



Sally Laverick
Lead Officer / Clerk to the Council

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7 May 2015

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on **Tuesday
12 May 2015** following the Annual General Meeting at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 14 April 2015 (attached A)
5. **Neighbourhood Warden Report / PACT Report**

To receive the Neighbourhood Warden report for March (attached B)
To receive the PACT report (attached C)
6. **Correspondence**
 - I. Northern Gas Networks – gas main replacement
To receive information on the above works

- II. County Durham & Cleveland County Training Partnership – Training session
To receive information on the training session
 - III. Lanchester Cricket Club Football Club – use of football pitch 2015 / 16 season
To consider the request
 - IV. Durham County Council – Delivering Differently
To receive information on the scheme
 - V. Lanchester Parochial Church Council – letter of thanks
To receive the letter
 - VI. Clerk & Councils Direct – May Publication
To receive the publication
- 7. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 77/15)**
To receive an update on recent meetings
- 8. Neighbourhood Plan (min 78/15)**
To approve the minutes of the last meeting (attached D)
To receive an update and approve expenditure
- 9. Lanchester Miners' Banner Group Meeting (min 269/14)**
To receive the minutes of the last meeting (attached E)
To consider the request of the Banner Group to take responsibility for the replica banner and the remaining monies from the group
- 10. Dog Fouling (min 80/15)**
To discuss the issue of dog fouling in the Parish
- 11. Bus Shelter – Replacement of Panels (min 65/15)**
To receive an update on recent works and consider the replacement of the remaining panels
- 12. Tree Surveys**
To consider the tree survey undertaken on the Village Green (attached F)
To consider the tree survey undertaken at Kitswell Park (attached G)
To consider the works identified and approve expenditure as required
- 13. Insurance Renewal 2015 / 16**
Lead Officer will report on the insurance renewal premium
- 14. Internal Audit Report 2014 / 15**
To consider the report of the Internal Auditor (attached H)

- 15. Financial Year 2014 / 15
End of Year Accounts**
To consider the report of the Lead Officer (attached I)
- 16. Year on Year Budgets**
To consider comparison over recent years (attached J)
- 17. Financial Information**
To consider the report of the Lead Officer (attached K)
- 18. Accounts for Payment**
Approval/confirmation of payment is requested for payment of accounts as set out below:
- | | | |
|------------------------------|---------------------|----------|
| S Laverick | Salary (April) | £1299.23 |
| D Maddox | Salary (April) | £418.73 |
| Durham County Council | Pension (April) | £396.69 |
| County Durham Assoc L C | Documents | £9.00 |
| Dave Black Construction Ltd | Cricket Club Refurb | £2332.20 |
| ATG Access Ltd | Bollard Repairs | £244.44 |
| M Young | Internal Audit Fee | £135.00 |
| County Durham Assoc L C | Annual Subscription | £512.62 |
| Glazing Films & Blinds | Bus Shelter Panels | £873.12 |
| Society Local Council Clerks | Annual Membership | £187.00 |
| Lanchester Community Assoc | Room Hire | £37.30 |
| S Laverick | Expenses | £34.29 |
| BT | Internet | £68.28 |
- 19. Chairperson's Announcements**
- 20. Questions from Members – Information only**
To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.
- 21. Date of next meeting**
To set the date and time for the next meeting