

Lanchester Parish Council

Minutes of the Ordinary Meeting held in the Conference Room in Park House,
Lanchester on Tuesday 10 June 2014 at 7.15pm

Present Mr O Johnson (Chair)

Mr C Burton, Mrs A Cook, Mr Peter Richardson, Mr P Jackson,
Mr K Harrison, Mr S Walker, Mr M Wardle, Mr B Gray,
Mr K Leary, Mrs M Gray, Mr B Glass

Apologies Apologies for absence were received as follows:

Mrs J Richardson - other commitments
Mr Philip Richardson - other commitments
The above apologies were received and accepted

152/14 **Declarations of Interest**

There were no declarations of interest

153/14 **Public Participation**

The public participation policy was distributed for the benefit of the public present.

154/14 **Minutes of the last meeting**

Resolved that:

(i) the minutes of the Annual General Meeting held on 13 May 2014 be confirmed as a correct record and signed by the Chairperson

(ii) the minutes of the Ordinary Meeting held on 13 May 2014 be confirmed as a correct record and signed by the Chairperson

155/14 **Committees**

Resolved that:

(i) the minutes of the Finance, Development & General Purposes Committee Meeting held on 4 June 2014 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

Members ratified the recommendation from the meeting to formulate a working group to progress the cricket club grant for the changing facilities.

A number of Councillors expressed an interest in attending the working group meetings. All members of the Council are entitled to attend.

The first meeting of the working group will take place on Monday 16 June at 6.00pm at Park House.

156/14 Neighbourhood Warden Report

Resolved - that the Neighbourhood Warden report for April be received

157/14 Correspondence

(i) County Durham Stroke Club – Letter of thanks

Resolved - that the letter be received

158/14 Neighbourhood Plan Working Group (min 128/14)

Members considered the minutes of the recent meeting

Resolved - that the minutes of the working group are approved

Members were informed that the formal consultation on the geographical area has commenced.

Members were informed that the current 'Locality' funding stream for Neighbourhood Plans comes to an end at the end of this calendar year. Any grants applied for need to be spent by 31 December 2014. It is unlikely that the Lanchester Neighbourhood Plan will be able to take advantage of this funding stream due to time constraints. However it may be that a further funding stream will become available in 2015 to support the production of a Neighbourhood Plan. Even if grants are secured it is likely that the process of producing a plan will incur costs that the Parish Council may need to meet.

Resolved - that the council note the probable financial implications of producing a Neighbourhood Plan

Members discussed the role of the Parish Council website in the Neighbourhood Plan process

Resolved - that investigations are made into securing expertise to manage the website

**159/14 Area Action Partnership (AAP) / Parish Councils Committee (PCC)
(min 125/14)**

The next meeting of the PCC will take place on Wednesday 18 June at 6.30pm at Park House.

Colin Burton informed Members that he has resigned as the PCC representative on the AAP Board. He will however remain as a second to Councillor David Bell for this position.

The AAP village meetings were discussed. The meeting for Lanchester will take place on Saturday 28 June between 10am – 12 noon at Lanchester Social Club. The meeting will provide opportunities for the community to discuss the action plan developed last year and to discuss any concerns or issues they may have. Posters to advertise the meeting will be displayed in the village.

160/14 Lanchester Village Centre Improvements

Members considered the information received from Durham County Council for the village centre improvements. This work has been identified by the County Councillors and includes:

- New coping stones to the planters on Front Street
- New litter bins within the village centre
- Improved / defined parking and paving areas along Front Street

Members suggested the use of bollards in certain areas.

Resolved - that the information be received

161/14 Annual Training Plan 2013/14 and 2014/15

Members considered report G.

Resolved that:

- (i) the report be received
- (ii) the training plan for 2014/15 be approved

162/14 Annual Report

Members considered the Annual Report for 2013 / 14.

Resolved that:

- (i) the Annual Report be approved
- (ii) the Annual Report be distributed at a cost of £60.00

163/14 Local Government Pension Scheme

Members were informed that under the regulations that govern the Local Government Pension Scheme from 1 April 2014, employers are required to prepare and publish a written policy in relation to specific choices and discretions that they have.

The Clerk is to attend a meeting with Durham County Council to seek advice on this issue

Resolved - that a report is presented to a future meeting

164/14 Financial Information

The Lead Officer presented report I

Resolved - that the report be received

165/14 Accounts for Payment

Resolved - that the following accounts be approved for payment:

AON UK Limited	Annual Insurance	£739.28
A E Taylor & Co Ltd	Banner Covers	£96.00
Talk Talk	Phone	£24.66
Monkey Print	Vinyl Banners	£177.15
CCL Office Limited	Stationery	£147.52
Lanchester Community Assoc.	Hall Hire	£93.50
PDL Services	Website	£130.80
Proludic	Play Equipment	£246.77
Insignia Ltd	Banner products	£272.40
S Laverick	Salary (May)	£1209.93
D Maddox	Salary (May)	£387.14
Durham County Council	Pension (May)	£367.07
S Laverick	Expenses	£96.33
S Laverick	Banner Products	£545.00

166/14 Chairperson's Announcements

The Chair informed Members that the Council had received a request from a project manager at EnergieKontor UK Ltd to attend a future meeting to discuss and answer questions on a proposed wind farm at Windy Hill.

Keith Harrison declared an interest.

The company had already sent all Councillors a copy of their Scoping Report for this project.

Members discussed this request and agreed that it would only wish to formally respond following the submission to the County council of a planning application.

Resolved - that the item is not put on a future agenda for discussion

The Chair informed members that the Churches in Lanchester are organising a prayer meeting and would like to include the Parish Council in its prayers. Members had no objections to this.

167/14 Questions from Members – Information only

There were no questions from Members.

168/14 Date of next meeting

Resolved - that the next Ordinary meeting of the Council be held on Tuesday 8 July 2014 at 7.15pm, venue to be confirmed

Meeting ended at 8.00pm