



Lanchester Parish Council



Sally Laverick
Lead Officer / Clerk to the Council

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4 February 2015

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on **Tuesday
10 February 2015** at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 13 January 2015 (attached A)
5. **Safer Homes Awareness Training**

Ann Hazel the Safer Homes Co-ordinator will attend the meeting to inform Members of the project
6. **Neighbourhood Warden Report**

To receive the Neighbourhood Warden report for December (attached B)

7. Correspondence

- I. Letter of thanks
To consider the letter received from a resident
- II. EnergieKontor – Windy Hill Wind Farm
To consider the correspondence received
- III. Lanchester Agricultural Show
To consider the correspondence received
- IV. The Clerk Magazine – January 2015
To receive the magazine
- V. Clerk & Councils Direct – January 2015
To receive the magazine

8. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 6/15)

To receive an update on recent meetings

9. Neighbourhood Plan (min 7/15)

To receive an update

10. Memorial Plaque – World War I (min 9/15)

To consider arrangements for the display of the plaque

11. Newsletter

To consider the draft newsletter (attached C)

12. DIAL Document (min 271/14)

To consider arrangements for distribution of the document

13. Financial Information

To consider the report of the Lead Officer (attached D)

14. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

S Laverick	Salary (January)	£1231.28
D Maddox	Salary (January)	£418.73
Durham County Council	Pension (January)	£375.14
Durham Community Action	Photocopying	£261.54
MK Print Solutions	Neighbourhood Plan Quest.	£242.00
S Laverick	Expenses	£116.31
CCL Office Ltd	Stationery	£73.27
Frank Lee	Rapper Swords	£140.00
Lanchester RC Primary School	May Pole (contribution)	£140.00

15. Chairperson's Announcements

16. Questions from Members – Information only

To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

17. Date of next meeting

To set the date and time for the next meeting