number of private parking areas.

Members were informed that a similar parking problem in Consett has seen the introduction of time-limited parking which is self-policing and which has met with some success.

Members referred to the current community consultation taking place on the Neighbourhood Plan. If parking is identified as a concern then further work will be undertaken. This may involve identifying a number of actions and seeking further involvement of the community.

Resolved - that the concerns of parking in the village are addressed through the Neighbourhood Plan

(ii) Durham County Council – Fly Tipping Campaign – purchase of CCTV equipment

Members considered the information received on 'Operation Stop It' a campaign to stop fly tipping and the opportunity to purchase a small camera to tackle fly tipping

Resolved - that the problem of fly tipping in the parish be monitored

- (iii) **Police and Crime Plan 2015 - 2017**
Members were given information on the consultation for the Police and Crime Plan 2015 - 2017 along with details of a drop in session to meet Ron Hogg the Police and Crime Commissioner
Resolved - that the information be received
- (iv) **NALC Awards Scheme**
Members were informed that NALC (National Association of Local Councils) were considering re-instating their awards ceremony to recognise parish council achievements. More information would be forthcoming
Resolved - that the information be received
- (v) **Buckingham Palace Garden Party – 12 May 2015**
Members considered nominations to the above event
Resolved - that Councillor Paul Jackson be included in the county draw
- (vi) **Letter of thanks – Christmas Lights**
Members received a letter of thanks from Mrs Judith Lund following her involvement in the Christmas Light Switch On event.
Resolved that:
 - (i) The letter be received
 - (ii) A Parish Council plaque be presented to Mrs Lund
- (vii) **Letter – Willow Burn – update**
Members considered a letter received from Willow Burn providing an update over the last 6 months
Resolved - that the letter be received
- (viii) **Inside Story – newsletter**
Resolved - that the newsletter be received
- (ix) **LCR – winter publication**
Resolved - that the publication be received
- (x) **The clerk Magazine – November**
Resolved - that the magazine be received

**6/15 Area Action Partnership (AAP) / Parish Councils Committee (PCC)
(min 281/14)**

Members considered the minutes from the last meeting
Resolved - that the minutes be received

Members were informed that the next PCC meeting was scheduled to take place on Saturday 17 January and the next AAP meeting on 14 January.

Resolved - that the information be received

7/15 Neighbourhood Plan (min 250/14)

Mike Wardle provided an update for Members. They were informed that the first consultation was currently taking place in the form of a questionnaire. This has been distributed around the Parish using a range of methods. The closing date for questionnaires was the end of January following which an analysis of the returns would take place. The next meeting of the Neighbourhood Plan working group will take place on 17 February.

Resolved - that the information be received

8/15 Community Emergency Plan (min 272/14)

Members were informed that the production of a Community Emergency Plan for Lanchester was almost complete. There was still some work to complete on the telephone tree which would be activated in the event of an emergency. A further meeting is due to take place in January following which a trial run of the plan will take place.

Resolved - that the information be received

9/15 Memorial Plaque – World War I (min 268/14)

Members were informed that following the last meeting a letter had been sent to Lanchester Community Centre asking for permission to display the memorial plaque in their building. Permission has now been received and arrangements need to be made to display the plaque.

Resolved - that the information be received

10/15 Lanchester Branch Royal British Legion Standard (min 97/14)

Members were informed that the Parish Church has received permission from the diocese to display the Standard in the Church. Arrangements would be made in the New Year to collect the standard and have it laid up in the Church.

Resolved - that the information be received

11/15 Local Council Award Scheme (min 253/14)

The Quality Council Scheme which the Parish Council currently holds has been re-launched as the Local Council Award Scheme. The new scheme carries three levels of award: Foundation, Quality and Gold. As a current holder of the award the Parish Council automatically holds the Foundation level of the scheme for one year. During this year the Parish Council can work towards achieving a higher level of the standard.

Resolved - that the information be received

12/15 Maintenance Progress Report

The Lead Officer presented report E.

Resolved that:

- (i) the appreciation of Members be passed to David Maddox on the work undertaken to date.
- (ii) the report be received

13/15 Grass Cutting 2015

Members discussed the process for securing a contractor to undertake the grass cutting for 2015

Resolved that:

- (i) Three quotes are sought for the work
- (ii) That a two or three year contract is explored

14/15 Precept 2015/16 (min 273/14)

The Lead Officer presented report F.

Resolved - that the precept be set at £53,185.00 for 2015/16

This would result in an increase in band D council tax of £0.65 a year or 1.78%

15/15 Financial Information

The Lead Officer presented report G

Resolved - that the report be received

16/15 Accounts for Payment

Resolved - that the following accounts be approved for payment:

S Laverick	Salary (December)	£1250.10
D Maddox	Salary (December)	£476.22
Durham County Council	Pension (December)	£382.29
HMRC	Tax & NI (Oct – Dec)	£895.41
S Laverick	Expenses	£41.08
Lanchester Community Assoc.	Room Hire	£28.25
D Harker	Banner Poles	£109.40
Dave Black Construction Ltd	Cricket Club Grant	£44,311.80
	Changing Room Refurb.	

17/15 Chairperson's Announcements

There were no announcements

18/15 Questions from Members – Information only

There were no questions from Members

19/15 Date of next meeting

Resolved - that the next Ordinary meeting of the Council be held on Tuesday 10 February 2015 at 7.15pm at Lynwood House

Meeting ended at 8.30 pm