

Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday
12 May 2015 at 7.25pm

Present Mr O Johnson (Chair)

Mr C Burton, Mr K Leary, Mr K Harrison,
Mr S Walker, Mr M Wardle, Mrs A Cook,
Mr Peter Richardson, Mr P Jackson, Mr B Glass,
Mrs J Richardson, Mr A Nairn,

Mr R Young - County Councillor – observer

Apologies Apologies for absence were received as follows:

Mrs M Gray - other commitments
Mr B Gray - ill

The above apologies were received and accepted

107/15 **Declarations of Interest**

There were no declarations of interest

108/15 **Public Participation**

The public participation policy was distributed for the benefit of the public present.

109/15 **Minutes of the last meeting**

Resolved that:

(i) the minutes of the Ordinary Meeting held on 14 April 2015 be confirmed as a correct record and signed by the Chairperson

110/15 **Neighbourhood Warden Report / PACT Report**

Resolved - that the Neighbourhood Warden report for March be received

Resolved - that the PACT report be received

111/15 Correspondence

- (i) Northern Gas Networks – gas main replacement**
Members considered information received on the proposed gas main replacement near the church
Resolved - that the information be received
- (ii) County Durham & Cleveland County Training Partnership – Free Training session – council tax base and grant**
Resolved that:
 - (i)** The Clerk attends the training session
 - (ii)** Councillors contact the Clerk if they wish to attend
- (iii) Lanchester Cricket Club Football Club – use of football pitch 2015 / 16 season**
Member considered the request from the football team to use the football pitch for the forthcoming season.
Resolved - that permission is given to use the pitch subject to the usual conditions and on confirmation of appropriate insurance
- (iv) Durham County Council – ‘Delivering Differently’**
Members received information on the scheme
Resolved - that this is discussed at a future joint parish councils meeting
- (v) Lanchester Parochial Church Council – letter of thanks for grant**
Resolved - that the letter be received
- (vi) Clerk & Councils Direct – May Publication**
Resolved - that the publication be received

112/15 Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 77/15)

Members were informed that the AAP AGM is to take place on Wednesday 13 May at 6.00pm at Brancepeth and the next meeting of the PCC will take place on Saturday 16 May at 10.00am at Brandon & Byshottles Parish Council office.

Resolved - that the information be received

113/15 Neighbourhood Plan (min 78/15)

Members considered the minutes of the last meeting
Resolved - that the minutes be approved

Mike Wardle provided an update for members. Feedback on the questionnaire delivered in January will be given to the community in June through a display located at various community venues. Display panels and maps of the Parish need to be printed at a cost of £500.00

A grant application has been submitted to 'Locality' to fund the preparation of a second more detailed questionnaire.

Meetings have been arranged to explore the preparation of Landscape Characterisation/appraisal which will sit alongside the Neighbourhood Plan.

Resolved that:

- (i) the information be received
- (ii) the expenditure be approved

114/15 Lanchester Miners' Banner Group Meeting (min 269/14)

Members considered the minutes of the recent meeting

Resolved - that the minutes be received

Members considered the request from the Banner Group for the Parish Council to take responsibility for the replica banner and the remaining monies (£332.00) of the group.

Resolved that:

- (i) the Parish Council takes ownership of the replica banner
- (ii) the Parish Council uses the £332.00 towards appropriate banner costs

115/15 Dog Fouling (min 80/15)

Members discussed the problem of dog fouling on the cricket field and football pitch.

Resolved that:

- (i) the 'no dogs' signs are removed
- (ii) prices are secured for appropriate signage to address dog fouling

116/15 Bus Shelter – Replacement of Panels (min 65/15)

Members considered the price received to replace the remaining panels in the bus shelters

Resolved - that the work is not undertaken at this time

117/15 Tree Surveys

Members considered the tree surveys undertaken on the Village Green and at Kitswell Park.

Resolved - that the identified works are undertaken at a cost of £2695.00

118/15 Insurance Renewal 2015/16

Members discussed the insurance document and premium.

Resolved that:

- (i) the insurance premium of £703.67 from AON be accepted, the level of cover provided having been accepted as sufficient.
- (ii) A three year long term agreement be entered into

119/15 Internal Audit Report 2014/15

Members considered the Internal Audit report.

Recommended - that the report be received

**120/15 Financial Year 2014 / 15
End of Year Accounts**

The Lead Officer presented the report

Resolved that:

- (i) the Council accept the financial position for the end of year
- (ii) the Council accept for certification the Annual Return – Accounting Statement and the Annual Return – Annual Governance Statement

121/15 Year on Year Budgets

Members considered the Report

Resolved - that the report be received

122/15 Financial Information

The Lead Officer presented report K

Resolved - that the report be received

123/15 Accounts for Payment

Resolved - that the following accounts be approved for payment:

S Laverick	Salary (April)	£1299.23
D Maddox	Salary (April)	£418.73
Durham County Council	Pension (April)	£396.69
County Durham Assoc L C	Documents	£9.00
Dave Black Construction Ltd	Cricket Club Refurb	£2332.20
ATG Access Ltd	Bollard Repairs	£244.44
M Young	Internal Audit Fee	£135.00
County Durham Assoc L C	Annual Subscription	£512.62
Glazing Films & Blinds	Bus Shelter Panels	£873.12
Society Local Council Clerks	Annual Membership	£187.00

Lanchester Community Assoc	Room Hire	£37.30
S Laverick	Expenses	£34.29
BT	Internet	£68.28

124/15 Chairperson's Announcements

There were no announcements

125/15 Questions from Members – Information only

There were no questions from Members

126/15 Date of next meeting

Resolved - that the next Ordinary meeting of the Council be held on Tuesday 9 June 2015 at 7.15pm at Lynwood House

Meeting ended at 8.30 pm