



# Lanchester Parish Council



Sally Laverick  
Lead Officer / Clerk to the Council

12 Colepike Road  
Lanchester  
Durham  
DH7 OHJ

Tel:- Office and Fax - (01207) 521957  
Home - (01207) 529415

5 February 2014

I hereby summon you to attend  
the next Ordinary Meeting of Lanchester Parish Council  
which will be held in the Conference Room in Park House, Lanchester  
on **Tuesday 11 February 2014** at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

## **AGENDA**

**1. Apologies for Absence**

**2. Declarations of Interest**

**3. Public Participation**

**4. Minutes of the last meeting**

To confirm and approve the minutes of the Ordinary Meeting held 14 January 2014 (attached A)

**5. Committees**

To approve the minutes of the following committees:

- I. Finance, Development & General Purposes Committee on 29 January 2014 (attached B)
- II. Planning Committee on 29 January 2014 (attached C)

6. **North Durham Community Engagement Project**  
Louise Harlanderson from Durham Community Action will attend the meeting to talk about the above project. The project aims to involve members of the community in health decisions in the North Durham Area.
  
7. **Police Report and Neighbourhood Warden Report**  
To receive the Police report (attached D)  
To receive the Neighbourhood Warden report for December (attached E)
  
8. **Correspondence**
  - I. Barclays Bank – Information on bonds  
To receive the information
  - II. Healthwatch – membership scheme  
To consider the level of membership to Healthwatch
  
9. **Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 6/14)**  
To receive an update on recent meetings (minutes of the PCC meeting attached F)
  
10. **Banner Celebration Event Working Group**  
To receive an update on the event  
(minutes of the meeting attached G)
  
11. **Royal British Legion – Lanchester Branch Standard**  
To consider the correspondence received
  
12. **Durham County Council – Implementation Plans**  
To consider the draft information provided by the County Council  
(attached H)
  
13. **Financial Information**  
To consider the report of the Lead Officer (attached I)
  
14. **Accounts for Payment**  
Approval/confirmation of payment is requested for payment of accounts as set out below:

Durham Bannermakers	Banner Workshops	£1000.00
S Laverick	Salary (Jan)	£1190.12
D Maddox	Salary (Jan)	£387.14
Durham County Council	Pension (Jan)	£377.55
Talk Talk	Phone	£18.36

Durham Bannermakers	Banner workshops	£1500.00
Kate Stockwell	Banner conservation	£2717.52
S Laverick	Expenses	£105.09

**15. Grass Cutting Contract 2014**

To consider the tenders received

**It is likely that the press and public will be excluded from this item due to the confidential nature of the information**

**16. Grassed Area – Lanchester Valley Railway Path – between Station Road and Newbiggen Lane (min 111/13)**

To review the cutting of this area and consider the future maintenance

**17. Chairperson’s Announcements**

**18. Questions from Members – Information only**

To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

**19. Date of next meeting**

To set the date and time for the next meeting